Player Registration Instructions for Teamsideline

New Account Registration *(if you just need to sign in to re-register, please scroll click "Sign In" after clicking the two "register" buttons)*

1.) Navigate to **Teamsideline/sites/BlackMenCoalition** and click on "Registration" at the top.

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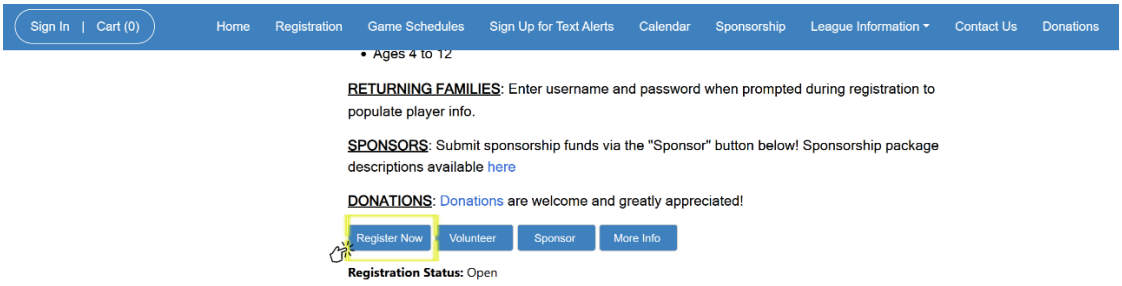
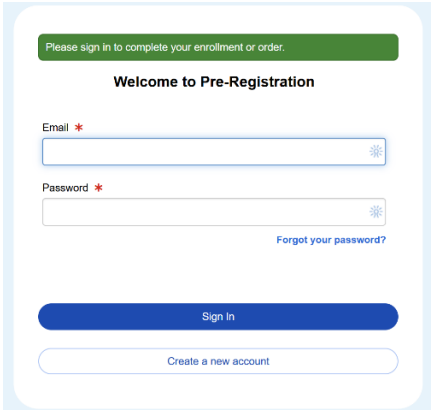
- Then scroll down and click on "Register Now".

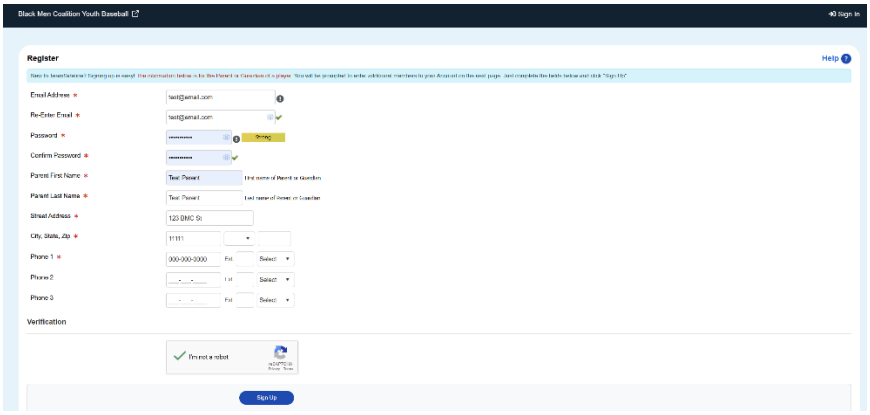


- If this is your first time registering with us, you will need to click the white "Create a new account" button. If not, click the blue "Sign In" button.



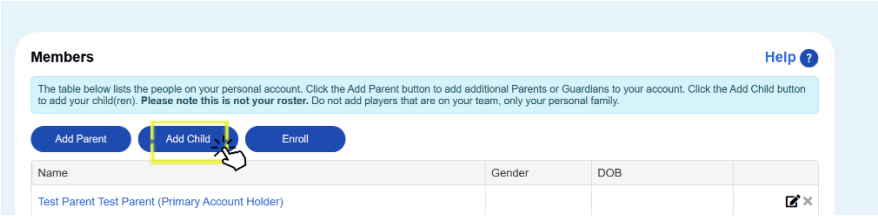
2.) ***Skip to step 3 if you are a returning user.**

For new users, the first step is to enter the legal guardian information. Complete your Legal Guardian Profile and click “Sign Up” when complete.

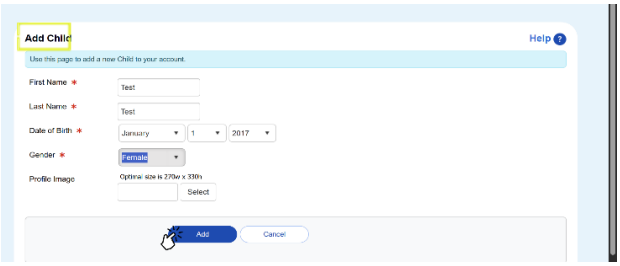


3.) You are now in your Legal Guardian account. Members of your account are listed here. Click “Add Child” to add your player info.

