



Volunteer Application Cary Parks, Recreation & Cultural Resources

Name: _____ E-mail _____

Address _____ City _____ Zip _____
First, Middle Initial, Last

Home phone: _____ Work phone: _____ Cell phone: _____

Parent/guardian (if under 18) or other emergency contact:

_____ Phone: _____

Medical conditions we should be aware of (allergies to bee stings, etc.)

Program(s) for which you applying to be a volunteer: _____ Sports _____ Tournaments
_____ Special Events/Festivals _____ Environmental _____ Performing arts _____
Seniors _____ Other _____

Population with which you are interested in working (check all that apply):

_____ Adults _____ Seniors ___ Teens _____ Youth _____ Preschool

Family member participating in the program for which you are volunteering:

Yes ___ No ___ N/A _____

Name of family member in program _____

Previous volunteer experience _____

Educational background _____ Occupation _____

Times for which you are available to volunteer (check all that apply):

_____ Weekdays _____ Evenings _____ Weekends _____ AM hours _____ PM hours

Why are you interested in volunteering with Cary Parks, Recreation & Cultural Resources Department?

Please list any special skills or background that you would be willing to share in your volunteer experience.

Please list the name, address and telephone number (if available) of two persons who know you sufficiently well to comment on your past coaching, previous volunteering or as a personal references? By signing below, you are giving your permission to the Town to contact these references on your behalf.

Name	Address	Phone
------	---------	-------

I certify that the above statements are true and complete to the best of my knowledge. I am aware that certain portions of this information may be subject to disclosure under the NC public information disclosure laws.

Date

Signature of Volunteer Applicant

Volunteer Consent and Waiver

Certain volunteer positions in the department have been identified as “sensitive positions”. These sensitive positions require the volunteer to undergo a criminal background investigation check which includes a national sex offender registry check. Will you sign a release for a criminal background investigation in order to volunteer for this position if classified as a sensitive position? **(Not applicable to minors) PLEASE REVIEW PARENTAL/GUARDIAN CONSENT STATEMENT BELOW**

_____ Yes _____ No

Parental Consent for Minor to Volunteer

In consideration of the Town of Cary, permitting my child to participate as a volunteer in the Parks, Recreation and Cultural Resources Department and its associated activities, I acknowledge and agree to the following: (1) I represent that my child is in satisfactory physical and mental health and physically/mentally able to engage in volunteer work and not be a danger to themselves or others.(2) I am aware that as a parent of a minor that I will be held liable for any misconduct or behavior or unlawful activity that my child may engage in while in a volunteer status with the town of Cary.

Date

Signature of Parent/Guardian



SPORTS SUPPLEMENT TO VOLUNTEER APPLICATION

CARY PARKS, RECREATION & CULTURAL RESOURCES

NAME: _____
First, Middle Initial, Last

What is the specific sport or program for which you are applying to volunteer?

NOTE: The sport/program you have written above will be referred to as this sport/program in the remainder of this application:

Have you played or participated in this sport/program? Yes _____ # years _____ NO _____

Have you assisted with or coached this sport/program before? Yes _____ No _____

If yes, Number of Years _____ Where? _____

What other sports/programs have you coached or participated in?

SPORT/PROGRAM	SPONSORING AGENCY	AGE LEVEL	YEARS COACHED
---------------	-------------------	-----------	---------------

Have you any formal training as a coach or volunteer in this program area? Yes _____ No _____

If yes, please describe. (Example - PE degree, clinics, coaches, courses, instructor, etc.)

Would you be willing to travel over night as a volunteer? Yes _____ No _____

What is your philosophy on youth recreational sports and programs regarding participation?

Signature of Volunteer Applicant

Date

TOWN OF CARY

APPLICANT AUTHORIZATION AND CONSENT FOR RELEASE OF INFORMATION

This Authorization Consent and Release acknowledges that the Town of Cary ("Town") may now, or at any time while I am a volunteer, obtain a consumer report or consumer investigative report, and as part of such report, or separately, contact personal references, and request and receive a report and any criminal history record information pertaining to me which may be in the files of any Federal, State or Local criminal justice agency, and verify any other information deemed necessary to fulfill the job requirements ("verification process"). The results of this verification process will be used to make volunteer decisions about me pursuant to the Town of Cary's volunteer policies and business necessity. The Town of Cary will not request reports without proper notification in compliance with the Fair Credit Reporting Act.

I authorized the Town's current volunteer verification vendor and any of its associates, to disclose orally and in writing the results of this verification process to the designated authorized representatives of the Town of Cary. The Town of Cary may at its discretion change the vendor and this release will remain in effect.

I have read and understand this Authorization Consent and Release, and I authorize the background verification. I authorize all persons, current and former employers and other organizations and Agencies to provide the Town's verification vendor, with all information that may be requested. I hereby release all of the persons and Agencies providing such information from any and all claims, and damages connected with their release of any requested information. I agree that any copy/faxed copy of this document is as valid as the original and shall remain in effect until revoked in writing.

I do hereby agree to release and discharge the Town of Cary, the volunteer verification vendor and their associates to the fullest extent permitted by the law from any claims, damages, losses, liabilities, costs and expense or any other charge or complaint filed with any Agency arising from the retrieving and reporting of information. According to the Fair Credit Reporting Act, I am entitled to know if volunteerism was denied based on information obtained by the Town of Cary and to receive a disclosure of the public record information and of the nature and scope of the investigative report. I have been given a summary of rights under the Fair Credit Reporting Act.

