



## Post Draft

- A master copy of the Select Baseball Schedule will be posted on the Team Sports website [www.teamsideline.com/lincolnne](http://www.teamsideline.com/lincolnne).
- All un-drafted time blocks will be available by hour to be reserved via our online field reservation system at:  
<https://www.lincoln.ne.gov/aspx/city/athletics/default.aspx>
- If needing to “release” a field, you’ll have to call the Team Sports office, and we’ll make a field exchange for you. The exchange would have to be for a field that is OPEN via the online field reservation system, and all exchanges must be made at least two weeks prior to your originally scheduled time.
- Rain outs: If fields are unplayable by 4 PM, we will notify you. If your field becomes unplayable after 4 PM, or on the weekend, you’ll have to make the call. The soonest we will move your reservation will be the day after your rain out. DO NOT CALL THE DAY OF YOUR RAIN OUT.
- Because we must develop license agreements with every organization, a Certificate of Insurance and Endorsement naming the City of Lincoln as “additional insured” is due by February 1, 2024.
- When picking up fields, be aware of accessibility and field dimensions. Refer to the Ballfield Manual for base path distances of specific fields.

## Densmore Use

- Densmore fields are to be scheduled for games only. No practices!
- If you have a time scheduled at Densmore, and do not show, there will be a **\$50.00 “No-Show” fee**. Notification of not playing at Densmore during a scheduled time must be made at least 24 hours in advance.

## Taking the Field

- Your field use is for a specific time. Your games are to end within the time frame. Don’t infringe on the next team’s field use. It is recommended that no innings begin within 15 minutes of the next reservation.
- If your game is the first game played that day, **STAY OFF** the field until field preparations are complete, and all equipment has exited the field.
- Please return the orange base peg plugs after using bases if you have access. If the base peg markers (whiskers) are any color other than orange, the base peg is located ~6" closer to home plate than that whisker. DO NOT dig up those markers/whiskers.
- If players or coaches access a field with field maintenance equipment still operating, field technicians will turn OFF their equipment and ask that the field be vacated until field preparations are complete.
- Players and coaches should not access a field outside of 30 minutes prior to the start of their game.

## Tobacco Ban

- Municipal Code Section 12.08.330 is in effect for all City of Lincoln ballfields including bleachers, concession buildings and surrounding areas.
- The tobacco ban includes products burned, inhaled, chewed or other forms of ingestion. E-cigarettes are included in the Tobacco Ban policy.

## Lights

- Field lights should not be turned ON more than 45 minutes prior to sunset. Refer to the Ballfield Manual for the location of light switches.
- **UNI lights are automatically controlled.** If you are scheduled at UNI, you **MUST** call the Team Sports office at 441-7892 during office hours to arrange to have the lights programmed. They will be set to turn on 45 minutes prior to sunset and off at 10:15 p.m. If you finish before 10:00 p.m. or your game is running late, contact 402-430-6187 to have the lights adjusted accordingly.

## Restrooms

- Permanent restrooms will not be open the first few weeks of the season. Portable restrooms will be available at the fields until the permanent restrooms open.
- Cooper Park and UNI restrooms are locked unless a scheduled event is using the park. A key to open the restrooms will be in the storage shed. If you open the restrooms at Cooper, **YOU MUST re-lock the padlocks on the door after sliding the bolts to avoid the loss or misplacement of the padlocks. DO NOT TAKE THE LOCKS TO THE STORAGE AREA.** It is the responsibility of the last team at Cooper and UNI to make sure the restrooms are locked.

## Keys

- Key pick up will be scheduled for early March at the Team Sports office. You will receive an email when keys become available explaining the process. **A \$50.00 CASH deposit per team is required to check-out keys.**
- Keys are to be returned to the Team Sports office by **August 8, 2025.** Teams not returning keys by August 8<sup>th</sup> will forfeit their deposit.

## Early Practice

- It is very important early in the season that you use common sense. If there is FROST or the fields are wet - **STAY OFF.**
- Damage done while the grass is dormant can cause problems for the rest of the season. Teams may forfeit their ability to use City fields if they cause damage to the fields due to use when conditions suggest they are unplayable.

## Use Expectations

- **“Soft Toss” batting practice against fences is NOT permitted.**
- **Do Not** move permanent pitching rubbers or home plates.
- Make sure all equipment and bases are picked up, and the storage area is locked before leaving the field.
- Keep storage areas locked and organized.
- Throw away empty chalk bags. Don't leave them in the storage area.
- **Do Not** remove bases or equipment from any field.
- Contact the Team Sports office, 441-7892, when lining chalk is **getting low** or there is any other problem at the field. As a courtesy to other teams don't wait until the chalk is gone.

## Team Sports office Location

- The Team Sports office is located on the third floor of the Woods Park Place building located at 3131 O St.

## Ballfield User Expectations: Maintenance Videos

