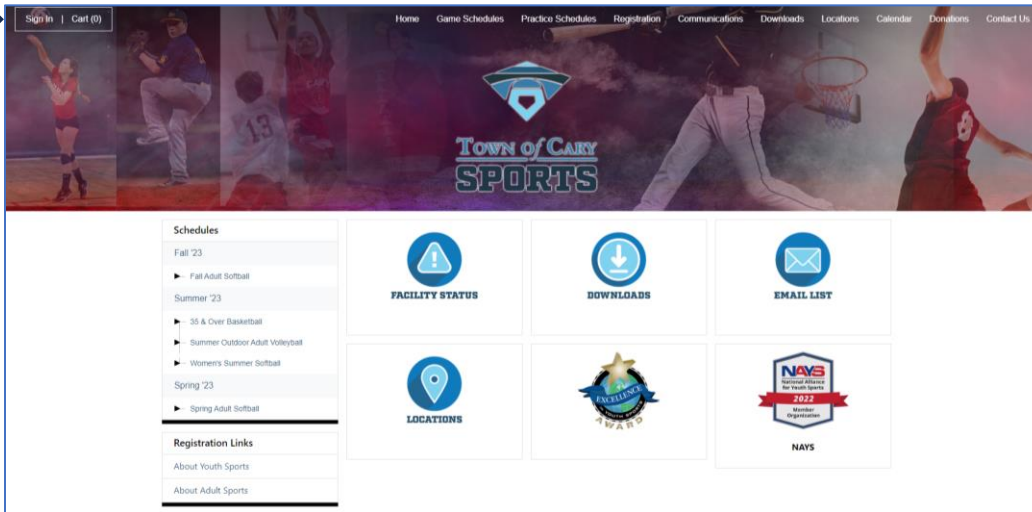


## TeamSideline New Account Creation Guide

Visit our Cary Sports TeamSideline site:

<https://www.teamsideline.com/sites/cary>

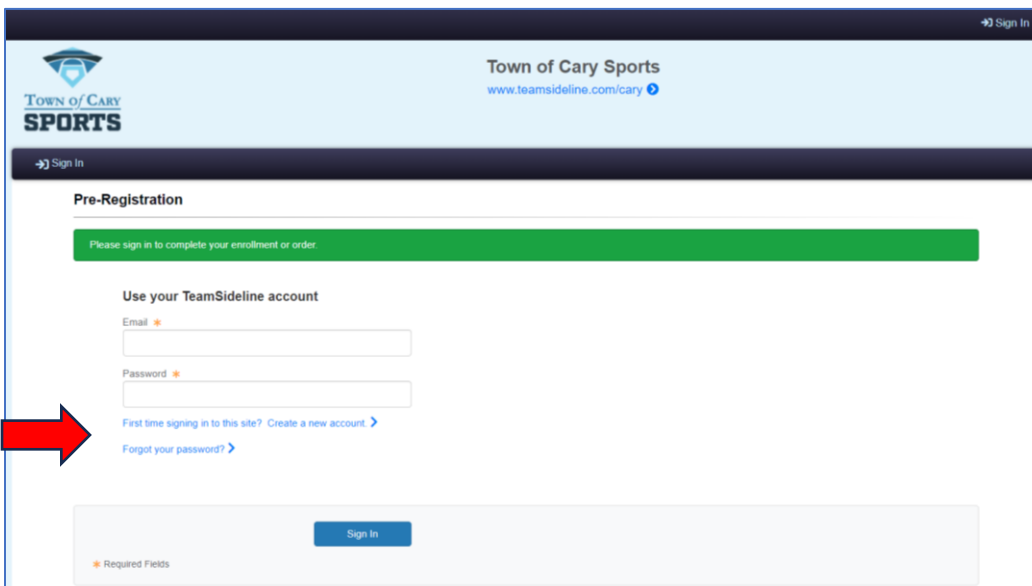
Click "Sign In" in the top left corner.