PRIVACY ACT NOTICE:

The Town of Cary requests that you provide your social security number so that the Town, or its contractor, can engage in a verification process and obtain a consumer investigative report prior to your volunteering or at any time during your volunteering with the Town. Provision of your social security number is not mandatory, but failure to provide the number will prevent the Town from obtaining this required report. The social security number may be used to determine eligibility or verify the correctness of information stated on your volunteer application. These efforts may result in volunteer decisions being made about you pursuant to the Town of Cary's volunteer policies and business necessity.

Printed Name (Last, First M.I)

Signature

Date

Disqualifying Factors

A person will be disqualified and prohibited from serving as a volunteer if the person has been found guilty of any of the following crimes as identified below. Guilty means that a person was found guilty following a trial, entered a guilty plea, entered a no contest plea accompanied by a court finding of guilty, regardless of whether there was an adjudication of guilt (conviction) or a withholding of guilt. This recommendation does not apply if criminal charges resulted in acquittal, Nolle Prose, or dismissal.

Any applicant who has been charged with any of the disqualifying offenses will not be allowed to volunteer until disposition of the charge. A serving volunteer who has been charged with any of the disqualifying offenses will have their service suspended until disposition of the charge.

DISQUALIFICATION BASED ON OFFENSE:

SEX OFFENSES

All Sex Offenses – Regardless of the amount of time since offense.

Examples include: child molestation, rape, sexual assault, sexual battery, sodomy, prostitution, solicitation, indecent exposure, etc.

FELONIES

All Felony Violence – Regardless of the amount of time since offense.

Examples include: murder, manslaughter, aggravated assault, kidnapping, robbery, aggravated burglary, child endangerment etc.

All Felony offenses other than violence or sex within the past 10 years.

Examples include: drug offenses, theft, embezzlement, fraud, etc.

MISDEMEANORS

All misdemeanor violence involving a minor (unless the applicant was themselves a minor) – regardless of the amount of time since the offense.

All misdemeanor drug & alcohol offenses involving a minor (unless the applicant was themselves a minor)– regardless of the amount of time since the offense.

All other misdemeanor violence offenses within the past 7 years

Examples include: simple assault, battery, domestic violence, hit and run, etc.

All misdemeanor drug & alcohol offenses within the past 5 years or more than one offense in the past 10 years regardless of whether the offense involved a minor.

Examples include: driving under the influence, simple drug possession, drunk and disorderly, public intoxication, possession of drug paraphernalia, etc.

Any other felony or misdemeanor within the past 5 years that would be considered a potential danger to vulnerable populations as described herein.

Any felony or misdemeanor conviction that involves a crime against a member of the vulnerable population as identified in this procedure. (Example: contributing to the delinquency of a minor, exploitation of an elder adult or disabled adult.)

Para informacion en espanol, visite www.ftc.gov/credit o escribe a la FTC Consumer Response Center, Room 130-A 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to www.ftc.gov/credit or write to: Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your “file disclosure”). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
 - a person has taken adverse action against you because of information in your credit report;
 - you are the victim of identify theft and place a fraud alert in your file;
 - your file contains inaccurate information as a result of fraud;
 - you are on public assistance;
 - you are unemployed but expect to apply for employment within 60 days.In addition, by September 2005 all consumers will be entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.ftc.gov/credit for additional information.
- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.ftc.gov/credit for an explanation of dispute procedures.
- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.

- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need -- usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.ftc.gov/credit.
- **You may limit "prescreened" offers of credit and insurance you get based on information in your credit report.** Unsolicited "prescreened" offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).
- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit www.ftc.gov/credit.

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. Federal enforcers are:

TYPE OF BUSINESS:

Consumer reporting agencies, creditors and others not listed below

National banks, federal branches/agencies of foreign banks (word "National" or initials "N.A." appear in or after bank's name)

Federal Reserve System member banks (except national banks, and federal branches/agencies of foreign banks)

Savings associations and federally chartered savings banks (word "Federal" or initials "F.S.B." appear in federal institution's name)

Federal credit unions (words "Federal Credit Union" appear in institution's name)

State-chartered banks that are not members of the Federal Reserve System

Air, surface, or rail common carriers regulated by former Civil Aeronautics Board or Interstate Commerce Commission

Activities subject to the Packers and Stockyards Act, 1921

CONTACT:

Federal Trade Commission: Consumer Response Center - FCRA
Washington, DC 20580 1-877-382-4357

Office of the Comptroller of the Currency
Compliance Management, Mail Stop 6-6
Washington, DC 20219 800-613-6743

Federal Reserve Consumer Help (FRCH)
P O Box 1200
Minneapolis, MN 55480
Telephone: 888-851-1920
Website Address: www.federalreserveconsumerhelp.gov
Email Address: ConsumerHelp@FederalReserve.gov

Office of Thrift Supervision
Consumer Complaints
Washington, DC 20552 800-842-6929

National Credit Union Administration
1775 Duke Street
Alexandria, VA 22314 703-519-4600

Federal Deposit Insurance Corporation
Consumer Response Center, 2345 Grand Avenue, Suite 100
Kansas City, Missouri 64108-2638 1-877-275-3342

Department of Transportation, Office of Financial Management
Washington, DC 20590 202-366-1306

Department of Agriculture
Office of Deputy Administrator - GIPSA
Washington, DC 20250 202-720-7051