Thank you for your interest in coaching for Covington Parks and Recreation!



TeamSideline Coach Registration Instructions

- 1. Visit our Coach Corner to view all the requirements that will involve being a volunteer coach with <u>Covington Parks and Recreation</u>.
- 2. Completing the <u>Coach Interest Form</u> will indicate that you are interested in volunteering for a future Covington Parks sports league that we have yet to begin the team assignments. Once we begin the team assignments for said season, you will be able to complete the coach registration for that season.

Re-	COV growing
Coach Interest Form	
Coach Interest	
Name \star	
Phone Number \star	
Email \star	
Sport you are interested in *	Select •
Grade/division you're interested in coaching 🜟	
Name of player you're looking to coach \star	

 Once, our season is open you will then have access to completing the coach registration and uploading the <u>Concussion</u> and <u>Child Abuse Prevention</u> Training Certifications. You will need to create an account for both the NFHS website to complete those certifications (no charge to you) and TeamSideline for the coach registration.



4. Once you have completed the Concussion and Child Abuse Prevention certifications (good for one year), please save those so you can upload the certifications to your TeamSideline account.

5. In <u>TeamSideline</u>, you will log in and come to a landing page. From that landing page, select "My Profile" and scroll down to Concussion Cert and Child Abuse Prevention Cert. This is how you will upload those certifications.

} User Site Map	Help 💡	
(8) My Account	Officials Management	ੴ Team Sites
My Profile	Officials Profile	Carlson - Kelly Green Winter 2025
Members	Assignments	
Order History	Request Assignments	
Enrollments	Post Game Reports	
Volunteer Shifts	Manage Blocks	
Place Order		

6. After uploading those certifications to your profile, you will go back to the landing page and select "Place Order".

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7. Enter and complete the information and follow the steps to register as a coach for the season you are interested

Add Items To Your Cart						
Your "Shopping" Cart lists the items you want to enroll in and store items you want to purchase. Click t adding one or more items. Click the Delete icon to remove items, or to add more enrollments to your C button.						
Enrollee \star	Curtis Carlson •	Add Enrollee				
Enrollment Type 🔺	Volunteer •					
Program 🔺	Select					
Offering ≭	Ψ					
Enrollment Selection *	Ψ					
	Add Enrollment					

- 8. If you want to coach for multiple teams/divisions, you will need to complete a registration for each of those teams.
- 9. As you follow the steps, please ensure you are scrolling to the bottom of the page and selecting "Proceed to Checkout".