

WOODBURY PARKS & RECREATION

2024-2025 Broomball League Registration Packet



Thank you for your interest in the adult broomball league offered by the Woodbury Parks & Recreation Department. If you have any questions regarding the leagues, please feel free to contact Jeremy Bailey with the Parks & Recreation Department at (651) 414-3436 or email jeremy.bailey@woodburymn.gov

REGISTRATION INFORMATION

- ✓ To register a team, the manager must submit league registration and full payment during the appropriate time period listed below. **No registration will be accepted without payment.** A team is not given a spot until all fees are paid. Woodbury Parks & Recreation accepts payment by cash, check or credit card. The following is a list of different ways to register your team.
 1. **ONLINE:** Register online at <https://www.woodburymn.gov/384/Recreation>. Click on the box labeled register or view programs and events. You will be directed to our registration login page. Create an account and login. Once logged in, click on the search tab and select type **ADULT SPORT LEAGUES**. This will bring you to the list of adult leagues we are offering this upcoming season. Click on the empty square box in front of the activity #. The selected league will appear at the bottom of the screen, click "Add to Cart" button to proceed to checkout.
 2. **EMAIL OR PHONE:** Call the league director at 651-414-3436 to register over the phone or email registration materials to jeremy.bailey@woodburymn.gov. Credit card payment is required.
 3. **IN-PERSON:** In-person registration is accepted Monday–Friday; 8:00 am–4:30 pm within the registration dates. The Recreation Department is located on the 2nd floor inside the Woodbury City Hall building (8301 Valley Creek Road, Woodbury, MN 55125).
 4. **DROP-BOX (after-hours):** Place your registration within the registration dates in a sealed envelope labeled 'SOFTBALL' and leave it in the after-hours utility payment deposit box located in the parking lot median at Woodbury City Hall.
 5. **MAIL:** Mail to Woodbury Parks and Recreation, 8301 Valley Creek Road, Woodbury, MN 55125.

LEAGUE INFORMATION

- ✓ **When will we know what league we got into?**

You will receive a receipt when you register that will show the league your team is registered for.
- ✓ **Do I need to send a team roster now?**

No. A roster is not required until your first game. Team rosters are turned in through the league website, www.teamsideline.com/woodburymn. Instructions will be provided to manager in the league welcome email. **If you are a returning team from last winter, you may copy your roster over for the upcoming season.** Players will need to re-accept the invite to join your team.
- ✓ **What are the roster and eligibility requirements?**
 1. Minimum age for players is 18.
 2. The maximum number of players that may be on the roster is 20.
 3. Players must be listed on the team roster in order to play in the league.
 4. **Teams can be comprised of both male and female players. No on ice player gender ratio requirement.**
 5. The last time on which roster changes can be made is before the fourth game of the season.
 6. In the event that a team disbands before the scheduled games are complete, all the remaining games will be credited to their scheduled opponent. No refund will be made.
 7. The Parks and Recreation Department reserves the right to place teams in leagues or divisions where there will be equalization of competition and/or allow teams opportunity to play.

✓ **Should I buy game balls or equipment?**

Yes, all teams are asked to bring a game ball to the rink on game days. The city will provide a back-up game ball that can be used if both teams choose. Teams must choose a ball to use for all games. If for some reason teams are unable to decide on a game ball they will be asked to use the ball provided by the city. **Players need to provide their own equipment (stick, helmet, knee pads, and shin guards).**

✓ **What times are games played and where?**

1. Game times will depend on the number of teams registered and rink availability. Game generally start between 6:00 - 6:30 p.m. and every hour after the 1st game of the night unless otherwise noted on the game schedule.
2. Games will be played at the M Health Fairview Sports Center outdoor refrigerated rink unless otherwise noted.

✓ **When will we get our schedules?**

All of your information, including game schedules and rosters will be emailed to the team managers the week before the first game. League materials will also be available on the league website, www.teamsideline.com/woodburymn.

