Practice Schedule Import

Import File Definitions

Import Parameters	
Parameter	**Notes**
League	Must be created before import. The League will be selected during the import process.
Division	Must be created before import. The Division will be selected during the import process.

Required Data Fields		
Field Name	**Size or Format**	**Notes**
Date	MM/DD/YYYY	
Start Time	8:00 PM or 20:00	
End Time	8:00 PM or 20:00	
Schedule Name	Char 15	The Schedule Name in your Import File must match the Location "Schedule Name" on the Locations Details page.
Team Name	Char 50	Must match existing team name.

Optional Data Fields		
Field Name	**Size or Format**	**Notes**
Comments	Char 255	

Important Notes	
Existing Division Pratices	Practices will be additive – it will not overwrite existing practices.
csv file type	You must download the import file template csv file from the Start Import page. (Note: csv files are editable using Microsoft Excel.)

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