



CYC OFFICIALS REQUIREMENTS

- 1** Contact any Parish Athletic Association that you would like to officiate for.
- 2** Look up Your SOA# or Create One: <https://bit.ly/CYCSOA>

All officials and scorekeepers must have a SOA#. It is your identification number and is unique to you. This number is used to track compliance and is needed when completing all of the SOA requirements. This number will not change once issued.
- 3** Sports Officials Association (SOA) Enrollment: <https://www.teamsideline.com/archstl>

All officials and scorekeepers must enroll each school year (Aug 1 to Jul 31). There is a \$5 fee to complete this registration.
- 4** Pass the Online Test for Your Sport: <https://playcyc.org/online-officials-testing/>

All officials must pass the sport specific online test with an 80% or above. Each sport test will be available several months before the season starts. The test is open book, and the rulebooks can be found at: <https://playcyc.org/rulebooks/>
- 5** Attend a Clinic for Your Sport: <https://playcyc.org/upcoming-events/officials-clinics/>

Minor Officials (7th-12th grade): Must attend an annual sport specific clinic

Adult Officials (HS grad or 18+): All adult officials (including MSHSAA certified) must attend an annual sport specific clinic in each of his/her first two years of officiating in the CYC. If an adult official has not officiated in the last two years, they must attend a clinic.
- 6** Submit W-9 Form: <https://www.irs.gov/pub/irs-pdf/fw9.pdf>

All officials and scorekeepers must submit a W-9 form to each organization (parish athletic association) that will be paying you for officiating.
- 7** Safe Environment Program

Minor Officials & Scorekeepers (7th-12th grade): Complete the Code of Ethical Conduct for Minors Working with Younger Children and submit to your parish safety coordinator.

<https://www.archstl.org/child-and-youth-protection/safe-environment-program/forms>

All Adults (18+ & out of HS): Complete the Safe Environment requirements set forth by the Office of Child and Youth Protection. (Protecting God's Children and Prevent & Protect) <https://www.preventandprotectstl.org/>