



VOLUNTEER STATEMENT OF ADMISSION

Due to the nature of Park District activities accidents and incidents may occur. In an effort to be prepared, the District has a plan in place should such an event occur.

When an accident or incident occurs, no matter how insignificant or serious it may seem to be, it is of the utmost importance never to presume or admit guilt or fault of any kind. **Report any accidents or incidents to your District representative or the District office as soon as possible.** Examples of accidents or incidents are serious injury, a "newsworthy" event or significant property damage.

Volunteers of the Bartlett Park District agree that it is not their role to speculate or shed incriminating light upon the District under any circumstances. Volunteers should cooperate with investigating authorities and with any investigation conducted by or on behalf of the District. We would like to thank you, once again, for volunteering your time to help us create fun and make Bartlett a better community.

I, (printed name) _____, do hereby agree with the foregoing Volunteer Statement of Admission.

Signature: _____ Date: _____

VOLUNTEER WAIVER & RELEASE

6-27-12

IMPORTANT INFORMATION

The Bartlett Park District is committed to conducting its recreation programs and activities in a safe manner and holds the safety of volunteers in high regard. The Bartlett Park District continually strives to reduce such risks and asks that all volunteers follow safety rules and instructions that are designed to protect the volunteer's safety. However, volunteers must recognize that there is an inherent risk of injury when choosing to volunteer for any activity or program.

Please recognize that the Bartlett Park District carries only limited medical accident coverage for volunteers; therefore, it is strongly urged that all volunteers review their own health insurance policy for coverage. Additionally, each volunteer is solely responsible for determining if he/she is physically fit and/or properly skilled for any volunteer activity. It is always advisable, especially if the volunteer is pregnant, disabled in any way or recently suffered an illness, injury or impairment, to consult a physician before undertaking any physical activity.

WARNING OF RISK

Despite careful and proper preparation, instruction, medical advice, conditioning and equipment, there is still a risk of serious injury when providing volunteer services. Understandably, not all hazards and dangers can be foreseen. Volunteers must understand that depending upon the volunteer services, certain risks, dangers and injuries due to acts of God, inclement weather, slip and falls, inadequate or defective equipment, failure in supervision or instruction, premises defects, horseplay, carelessness, lack of skill or technique, and all other circumstances inherent to the particular volunteer services exist. In this regard, it must be recognized that it is impossible for the Bartlett Park District to guarantee absolute safety.

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK

Please read this form carefully and be aware that in consideration for providing volunteer services, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you may sustain as a result of participating in any and all activities connected with and associated with your volunteer services (including transportation services/vehicle operations, when provided).

As a volunteer, I recognize and acknowledge that there are certain risks of physical injury to volunteers in this program/activity, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that I may sustain as a result of my volunteer services. I further agree to waive and relinquish all claims I may have (or accrue to me) as a result of my volunteer services against the Bartlett Park District, including its officers, officials, agents, volunteers and employees (hereinafter collectively referred as "Parties").

I do hereby fully release and forever discharge the Parties from any and all claims for injuries, damages, or loss that I may have or which may accrue to me and arising out of, connected with, or in any way associated with my volunteer services.

I have read and fully understand the above important information, warning of risk, assumption of risk and waiver and release of all claims. If submitting this form on-line, via e-mail or fax, my on-line e-mail or fax signature shall substitute for and have the same legal effect as an original form signature.

Volunteer Name: _____ Signature: _____ Date: _____

Signature of Parent/Guardian (if volunteer is a minor): _____ Date: _____

PARTICIPATION WILL BE DENIED-if the signature of the volunteer or parent/guardian and date are not on this waiver.

For Office Use Only: Area Volunteering: _____ Nature Center _____ Special Event _____ Villa Olivia _____ Youth Sports _____ Other: _____

**CODE OF CONDUCT – COACH
COACHING MEMORANDUM OF UNDERSTANDING**

Youth coaches provide an invaluable service to both the Park District and the community we serve. However, coaches must recognize and appreciate that it is a “privilege” and not a “right” to serve in any volunteer capacity for the Park District. As a volunteer coach, you are an ambassador and reflection of the Bartlett Park District. Coaches are expected to work together as a team to develop, promote and maintain our quality recreational programs. Each coach is expected to promote teamwork, inspire trust and confidence, and work toward meeting the Park District’s goal of providing services in a friendly, efficient, and professional manner.

As a coach, you are expected to demonstrate high standards of personal and professional integrity, honesty, responsibility, and fortitude in the performance of your coaching responsibilities. With this in mind, this Memorandum of Understanding has been developed to reinforce and communicate our expectations, and that of our community. By agreeing to abide by the rules and expectations, you will be accepting the responsibility, privilege and personal rewards associated with serving as a volunteer youth coach for the Bartlett Park District.

I understand that: 1) My responsibilities as a youth coach are of great importance and that my actions have the potential to significantly influence the young athletes whom I coach. 2) Children participate in sports for numerous different reasons, and that the number one reason is to have fun! 3) As a youth coach I am obligated to honor the games rules, opponents, officials, teammates and self, and to teach players to do the same.

Therefore, by participating as a youth sports volunteer, I will adhere to the following Codes.

A. I will create an appropriate environment for our children that:

1. Focuses on safety, fun, skill development, and education.
2. Has a positive lasting impact on the children of our community.
3. Promotes building character and learning life skills.
4. De-emphasizes a win at all costs attitude.
5. Is fair, consistent, and best meets the emotional and physical needs of all children.
6. Builds a culture where winning is not defined by outcome of competition, but by the individual needs of all the children.

B. I will act responsibly and do my best to assure that:

1. I provide equal playing time for every child, and assure fair and consistent position rotation.
2. I properly educate players the importance of teamwork, effort, having fun, and playing fair while properly instructing age appropriate fundamentals and skills.
3. I provide players with the best education, instruction and organization possible by attending required meetings, clinics and certifications.
4. I am familiar with the philosophy of the youth sports program. I strive to uphold the philosophy and communicate it to my players and their parents.
5. I cooperate with the park district staff in the enforcement of rules and regulations, and I will report irregularities that violate sound competitive practices.
6. I provide a healthy and safe environment for my players, which are in accordance with my leagues safety procedures. I will provide safe instruction and use of playing equipment.

C. I will display appropriate behavior:

I understand that violations of the following codes will jeopardize my privilege to coach youth sports.

1. I will treat each player, opposing coach, official, parent or administrator with respect and dignity, and refrain from using profanity, intimidation tactics and inappropriate language.
2. I will uphold the authority of officials who are assigned to the games in which I coach, and I will assist them in every way to conduct fair and impartial competition.
3. I will display appropriate behavior towards, and in the presence of, children.

D. Terminal behavior:

I understand that violation of the following codes will result in immediate termination of my privilege to coach youth sports.

1. I will never coach under the influence of drugs or alcohol.
2. I will never initiate or participate in any form of verbal or physical assault on any staff, volunteer, parent or child.

The Bartlett Park District reserves the right to take appropriate disciplinary action involving any coach in violation of the code of conduct. With my signature, which I voluntarily affix to this contract, I acknowledge that I have read and understand the Coaching Memorandum of Understanding and Code of Conduct - Coach, and will do my best to fulfill the promises made herein.

Coach Name

Signed

Date