

2024 CJO Football
Meeting Minutes
April 10, 2004 - 6pm

- Call to Order - 6:03 pm
- Approval of previous minutes - Erica motion, Amy 2nd.
- Forum for Visitors to Speak (2-3 minute time limit)
 - **Chris lake** - helped coach 7th grade in 2023. Question about the summer and the plays that were handed out. Can we get plays earlier to those who want them, and can we do a volunteer conditioning earlier in the summer? Willing to do Saturday's for a few hours, wants to work on building camaraderie and the "Team" mindset. **Brian** Responded - we can get playbooks out sooner definitely. We are planning to start volunteer workouts earlier in the June timeframe. Our group is definitely interested and want to do more in the summer earlier. We will need to set some guidelines, adult/coach on site. We will definitely be setting somethings up sooner. Laura reiterated those things as well as our goal is to also get coaches engaged sooner, resources to them sooner and support.
 - **Dave Guerra** - has been working on something for lineman. He would like to put something together for our community to help the kids who primarily play as lineman. 2 dates - May 18 and May 25, 2-3 hours. Dave has been working with Mike Sparks to put all of this together. Some ideas tossed around, getting shirts made possibly, allowing drop in's for those who can make both date. They would also like to involve some of the CJO coaches as well. Cost (estimated) - \$25.00 - \$35.00. Location? Highschool or CJO field? Ages - geared 3rd through 8th.
 - **Bobby Horton** - wants to also start things earlier in the summer. Portland also does something through the summer with track and field teams. They are working out in the summer and he'd like to see us do something similar. He also asked about team splitting and signups. Do we have plans for that yet? He offered his opinion of being against it just because the kids have played together for so long **Brian** - responded to the question about summer workouts and said yes, we are very interested in doing more. We will begin the steps to organize the summer and allowing opportunities for kids. Brian also addressed the team splitting - we are waiting on numbers at this point, and we don't have anything final. We haven't yet had signups. However, we have discussed this in previous meetings, and we are still working through this process.
- Treasurer Report
 - General fund- \$1,264.39
 - Bleacher fund - \$12,457
 - CJO football - \$38,889.43 (end of March)
 - 2023 check was cashed - 7th/8th grade Ref.
 - City of Charlotte checks were cashed, water bills (there are 2)
 - Money came in from signups
 - Question was asked about the check for Nordic Fest? We still don't have it yet. Katrina and Garrett were closer to that.

- Commissioner Report
 - Laura provided a recap which I will include in the meeting minutes below.
 - Hot topics - Positive feedback for our group from various places, MMPFL Meeting coming up on 4/11/24, Legacy program, Grant opportunities - Laura applied for an AED grant today. Board Responsibilities, Website, Compliance/forms - Administrative duties.
- Committee Updates (Fundraising, Concessions, Public Relations, Field Maintenance/Capital Projects, Equipment)
 - **Fundraising** (Justin) - Golf Outing, Date June 2. They have sold signs and will be getting an update on the amount of people who have signed up. Justin has put together a plan for the pressbox. He has a plan, and a rough idea of the material cost. Gale Briggs would be interested in doing the concrete. He is willing to do the Electrical, Justin's Brother in law would donate the steel for the roof. Pole built and studded out. Builder willing to help - John Locke is willing to pull the permit and let us do the work. Nashville lumber quoted - \$4900 for the lumber. Still to be determined is the siding and windows. Timeline ? (Bleacher timeline is very long - even if we ordered today we would not have them by the season. We may have to do lawn chairs this coming season)
 - **Concessions** (Megan/Summer)- We are ready to go (mostly) - Still to get is hot dogs/buns/coffee/creamer. Bathrooms are cleaned and ready (Thanks Summer!). No concessions or very limited for the first 2 nights of flag. Full menu ready to go on 4/23.
 - **Flag update** (Matt/Brian) - starts next Tuesday 4/16. We had 98 kids sign up total. Great turnout. We have the Jerseys and will hand them out on the first night. We have lights available if we need them for Flag. Picture night is 4/30/24. Isaac Weeks will do photos.
 - **Field maintenance** (Brian)- mowing and weed and feed has been done, ready for Agility camp and the start of flag. Getting lines on the field will be tough ahead of agility camp due to weather but they will be done for Flag. Water is on, trash is going, lights for field are ready to go. Urinals and toilets in the men's bathroom need to be replaced. We will work on getting quote from a license plumber. Garrett gave Brian a name. Justin will work on getting the quote (Dusty).
 - **Equipment** (Brian) - 3rd grade - 9 needed XS pants and 9 needed small pants. Helmets needed an XS schutt, 4 need small schutt, 2 needed medium. Jack pearl sports is who we can use to order schutt equipment. Shoulder pads - we need smalls, we had left over mediums last year. Need to order practice Jerseys for 3rd grade.
 - Old Business
 - By-Laws - by 4/24, let's have our by-laws set. And May meeting vote.
 - Agility Camp - set and ready to go for 4/13 first weekend. We need volunteers for 4/27 weekend. There were lots of baseball conflicts. We will need to find volunteers for the concession stand. It sounds like the field and running of the camp is all set.