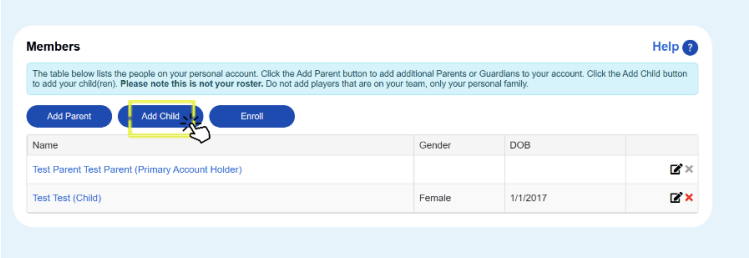
- To view this screen for those returning via “Sign In”, click on “Members” under “My Account”. You can add/edit players as needed as shown below.



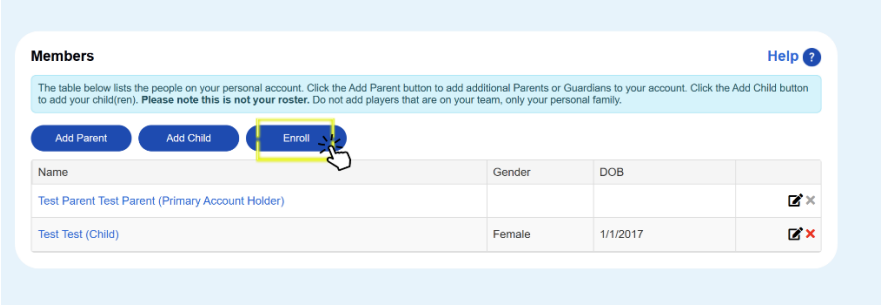
4.) Add your child/player’s info. Click “Add” when complete.



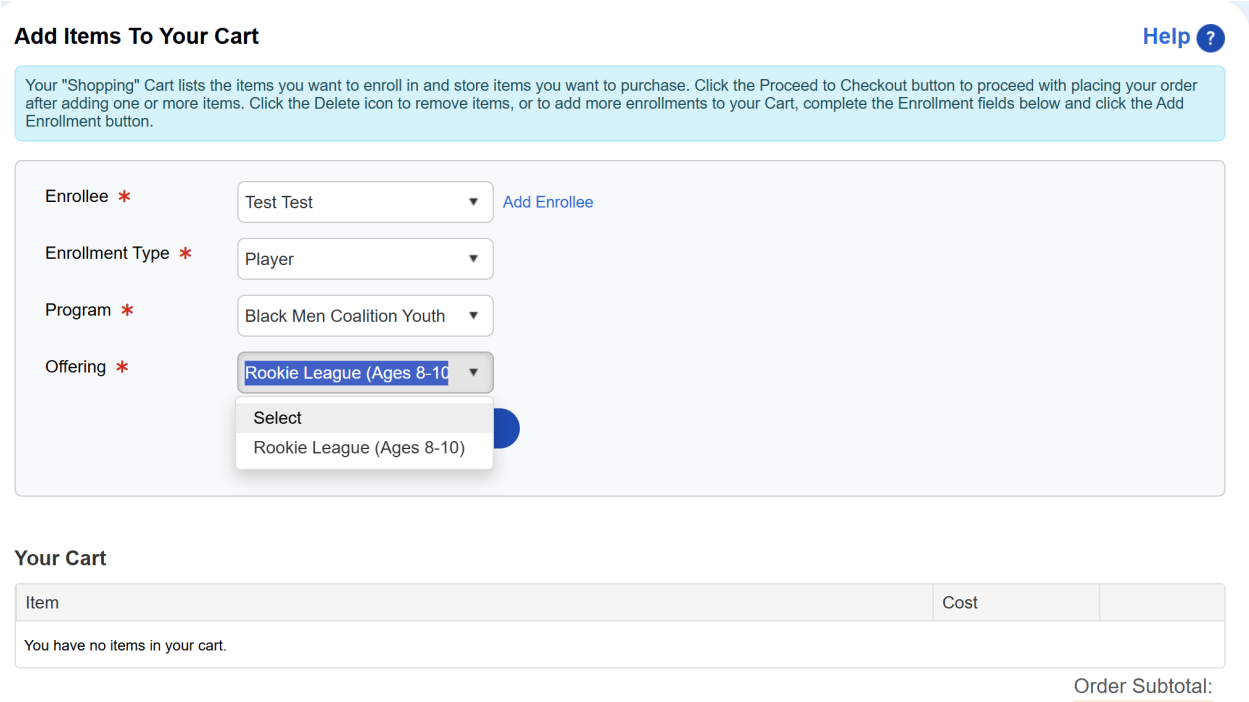
If you have more children to add, click “Add Child” again and complete the information requested. **Repeat this step as many times as needed to add all children before proceeding to the next step.**



5.) Once you have added all children, proceed by clicking the “Enroll” button.

