



Office Use Only
Date Paid: _____
Amount \$ _____
Form of Payment: _____
Receipt # _____

Baseball/Softball Field Rental Usage Form and Policy

Baseball _____ Softball _____

Fee:

Practice Not Lined	\$25.00/2 Hour Block
Games Lined/Mound or No Mound	Weekday: \$60.00/Game (2 Hour Block) Weekend: \$125.00/Game (2 Hour Block)
Lights	Small Field: \$30.00/Hour Large Field: \$35.00/Hour
Additional Drag & Line in a Day	\$25.00/Hour & Field
Bags of MVP & Rapid Dry	\$15.00/Bag
Tournaments same rate of fee per game and a deposit of \$500.00	

On file 3 days prior to event Certificate of Insurance \$1,000,000

Clean up by renter/must be clean or will not rent again

Insurance:

The Director of Parks and Recreation will determine if a certificate of insurance shall be provided by the renter. The determination shall be dependent upon the type of event (i.e. camp, practice, game) and the estimated attendance.

Field Preparation:

The cancellation of the rental due to inclement weather and site conditions shall be the responsibility of the renter and Parks and Recreation Department on a mutual agreement. Please note that the field is expected to be left in the condition that it was found in. Therefore, if the field is too wet to play on but is used anyway, restoration charges will be assessed to the renter.

All trash must be placed in the provided trash cans.

No motorized equipment is allowed on the fields.

Preference:

Preference will be given to the Recreation Department programs first when there is a question of availability.

Payment:

Payment shall be made to the Godfrey Parks and Recreation Department in advance of utilizing the field.

(Attach drawings of field size needed)

Name: _____ Organization: _____

Address: _____

Email: _____ Phone: _(_____) _____

Date & Time of Rental: _____ Hours Needed: _____

Lined: Yes _____ No _____ Field Numbers: _____ Field Size: _____

Lights: Yes _____ No _____ Hours Needed: _____ Bags of Rapid Dry/MVP Used _____ Add-on Drag: _____

Tournament Deposit (\$500.00): Yes _____ No _____ Tournament Insurance Provided: Yes _____ No _____

Signature: _____