Brian will be there at 8 am. 8:15 check in start. Kona Ice is coming and we'll block that off with cones.

- Tackle Football
 - 3rd Grade update - 22 kids signed up. See equipment notes above.
 - Signups for 4-8th. Team Sideline. Brian Proposed - doing it all online. Group agrees. Laura proposed registration to start 4/24 through 5/1??? Another proposal is allowing signups online for the month of **May 5/1-5/31. Month of May, all online was the agreed up dates for sign ups.**
 - Coach Interview and selection - coach sparks is having a coaches clinics on May 18. CJO would encourage anyone who is interested in being a coach at any level (head/assistant) to attend this clinic. Panel - anyone on the board can join the panel, with the exception of a direct conflict. (spouse, family member ect.) We had a series of questions last year, and Laura wants to create a matrix for to objectively select coaches. (group agreed). Brian would like to also have Coach Sparks' input and possibly even on the panel, but he wouldn't have a vote (because he is not on the board). Interviews would be for Head Coaches only.
Panel - Brian, Justin, Erica, Amy, Laura, Summer + Mike Sparks for input.
Dates - Week of June 3.
Applicants to provide their ID when they apply so that we can run a background check ahead of the interview.
 - Legacy Fund - zeffy account is set up, still need to set up bank account. Also discussed during Laura's commissioner report.
 - Signs for Field - have \$260 donated so far. Goal is \$1300.
- New Business
 - Press Box - Justin covered during the fundraising discussion
 - Field cleanup day - Board only - 4/15/23 5:30 Pm. Community Date: May 4 - 11 am
 - Schedule next meeting - Date will be determined with the group via text for May.
- Adjourn - 8:50 - Erica motioned to adjourn, Amy Second.

April 2024 CJO Commissioner Report

Positive Feedback- As we are working diligently on preparing for season take-offs coming up quickly, I feel that it is very important to acknowledge the positive feedback received from our community regarding our program since the beginning of the year. Please keep up the good work and if you need anything, please do not hesitate to reach out to myself, Brian, or Justin.

MMPFL Meetings- The March meeting was cancelled, and items were moved to the April meeting. The April meeting will take place on 4/11 at 7pm in Mason. Items being covered in the upcoming meeting include scheduling, conditioning, schools/entities interested in joining the league, rule meeting locations, and registering clubs on USA football.

Legacy Program- Following the April meeting, we will determine when we will be able to get the storage facility prepped and ready to go before accepting donations of equipment. I need to follow up on the fund for this and develop promotional communications to support this effort.

Grant Opportunities- I have identified several grant opportunities that our program can apply to. As soon as I have availability, I will begin applying for these. As we know, our facilities are the most pressing priority at this time and will be the basis for these grant applications.

Board Responsibilities- As a reminder, it is imperative that board members share the bulk of operational responsibilities necessary to carry on our program. Please be sure to sign up for event coverage on the signup genius to ensure we are spreading out the work. Thank you to those who have stepped up to cover events while others have been tied up with other obligations. Additionally, please act as a positive program martyr by sharing opportunities and program communications as you are able. We have been doing a really good job with all of this so far and we don't want to lose momentum.

Website- I plan to continue to work with Brian and Lauren on building out the website with more information that will be helpful to families, coaches/staff, and our community. All feedback has been very positive up to this point and registrants have really appreciated the online option.

Compliance, forms, and documentation- As things slow down with my personal coaching responsibilities, I plan to begin diving into these items to prepare for our upcoming fall season. If you wish to be a part of this process or have inputs, please let me know.

THANK YOU FOR YOUR CONTINUED COMMITMENT AND SUPPORT!