



**City of San Ramon
Parks & Community Services
Sports Division**



2023 Adult Spring Softball League

Thank you for your interest in our 2023 Adult Spring Softball League! League information is listed on the first two pages of this packet. If you have any questions please feel free to contact Edwin Tse at 925-973-3326 or etse@sanramon.ca.gov. In order to register you will need to submit a team application, a team roster form, (with signatures), and league fees to one of the San Ramon Community Centers.

Registration is due by Friday, February 17, 2023 by 4pm.

<u>League Information</u>	
Season Dates:	3/13 – 5/25 (Softball);
Location:	Central Park Baseball Field 1 or 3.
Max # of Games:	10 Games & Playoffs/Championship (Varies between leagues)
Max # of Teams:	4-10 teams per division***
* Dates are subject to change due to rainouts and/or unforeseen circumstances	
** Times are subject to change depending on number of teams in the league	
***Divisions may be expanded to accommodate more teams if field space permits	

Division Rankings from Highest to Lowest Skill Level:

D-1	Advanced Recreational
D-2	Intermediate Recreational
D-3	Beginner/Novice Recreational

<u>DIVISIONS</u>	<u>ACT #</u>	<u>NIGHT</u>	<u>TEAM FEE</u>	<u># of Games</u>	<u>SEASON DATES</u>	<u>Ages</u>
Men's D3 CP1 or CP3	17651	Monday	Save \$50 with Early Bird Registration by 1/27 \$789/ \$883.63/ \$986.25 After 1/27 - 2/17 \$839/ \$943.88/ \$1048.75	10	3/13-5/15* (6:15p, 7:35p, 8:50p)	18+
Men's D2 CP1 or CP3	18912	Monday		10	3/13-5/15* (6:15p, 7:35p, 8:50p)	18+
Men's D CP1	18827	Thursday		10	3/16-5/18* (6:15p, 7:35p, 8:50p)	18+
Coed D-3 CP1 & CP3	18704	Wednesday		10	3/15-5/17* (6:15p, 7:35p, 8:50p)	18+
Coed D-3 CP1 & CP3	20544	Fridays		10	3/17-5/19* (6:15p, 7:35p, 8:50p)	18+

* Dates, Game Location and times are subject to change due to rainouts and/or unforeseen circumstances

LEAGUE FEES:

Fees are shown in the following order: **Resident Team** / **San Ramon Company Sponsored Team** / **Non-Resident Team**

- **Resident teams** may have no more than 6 non-resident players. Non-Resident = Non-San Ramon Resident
- **San Ramon Company sponsored teams** must have the entire payment come from a company check or credit card
- **Non-resident teams** have more than 6 Non-Residents and are not sponsored by a San Ramon Company

REGISTRATION:

- Opens on **Monday, January 9, 2023**
- Closes on **Friday, February 17, 2023 at 4:00 p.m.**

*Registration is a first come, first serve basis.

TO APPLY (Regular Softball):

Team managers must submit the following to be accepted:

1. 2023 Spring Adult Softball Team Application (page 4).
2. An official team roster **with at least 13 players listed with information** (page 5).
3. League Fee (see previous page).

ROSTERS:

1. **NOTE:** All players must agree to the online roster/waiver through Team Sideline (see attached instructions with more details and a step by step guide to uploading your roster on Team Sideline).
2. All rosters **must have complete addresses.**
3. Teams that register under the Resident rate cannot have more than 6 Non-Residents on their roster at any point during the season. If a Resident team has more than 6 Non-Residents on their roster, they will be re-registered as a Non-Resident team and must pay the difference in fees.
4. Any player missing address information on roster will automatically be considered a Non-Resident.
5. Teams must carry a minimum of 13 players and can have a maximum of 20 players on their roster.
6. Players may be added or dropped up to the 6th week of the 10 game season.

INTEREST LIST:

The City of San Ramon maintains a list of individuals who are interested in joining a team. Managers are encouraged to take advantage of this list if they are in need of additional players.

Individuals who are interested in joining a team should contact Edwin Tse at 925-973-3326 or etse@sanramon.ca.gov to be added to the interest list.

MANAGERS MEETINGS:

A **MANDATORY** Managers meeting will be held on zoom (**Thursday, March 2, 2023 @ 6:15pm**).

All managers will be responsible for knowing all of the league rules and policies, which we will go over during this meeting. Schedules will also be distributed at this meeting. The team manager is responsible for picking up schedules. If a manager cannot make it to the meeting they are responsible for sending someone in their place.

LEAGUE DIRECTOR:

The League Director shall:

1. Determine the number, classification and type of divisions offered.
2. Shift teams from one division to another in order to provide a more balanced league.

