

**2024 CJO Football  
Meeting Minutes  
January 9th, 2024**

- Call To order - 6:02
- President: Welcome and Mission - Great to have new faces and motivated parents involved. Goal is to get more parents/volunteers involved and build this program. Build fundamentals → goal is to develop kids for highschool by giving kids the opportunities to play and learn the game.
  - Touched on etiquette
    - Refrain from engaging on social media complaints
    - Be an example for our kids
- Forum for visitors to speak (stick to 2-3 minute limit) -
  - Bill - viking/nordic fest volunteers. Asked for us to vote on that. The nordic fest group has reached out and asked CJO to volunteer. Made approximately ~ 7-800.
    - Agility Camp - wants to do that again. It made 7500 last year. Would like to do an earlier date, making bigger and better
    - Golf outing again - wants to start this earlier and check with some other golf courses. Centennial is desire location
  - Laura - Recommended setting up a venmo account, need a paypal account first. (tax purposes).
  - Garrett - Zeffy option as well. Might work well for non-profit.
  - Mike Sparks - Thanked the board for their time. Looking forward to working with everyone!
- Financials review (treasurer report) - Erica
  - Nothing new financial wise
    - Bleacher fund - \$12,457
    - General - \$1,264.39
    - Football - \$23,991.15 (consumers bill just paid, waiting/expecting water bill soon)
  - Grant for Bleacher - Katrina reached out, and hasn't heard back yet. (this is through the Eaton co. parks and rec.)
    - Potential for another grant, but it's not super clear. Co-op
    - USA football grant, Detroit lions grant.... There are several to look into and apply for.
- Brian is going to look into zeffy and venmo/paypal for our organization.
- CJO has a square - Would like to do something with concessions. Want to take Credit Cards. Need to work out how we could accommodate that for multiple things (signup, concessions, donations)
- Website - want to set that up. Can we do something similar? Can we do signups there? Laura brought up several options. There are other groups that use websites we might be able to piggy back off of/gain ideas

- By-laws
  - Somewhat outdated. There are some things that need to be updated. (roles/responsibilities ect.)
  - Looking to update, but not completely overhaul them. Recommendation (Brian) is that each board member go through them, make recommendations and combine/agree on changes. Bring this to Feb meeting. Send to Megan 1-2 weeks ahead of Feb meeting.
  
- Commissioner report - Vote on Commissioner
  - Do not currently have. Propose that we vote on a 2024 commissioner.
  - nominations/volunteer
    - Laura Bensinger - nominated, Approved.
    - Vote - unanimous approval by all members
  
- Expectations for roles/responsibilities
  - E-mailed copy of all the roles to all trustees
    - Includes all officers as well as committees for other areas (fundraising, concessions, equipment)
    - Requirement that a board member chairs/heads a committee and then works with parents.
  - Coach interview panel/committee - discussion around having parents provide input prior to interviews.
  
- Committees - Select Chairs & determine additional if needed
  - Name or suggestions for Committee chairs:
    - Fundraising - Bill Jones + Justin Vanalstine
    - Flag football chair - Matt Stoken
    - Concession committee - Megan & Summer
    - Public relations committee - Laura
    - Field Maintenance/Capital projects Committee - Amy VanAlstine + Brian + Erica, Chad Nichols
    - Football Equipment committee - Garrett
    - Coaches panel - Commissioner + Erica who volunteered to also be on this panel.
  