**Creating a new account?** Click "First time signing in to this site? Create a new account".

**Signing in to an existing account?** Enter Email and Password and Click "Sign In".

**Forgot your password?** Click "Forgot your password?" to recover your password.



You will then be taken to the “Pre-Registration” page” or directly to the “Register” page:

The screenshot shows the 'Pre-Registration' page. At the top left is the 'Town of Cary Sports' logo and the URL 'www.teamsideline.com/cary'. A 'Sign In' link is visible. The main heading is 'Pre-Registration' with a 'Help' link. A light blue box contains the instruction: 'Please answer the question below, then click the Next button to create an account.' Below this is the question 'Who are you registering?' with two radio button options: 'A youth player' and 'An adult or non-player (adult, team, other, etc.)'. The second option is selected. A 'Next' button is at the bottom right. A legend indicates that an asterisk (\*) denotes 'Required Fields'.

OR

The screenshot shows the 'Register' page. At the top left is the 'Town of Cary Sports' logo and the URL 'www.teamsideline.com/cary'. A 'Sign In' link is visible. The main heading is 'Register' with a 'Help' link. A light blue box contains the instruction: 'New to TeamSideline? Signing up is easy! Just complete the fields below and click "Sign Up"'. Below this are several form fields: 'Email Address', 'Re-Enter Email', 'Password', 'Confirm Password', 'First Name', 'Last Name', 'Street Address', 'City, State, Zip' (with a dropdown for 'NC'), 'Date of Birth' (with dropdowns for 'Month', 'Day', and 'Year'), 'Phone 1', 'Phone 2', and 'Phone 3'. Each phone field has an 'Ext.' dropdown and a 'Select' button. A 'Sign Up' button is at the bottom right. A legend indicates that an asterisk (\*) denotes 'Required Fields'.

If you land on the “Pre Registration” page, select who you are registering, a Youth League or Adult League participant:

This is a larger, more detailed screenshot of the 'Pre-Registration' page. It includes the 'Town of Cary Sports' logo and URL at the top. The 'Sign In' link is on the left. The 'Pre-Registration' heading is on the right. The instruction box is present. The question 'Who are you registering?' is followed by two radio button options: 'A youth player' and 'An adult or non-player (adult, team, other, etc.)'. The second option is selected. The 'Next' button is centered at the bottom. The 'Required Fields' legend is at the bottom left.

Once you land on the “Register” page, Complete the account information fields and click “Sign Up”.

You will be prompted to enter additional members to your Account on the next page.

Sign In

**Register** Help ▾

New to TeamSideline? Signing up is easy! Just complete the fields below and click "Sign Up"

Email Address \*  ⓘ

Re-Enter Email \*

Password \*  ⓘ

Confirm Password \*

First Name \*

Last Name \*

Street Address \*

City, State, Zip \*  NC

Date of Birth \* Month  Day  Year

Phone 1 \*  Ext.  Select ▾

Phone 2 \*  Ext.  Select ▾

Phone 3 \*  Ext.  Select ▾

**Sign Up**

\* Required Fields

Add a Parent or Child to your account by clicking the "Add Parent" or "Add Child" icons.

My Account ▾

**Members** Help ▾

Step 1: Click the Add Child button to add your child(ren) to your account.  
 Step 2: Click the Add Parent button to add additional Parents or Guardians to your account.  
 Step 3: Click the Enroll button to continue the Enrollment process.  
 Please note this is not your roster. Do not add players that are on your team, only your personal family.

**Add Parent** **Add Child**

Name	Gender	DOB	
Karson Bacon (Primary Account Holder)			

**Click the Enroll button to finish registration.**  
 Your registration is not complete until you have completed the Enrollment Process.  
 The Process is done when you Checkout and receive your Order Confirmation email.

**Enroll**

View and explore your account by clicking the "My Account" header in the top left corner.

My Account ▾

**Members** Help ▾

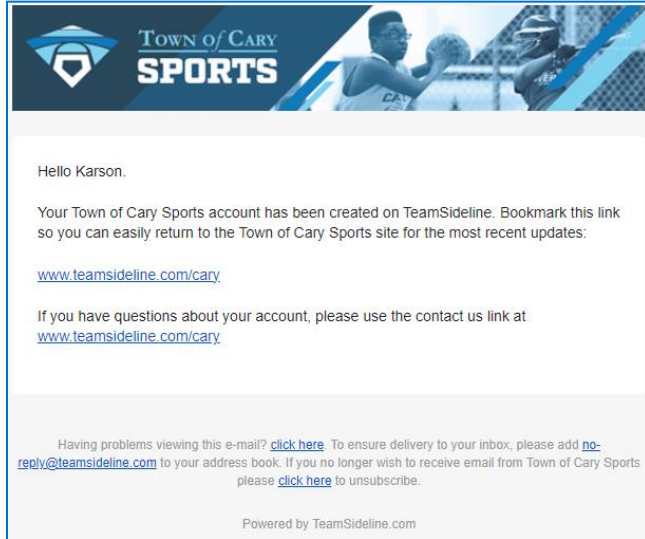
The table below lists the people on your personal account. Click the Add Parent button to add additional Parents or Guardians to your account. Click the Add Child button to add your child(ren).  
 Please note this is not your roster. Do not add players that are on your team, only your personal family.