✓ **What are the Manager's Duties?**

1. Make sure you have a full team and at least one reserve for every game.
2. You, the manager, must handle any dispute. Do not let one of your players face ejection by arguing a call.
3. You are responsible for taking charge of your team's and your spectator's conduct. **Abusive language, improper drinking, litter and other irresponsible acts will not be tolerated.**
4. Any schedule information, changes or other league information will be sent to you. Make sure we have your current email address for the current season. It is your responsibility to pass the information on to your players.
5. Know the rules. Tell your players the rules. This way the game will run smoothly.

✓ **What is the refund/cancellation policy?**

1. If Woodbury Parks & Recreation cancels a league due to low numbers, a full refund will be given.
2. If a team chooses to back out of the league after the registration deadline, no refund will be given.
3. If games are cancelled and no make-up dates are available, a program credit will be issued for the amount of the official for that game. A couple make-up dates are built into the season.

REGISTRATION DATES		
Registration Dates	Registration Priority	Registration Notes
October 22 – December 6	Open registration for ALL teams	First come, first served basis – if space is still available
<u>All teams must register and pay the full fee at that time – No Exceptions!</u>		

BROOMBALL LEAGUE								
League	Teams	Games	Start Date	Game Times	Location	League Fee	Tax 8.375%	Total Fee
Sunday Broomball	8	6 games	12/29/24	6:00-10:00 pm	M Health Fairview Sports Center	\$247.00	\$20.69	\$267.69



2024-2025 Broomball League Registration Form

Team Name: _____
 {This is the name that will be printed on all schedules}

Managers' Name _____ DOB _____

Address _____

City _____ State _____ Zip Code _____

Home Phone: _____ Cell Phone: _____

Home Email: _____

Work Email: _____

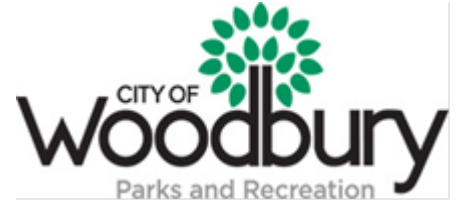
*Email will be used as the primary form of communication from our office.

Select a league (fees below includes 8.375% sales tax*):

SUN Broomball League – \$267.69 (activity #55178-10)

PAYMENT

Form of Payment <input type="checkbox"/> Cash <input type="checkbox"/> Check (payable to City of Woodbury) <input type="checkbox"/> Credit Card	Credit Card Type <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express	Total Fee \$ _____
Signature _____		Office Use Date Received: ____ / ____ / ____ Received By: _____
Credit Card Number CC#: _____ - _____ - _____ - _____		Expiration Date _____ / _____ <div style="display: flex; justify-content: space-around; font-size: small;"> Month Year </div>



WOODBURY PARKS & RECREATION Team Conduct, Eligibility and Forfeit Fee Policy

Woodbury Park & Recreations has a Team Conduct, Eligibility and Forfeit Fee Policy for Adult Athletic Leagues.

Teams will have to pay for the following violations before their next scheduled game. If fees are not paid before the next game, teams or players may not be allowed to play.

- **Alcohol consumption** – is prohibited on the rink during games or bench areas - \$50 per incident.
- **Physical contact made with an official or another player** - \$50 per incident and expulsion from the league and possibly other Woodbury Adult Athletic leagues.
- **Not having a complete roster on file for the current league** – \$25 per incident. Roster is due before the 1st game and need to be submitted electronically at <http://www.teamsideline.com/woodburymn>
- **Player ejection** - \$50 per ejection. Any player who is ejected from a game, for any reason, must sit out that team's next scheduled game. If it happens again, they must sit out the next two games. For a third ejection, suspension the remainder of the year.
- **Ineligible/unrostered player** - \$25 per violation.
- **Unannounced forfeit** - \$25 per game. Less than 24 hours of scheduled game.
- **Loud or Vulgar Music** – \$25 per incident. Loud or vulgar music is not allowed during games.

These policies will be enforced by the League Coordinator, League Officials and City of Woodbury Parks and Recreation staff members.

All teams will be required to pay the required conduct fee once notified by the league director that a team and/or player violation has been made. Teams will have 48 hours to pay the fee and will not be able to continue in the league until the fee has been paid. No exceptions.

The team manager understands and agrees to the terms listed within the conduct fee policy and agrees to follow the policy as stated in order to remain in good standing with the league, league director and Woodbury Adult Athletics.