NOTE: **Players cannot play on multiple softball teams in the same division on the same night in San Ramon.**

GENERAL INFORMATION

The next season held will be the 2023 Summer Season that will begin in June 2023, Visit our website at www.sanramon.ca.gov/sports. If you do not receive the registration information by mid-April, call us at 925-973-3200 or email Edwin Tse at etse@sanramon.ca.gov. **Always notify the Community Center if you move so that we can keep our mailing list up to date. If you wish to have you name deleted from our mailing list, please call us or email us.**



City of San Ramon Parks and Community Services
Sports Division

2023 Adult Spring Softball Team Application

Please indicate the divisions you would consider your team to play in				
<u>Men's Divisions</u>	<u>Men's Divisions</u>	<u>Men's Divisions</u>	<u>Coed Division</u>	<u>Coed Divisions</u>
_____ Monday Men's D2 Division (18912) CP1 or CP3	_____ Monday Men's D3 Division (17651) CP1 or CP3	_____ Thursdays Men's D Division (18827) CP1	_____ Wednesday Co-Ed D-3 Division (18704) CP1 & CP3	_____ Friday Co-Ed D-3 Division (20544) CP1
_____ Resident Team 10 Game: \$789/\$839*	_____ San Ramon Sponsored Team 10 Game: \$883.63/\$943.88*		_____ Non-Resident Team 10 Game: \$986.25/\$1,048.75*	
<u>*Save \$50 with Early Registration by January 27, 2023</u>				

Team Name: _____

Manager's Name: _____

Phone: (Home) _____ (Work) _____ (Cell) _____

Address: _____ City: _____ Zip: _____

E-Mail Address (Required): _____

Asst. Manager's Name: _____

Phone: (Home) _____ (Work) _____ (Cell) _____

Address: _____ City: _____ Zip: _____

E-Mail Address: _____

Did this team play in a league last year? Yes _____ No _____

If Yes? Where: _____ Level: _____ Record: _____

If played in San Ramon, how many seasons? _____

I hereby request placement of the above-named team in City of San Ramon 2023 Adult Softball League. I understand that all participants on this team will abide by all rules and regulations set by the City of San Ramon Parks and Community Services Department. I realize that any falsification of roster or failure to follow league rules may result in the above-named team and its players being dropped from the activity, and forfeiture of all fees paid. I realize if my team has registered, been expected in the league, and then drop out of the league, I risk forfeiting fees paid.

I hereby certify that the above information is correct and understand that the League Director has the right to put my team in an appropriate league.

Manager's Signature _____ Date _____



City of San Ramon Parks & Community Services Department – Sports & Aquatics Division
ADULT SOFTBALL WAIVER & PLAYER ATHLETIC ROSTER

TEAM NAME: _____ LEAGUE: _____

MANAGER'S NAME: _____ PHONE: (H) _____ (C/W) _____

ADDRESS: _____ CITY: _____ ZIP: _____

	FIRST & LAST NAME	ADDRESS	CITY	ZIP	PHONE
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

The above roster is for the determination of resident/non-resident teams only.

All players must register through Team Sideline and agree to our online waiver each season. You will receive an email from Team Sideline by March 1, 2023 confirming your team has been registered. Please follow the detailed steps in the page following to add players to your roster once you receive your registration confirmation email from Team Sideline. Players must be added to the roster and must agree to our waiver before participating in a game. Should a player play in a game prior to being added to the online roster, the team will forfeit the game in question.

City of San Ramon Parks & Community Services Department – Sports Division
Online Waiver Consent System

Steps for managers registering a new team on Teamsideline.com

1. After submitting the registration forms and payment you will receive an email from TeamSideline.com. Open email and follow steps to create password so you can log into the site.
2. Log into your account on [TeamSideline.com/sanramon](https://teamsideline.com/sanramon).
3. You are now on your “Order confirmation page”. At the top of the page there is a black bar. Hover your mouse over “manage rosters”. Now click your team name from the drop down menu.
4. Click the blue “add to roster button” in the middle of the page. Enter a player on your team’s contact information. Click “add” button. Repeat this step so that all of your team members have been entered. Players will receive an email and will need to complete the waiver and registration process.
5. Check back in a few hours/days. Each player should have a green check in the “enrolled” box next to their name. Once all players have this check, click the “submit” button near the top of the page.

If your players are having trouble registering, there is a video to help them out at the bottom of our league page. You can have your players click the text that says “Need to enroll as a player? Click here for a tutorial”. Or you can send them a direct link to the video with the link listed : <http://vzaar.com/videos/3438160>

Steps for returning managers to register in a new season on Teamsideline.com

1. Go to teamsideline.com/sanramon and log into your Team Sideline account.
2. You are now on your “Order confirmation page”. At the top of the page there is a black bar. Hover your mouse over “manage rosters”. Now click your team name from the drop down menu. Make sure you choose the correct season. It should list the name of your team and then the session. For example, if your team is The Closers, the drop down menu will display several options: “The Closers Summer 2023”, “The Closers Spring 2022”. The current session should be listed at the top of the drop down menu.
3. Near the middle of the page, find the “copy roster” button. This button is navy blue and in between the “add to roster” button and the “re-invite all” button.
4. Click the “Team Roster” drop down menu and choose the roster from a previous season that you want to transfer to your new season.
5. You should see the names of your teammates displayed in the box below. Now click the “copy” button below the box where their names are listed.
6. Now click the “reinvite all” button.
7. If you wish to add a new player who has not previously played or who wasn’t part of the roster you copied, click the “Add to roster” button.
8. Check back in a few hours/days. Each player should have a green check in the “enrolled” box next to their name. Once all players have this check, click the “submit” button near the top of the page.