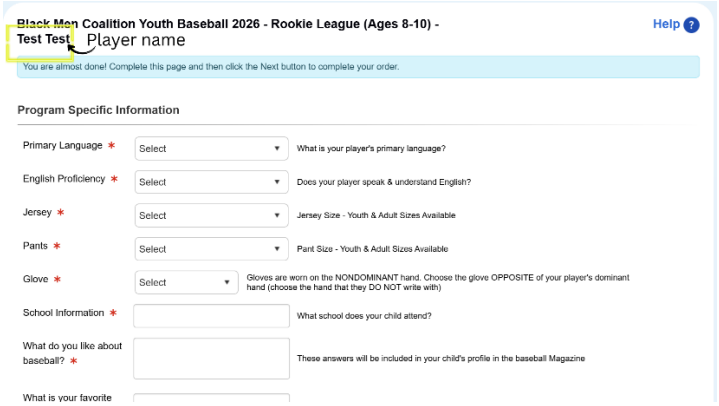


6.) Choose your player’s name from the dropdown menu for Enrollee. Choose “Player” as the Enrollment Type. The Program & Offering tabs should auto-populate based on the season info & age of child.

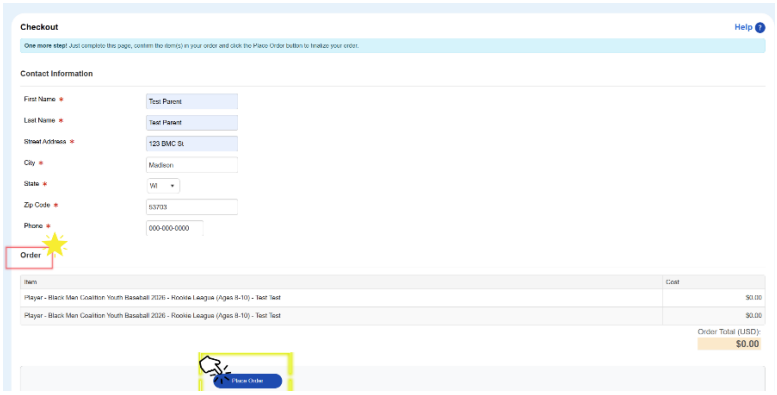
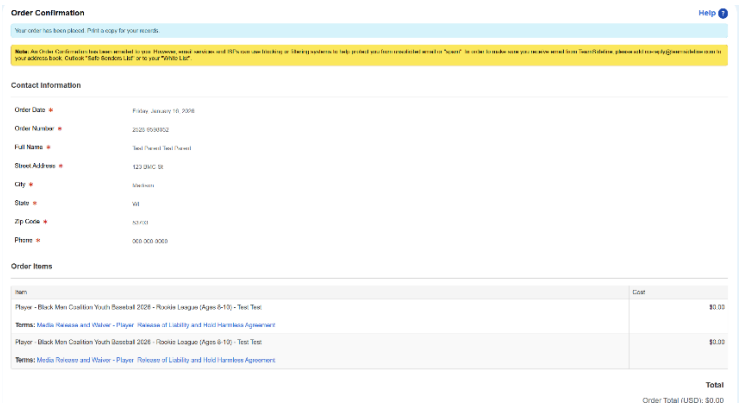


-Click the blue “Add Enrollment” button, then click the little “X” in the corner of the pop up screen, then scroll down and click the blue “Proceed” button.

7.) You are now on the enrollment info page for your player. You should see the specific player's name at the top of the screen, this is how you will know which child you are entering enrollment info for. Complete the prompts and check the boxes for the waivers. Click the blue "Next" button.



8.) Now you have reached the Checkout page. Review the information and make edits as needed. Scroll down to view the "Order" section and make sure that all of your players are listed. If all information listed is correct, click the blue "Place Order" button.



9.) You should now be on the order confirmation page, where there is a yellow bar that has text stating registration is complete and you should have received a confirmation email. **IF YOU DO NOT SEE THIS PAGE, YOU ARE NOT DONE.**