



Office Use Only:	
Date paid:	_____
Amount Paid:	_____
Form of payment:	_____
Receipt #	_____

6810 Godfrey Road, P.O. Box 5067, Godfrey, IL 62035
 Phone: (618) 466-1483, Fax: (618) 466-4519
 www.godfreyil.org

PARK SHELTER RESERVATION

Please consider this a confirmation of your reservation for a picnic shelter.

Name _____ Address _____

Phone _____ Email _____

Park _____
 (Glazebrook, Homer Adams, Clifton Terrace, Hoffman Gardens)

Shelter # _____

Shelter #1, #2, #3 (Gazebo), #4 Maze Concession, #5 Baseball Concession, Hoffman Gardens

_____/_____/_____
 Day _____
 Date of Reservation

_____/_____/_____
 Date Called in to Office

Event type: _____
 (Birthdays, Weddings, Family Reunion, etc...)

of People Attending: _____

Special Requests: _____

Time of Event: _____

RESERVATION FEES

SHELTER #1 / SHELTER #2,

SHELTER #3 / GAZEBO #3/HOFFMAN GARDENS/
 MAZE CONC #4 / BASEBALL CONC #5

Resident: \$30.00 (1/2 Day) \$50.00 (All Day) / \$45.00 (1/2 Day) \$80.00 (All Day)

Non-Resident: \$35.00 (1/2 Day) \$60.00 (All Day) / \$50.00 (1/2 Day) \$90.00 (All Day)

(SUNRISE-3 P.M.) (3 P.M.-SUNSET) (SUNRISE-SUNSET)

PARK RULES

Park Hours: Sunrise to Sunset

Vehicle Speed Limit: Maximum 15 miles per hour. Vehicles shall not leave the roadways except in designated areas,
 No parking in grassy areas, sidewalks, brick paved patio areas, such as the Maze/Soccer Concession area.

Rollerblading and bicycling allowed on trail and sidewalks only.

NO BOUNCE HOUSES ALLOWED IN PARKS

Notify the Parks and Recreation Department if you need the gate leading to the gazebo unlocked prior to your event.
 All pets must be on leash. You are responsible for cleaning up after your pet.

Alcoholic beverages are prohibited.

Littering is prohibited.

Reservation will be held for 24 hours until payment by cash, check or card is made to Godfrey Parks and Recreation Department ***Refund will only be given if cancelled 2 weeks prior to scheduled reservation****

ALL tables must be returned under the shelter/gazebo.

In the event someone is in your shelter that you have rented and have problems, please contact Madison County Sherriff's Department to resolve the issue 618-692-4433. Please make sure you have your Shelter Reservation form with you for verification.

Signature: _____ Date: _____

Glazebrook Park – 1401 Stamper Ln., Godfrey, IL 62035

<u>#1 Shelter</u>	<u>#2 Shelter</u>	<u>Gazebo</u>	<u>#4 Maze Concession Area</u>
<u>6</u> - Tables	<u>8</u> - Tables	<u>8</u> - Tables	<u>11</u> - Tables
<u>1</u> - (2 plug) Electrical Outlet	<u>1</u> - (2 plug) Electrical Outlet	<u>1</u> - (4 plug) Electrical Outlet	<u>2</u> - (4 plug) Electrical Outlet
		<u>1</u> - (2 plug) Electrical Outlet	<u>4</u> - (2 plug) Electrical Outlet
<u>3</u> - Trash Cans	<u>3</u> - Trash Cans	<u>2</u> - Trash Cans	<u>4</u> - Trash Cans
<u>1</u> - BBQ Grill	<u>1</u> - BBQ Grill		Bathroom Access
Bathroom Access	Bathroom Access		
Playground Access	Playground Access		
Volleyball Court	Volleyball Court		
		<u>#5 GLAZEBROOK BASEBALL CONCESSION AREA</u>	
		(Not available during baseball season)	
		<u>11</u> - Tables	
		<u>7</u> - Electrical Outlets	
		<u>3</u> - Trash	

Homer Adams Park – 6810 Godfrey Rd., Godfrey, IL 62035

<u>#1 Shelter</u>	<u>#2 Shelter</u>	<u>#3 Shelter</u>
<u>5</u> - Tables	<u>4</u> - Tables	<u>11</u> - Tables
<u>4</u> - Electrical Outlets	<u>4</u> - Electrical Outlets	<u>4</u> - Electrical Outlets
<u>2</u> - Trash Cans	<u>2</u> - Trash Cans	<u>4</u> - Trash Cans
<u>1</u> - BBQ Grill	<u>1</u> - BBQ Grill	<u>2-4</u> - BBQ Grills
Bathroom Access	Bathroom Access	Bathroom Access
Playground Access	Playground Access	Playground Access

Hoffman Gardens _____

Clifton Terrace _____