If your players are having trouble registering, there is a video to help them out at the bottom of our league page. You can have your players click the text that says “Need to enroll as a player? Click here for a tutorial”. Or you can send them a direct link to the video with the following link: <http://vzaar.com/videos/3438160>

If you or your team members need any assistance please contact Edwin Tse at etse@sanramon.ca.gov or (925) 973-3326.

Activity Registration Form

Please Submit to: San Ramon Community Center at Central Park - 12501 Alcosta Blvd San Ramon, CA 94583 Fax: 925-830-5162 Tel: 925-973-3200

PLEASE PRINT & COMPLETE EACH LINE

Main Contact Name-Parent/Legal Adult Name

Last Name: _____ First Name: _____

Street Address: _____ City: _____ Zip: _____

Primary Phone: _____ Alternate Phone: _____ Mobile Phone Carrier _____

E-mail: _____ **Registration form limited to family members only!**

To assure our programs benefit all who attend, please check if applicable:

 Please check here if the participant has Special Needs requiring special accommodations

 Please check here if the participant has a Life Threatening Medical Condition in order for staff to provide appropriate accommodations.

PARTICIPANT - First & Last Name (Use one line for each person or course)	CLASS TITLE	Activity #	Alternate Activity #	Birthdate (mm/dd/yy)	Current Grade	Male/ Female	Course Fee (\$)
1.							
2.							
3.							
4.							

Office Use Only: MC Name: First _____ Last _____	Total Course Fees
Refunds: Patron-requested refunds will be approved only if requested in writing no later than 7 days prior to the first day of program. All refunds will incur a processing fee of \$5 per transaction plus a credit card transaction fee is applicable. If approved, a refund will be issued within 3 weeks in the original form of payment.	Credit Card Fee (2.88%)
	Total Amount Enclosed

I have read and understand the refund policy and the following Waiver of Liability: This release is intended to discharge in advance the City of San Ramon, including all of its respective agents, officials, volunteers, sponsors and employees, from and against any and all liability arising out of or connected in any way with me or my child/legal guardian's participation in the above activities, even though the liability may arise out of active or passive negligence or carelessness on the part of the persons or entities mentioned above. I understand the inherent risks involved in participating in recreational activities including but not limited to terrain, facilities, temperature, weather, condition of participant, equipment, and lack of hydration. Furthermore, I hereby agree that I, my heirs and assignees will not make claim against, sue, attach the property of, or prosecute the City of San Ramon and any sponsor, or any affiliate organization for injury or damage resulting from active or passive negligence, carelessness or other acts, howsoever caused by any employee, agent or contractor of the City of San Ramon or its affiliates, as a result of my participation in the above activities. In the event that the above named individual is a minor, I certify that I am the legal parent or guardian of the above participant, that he/she is in good physical condition and I give my permission for him/her to participate in the above activities. I hereby acknowledge that the above named minor has voluntarily applied to participate in the above activities. I agree to accept and abide by all rules and regulations of the event/program and the city of San Ramon. The City of San Ramon and its staff are authorized to use their discretion to secure the necessary emergency services for the participant at my expense. This includes, but is not limited to emergency treatment, paramedic services and ambulance services. I hereby grant permission to the City to release my email address to contract instructors, coaches, or other City program providers for City business purposes. I hereby grant permission to the City to take me or my child/legal guardian's photo while participating in activities or programs to use for publicity. I also waive and release the City from any and all claims, causes of action, allegations, or assertions that may arise relating to infection of any person by COVID-19 that occurs, or is alleged to occur, as a result of participating in any City-sponsored program. A signature is required by each adult participant registering on this form. One parent/legal guardian may sign for all minors. I understand that my signature is a legal and binding signature and will be considered original if received by electronic means.

Signature _____ Date _____
 Self Parent Guardian

Please complete credit card information section ONLY if mailing, faxing, or dropping off form.
 A 2.88% convenience fee will be added per total credit card transaction.

Charge to my: MasterCard VISA American Express

Billing Address: _____ Amount: _____

Print name as it appears on card: _____ Authorized Signature: _____

Expiration Date: _____ CVC# _____ Card No. _____

Online Registration

Register or Check Course Availability Online:
www.SanRamonRecGuide.com

To Purchase Tickets:
www.SanRamonPerformingArts.com

Do Not Use This Form to Purchase Tickets
See Registration Information for details