- Most Urgent Discussion Topics
  - Fundraising - Anything that needs discussion before next meeting/ first committee update
    - Nordic Fest -
      - Vote - Unanimous vote to move forward
    - Agility camp
      - Vote unanimous vote to move forward
      - Bill to bring dates to next meeting or sooner
      - Cost TBD - bill working out details.
      - Signups Beginning March
    - Golf Outing
      - Vote Unanimous vote to move forward

- Discussion around other fundraisers, flags, tackle ect. Look into it further - Fundraising committee to look into.
- 3rd Grade Football
  - Review Cost for team
  - Approval to proceed, if yes:
    - Sign-ups - early for getting numbers and interest (run with flag sign-ups?)
    - Perform special early fitting for 3rd grade to order proper helmet & pad sizes
    - Order one each of the following for fitting (sale prices were as of 12/19):
      - Schutt A11 2XS - \$179.99
      - Riddell Speed Victor I 2XS/XS - \$244.47
      - Xenith X2E+ S (need to order - current stock old) - \$249.99 reg / \$224.99 on sale
      - Champro Scorpion XS Shoulder Pads - \$57.49 reg / \$38.99 on sale
      - Champro Scorpion 2XS Shoulder Pads - \$57.49 reg / \$49.85 on sale
      - Champro XS Pants - \$34.99 reg / \$24.99 on sale

Vote on 3rd Grade tackle, with early signup, all fees are due.

Vote: yes majority for 3rd grade tackle approved.

Signup proposed that it is early March and/or during Flag football signups.

Brian proposes buying 1 of ea. Xs pants, 2xs shoulder pads, Riddell 2xs

Vote: yes, unanimous approval

- Flag football - Spring
  - Start date - which nights - 4 weeks games, optional 5th week for weather delays. April 16 start
  - Format (split groups) - keep same format
  - Sign up dates - how will sign-ups run? - proposed (matt requested) 3rd week of March
  - Registration Fee - Currently \$55, proposed increase to \$65. Majority approved.
  - Any equipment or flags needed for replacement? (e.g. flags are old, etc...) - need to replace flags, Matt and brian aware and will discuss.
- Bleachers - discussed earlier during Treasurer report
- Open discussion on large purchases for the year? - tabled for another meeting
- Other urgent topics? - bring to next meeting

- Liaison to HS Football - Brian/Laura to meet with Mike on a monthly basis, and vice versa Mike would like to have highschool represented at our meetings
- Opportunity for Red Cedar Flag Football League in Spring for older grades (early stages of discussion) - potential opportunity. Not a ton of information at this time. Potential for older grades 5-8th?
- Agility Camp - discussed during fundraising topic/bullet point
- Tackle football sign-up
  - Sign up dates - how will sign-ups run? - start them earlier. Proposed signups during Agility camp dates in April.
  - Registration Fee - Currently \$135, jersey \$40
    - What do we want to charge? Proposed that we increase our cost for registration. - Proposed \$160 (\$25 increase)
      - Majority vote yes, approved
    - Jersey proposed that we either break even or make a small amount, however, would like to switch companies from the current supplier. We believe we can match or come very close to Jersey design so that we do not force people to change.
  - Chad suggested starting conditioning earlier, many in agreement. Further discussion in future meetings.
- 7th and 8th grade football updates - MMMSFL, We will be in the league again this year.
- Field maintenance, building maintenance, upgrades for this year - tabled for next meeting. Committee to discuss and work on this. Equipment shed needs some help/updates/changes.
- Determine who needs keys to field/building - All board members get a key to gate/concession. Not everyone needs a key to equipment shed or paint shed
  - Garrett, Laura, Justin, Brian - equipment shed
  - All board members to have key to gate
- Document storage location for meeting minutes, other pertinent items (Google Docs?) - Store all files to CJO google Docs. Megan needed login info. Brian provided, files will be uploaded to that location asap.
- MMPFL League meeting January 14th - Laura attending meeting. Matt may join also.
- Schedule next meeting - Brian to send out options. Week of Feb 5th. Garrett suggested standardized meeting cadence monthly.
- Meeting Adjourned - 8:49, Justin motioned, Erica second.

### **Attendance**

Board Members/Trustees:

Brian St. John

Justin VanAlstine  
Erica Jones  
Megan Gleason  
Amy VanAlstine  
Summer Reiser  
Garrett Bensinger  
Laura Bensinger  
Matt Stoken  
Katrina Morris

Guests:

Bill Jones  
Chad Nichols  
Mike Sparks