**Add Parent** **Add Child** **Enroll**

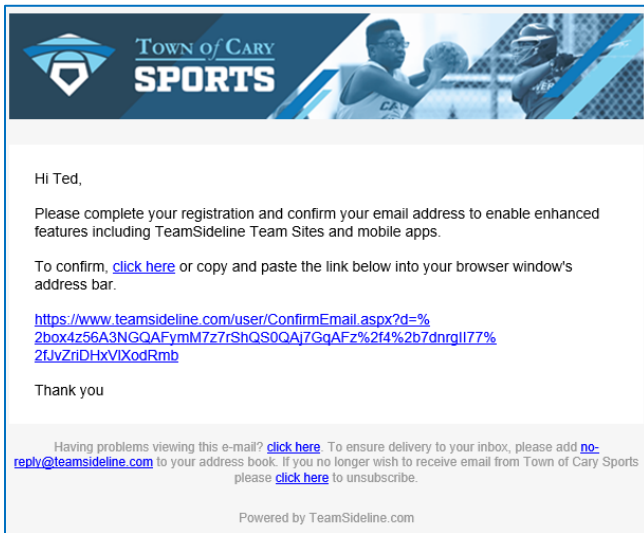
Name	Gender	DOB	
John Smith (Primary Account Holder)		4/1/1986	
Jane Smith (Parent or Guardian)		4/1/1988	
Larry Smith (Child)		1/2/2016	
Scott Smith (Child)		12/31/2018	

**Following the creation of your account you will receive two emails:**

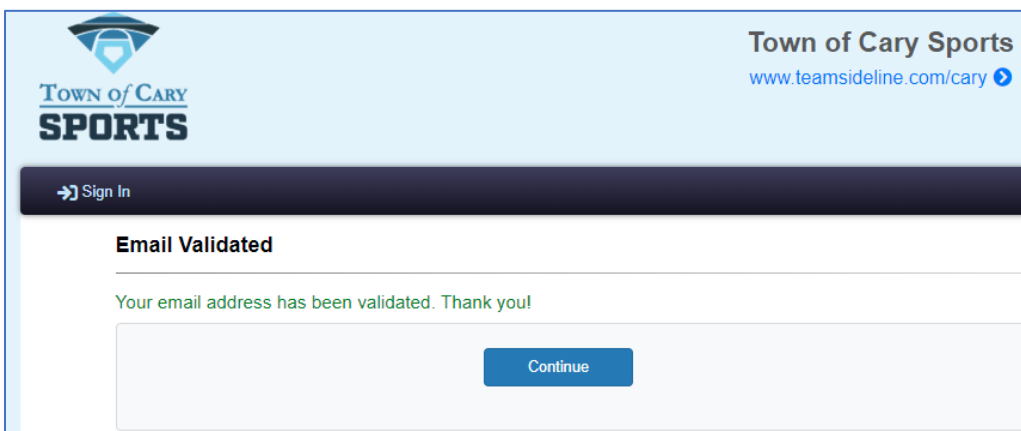
- 1) An email that your “New Team Sideline Account” has been created.



- 2) An email to “Validate Your Email Address”. Click the link or copy and paste the link provided in your email into a browser window's address bar to complete the validation process.



**You will receive an “Email Validated” notification once you have completed the validation process.**



Thank you for creating your TeamSideline account!

Visit our Cary Sports TeamSideline site to register:

<https://www.teamsideline.com/sites/cary>

Questions? Contact [Sports@carync.gov](mailto:Sports@carync.gov)



TOWN of CARY  
**SPORTS**

**FUN  
PARTICIPATION  
SKILL DEVELOPMENT  
SPORTSMANSHIP**