



**City of San Ramon  
Parks & Community Services  
Sports Division  
Registration Information**



**2023 Spring Adult Co-ed Volleyball League**

Thanks for your interest in our Coed Volleyball League! The City of San Ramon offers Recreational Coed Volleyball Leagues year round: Winter, Spring, Summer, and Fall. This packet lists information for our 2023 Spring Season. Please visit our website at [www.sanramon.ca.gov/sports](http://www.sanramon.ca.gov/sports).

**YOU MUST SUBMIT REGISTRATION PAPERWORK (TEAM APPLICATION, ROSTER, AND PAYMENT) IN ORDER TO REGISTER A TEAM. Registration ends on Friday, March 10, 2023.**

**League Information**

<b>LEAGUES:</b>	<b>Coed B</b> Recreational Advanced	<b>Coed C</b> Recreational Intermediate
<b>ACTIVITY #:</b>	<b>17738</b>	<b>17739</b>
<b>SEASON DATES:</b>	3/28/23 - 5/30/23	
<b>LOCATION:</b>	Iron Horse Community Gym (12601 Alcosta Blvd.)	
<b>NIGHT:</b>	Tuesday	
<b>GAME TIMES:</b>	6:45pm, 7:45pm, 8:45pm*	
<b># of GAMES:</b>	10 Games – Teams may have double-headers and/or BYE's	
<b>MAX. # of TEAMS:</b>	4-8 per league	
<b>EARLY BIRD REG. FEE</b> 2/13 – 2/24	\$465 Resident Team/\$542.25 San Ramon Sponsored Team/\$593.75 Non-Resident Team	
<b>REGISTRATION FEE</b> After 2/24 – 3/10	\$515 Resident Team/\$592.25 San Ramon Sponsored Team/\$643.75 Non-Resident Team	

**\* Dates and times are subject to change.**

\* EFFECTIVE JULY 1, 2020 - 2.88% plus \$0.09 convenience fee will be added per total credit card transaction. If you wish to avoid this fee you may pay with cash or check in person at the San Ramon Community Center.

**LEAGUE FEES:**

Fees are shown in the following order:

***Resident Team / San Ramon Company Sponsored Team / Non-resident Team***

A **resident** team may have no more than 4 non-resident players.

A **San Ramon company sponsored team** must have the entire payment come from a company check.

All other teams are **Non-resident teams**.

<b><u>REGISTRATION:</u></b>	<b>Winter</b>
Opens (ALL TEAMS):	Monday, February 13, 2023
Closes:	Friday, March 10, 2023

**\*\*Registration is on a first come, first serve basis.**

**TO APPLY:**

**Team Managers must submit the following:**

1. Adult Volleyball Team Application (page 3).
2. An official team roster (page 4) with all information.
3. League Fee (see above) and payment form (last page)
4. All players must sign online waiver before participating in game play.

**SUBMIT PACKET:**

**Managers may use the following methods to submit registration packets:**

1. **In-person** – San Ramon Community Center (12501 Alcosta Blvd)  
Monday – Friday, 8:30am-4:45pm (Cash, Check, Credit – Visa/MC/Amex)
2. **By Email** – Registration form must be included in the email, as well as payment (**Credit Card ONLY**). Email completed packet to [registration@sanramon.ca.gov](mailto:registration@sanramon.ca.gov)
3. **By Mail** – Send all registration items to 12501 Alcosta Blvd, San Ramon, CA. 94583  
(Payment by Check ONLY) payable to: **City of San Ramon**  
– Call 973-3200 to confirm registration items were received.

**ROSTERS:**

1. **NOTE:** All players must agree to the online roster/waiver through Team Sideline (see attached instructions with more details and a step by step guide to uploading your roster on Team Sideline).
2. All rosters must be complete.
3. Teams must carry a minimum of 8 players and a maximum of 15 players on their roster. Players **MUST** be 18+.
4. Players may be added/dropped before the 6<sup>th</sup> game of the 10 game season.

**MANAGERS MEETINGS:**

In lieu of a Managers meeting, the league director will be available to address your questions. Make an appointment or simply meet with him before your first game. All managers will be responsible for knowing all of our league rules and policies at [www.sanramon.ca.gov/sports](http://www.sanramon.ca.gov/sports).

**LEAGUE DIRECTOR:**

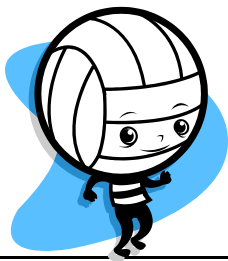
**The League Director shall:**

1. Determine the number, classification and type of leagues offered.
2. Shift teams from one league to another in order to provide a more balanced league.

**NOTE:** A player can only play on **one** volleyball team **per league** in San Ramon.

**GENERAL INFORMATION**

The next season held will be the 2023 Summer season which will begin on June 20. Please visit our website at [www.sanramon.ca.gov/sports](http://www.sanramon.ca.gov/sports). If you do not receive the registration information by April 17 please call us at (925) 973-3200.



City of San Ramon  
**Parks and Community Services**  
 Sports Division



**2023 Adult Spring Volleyball Team Application**

Please indicate the leagues you would consider your team to play in.

**Spring**

\_\_\_\_\_ Coed B Act. #17738

\_\_\_\_\_ Coed C Act. #17739

**LEAGUE FEES**

\_\_\_\_\_ Resident Team  
 \$465/\$515\*

\_\_\_\_\_ San Ramon Sponsored Team  
 \$542.25/\$592.25\*

\_\_\_\_\_ Non-Resident Team  
 \$593.75/\$643.75\*

*\*Registration fees received after 2/24*

**Team Name:** \_\_\_\_\_

**Manager's Name:** \_\_\_\_\_

**Phone: (Home)** \_\_\_\_\_ **(Work)** \_\_\_\_\_ **(Cell)** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**E-Mail Address (Required):** \_\_\_\_\_

**Asst. Manager's Name:** \_\_\_\_\_

**Phone: (Home)** \_\_\_\_\_ **(Work)** \_\_\_\_\_ **(Cell)** \_\_\_\_\_

**Address** \_\_\_\_\_ **City** \_\_\_\_\_ **Zip** \_\_\_\_\_

**E-Mail Address (Optional)** \_\_\_\_\_

Did this team play in a league last year? Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes: Where: \_\_\_\_\_ Level: \_\_\_\_\_ Record: \_\_\_\_\_

If played in San Ramon, how many seasons? \_\_\_\_\_

I hereby request placement of the above-named team in City of San Ramon 2023 Adult Volleyball League. I understand that all participants on this team will abide by all rules and regulations set by the City of San Ramon Parks and Community Services Department. I realize that any falsification of roster or failure to follow league rules may result in the above-named team and its players being dropped from the activity, and forfeiture of all fees paid. I realize if my team has registered been expected in the league, and then drop out of the league I risk forfeiting fees pay.

I hereby certify that the above information is correct and understand that the League Director has the right to put my team in an appropriate league.

**Manager's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_



City of San Ramon Parks & Community Services Department - Sports Division  
**ADULT VOLLEYBALL ROSTER**

TEAM NAME: \_\_\_\_\_ LEAGUE: \_\_\_\_\_

MANAGER'S NAME \_\_\_\_\_ PHONE(H) \_\_\_\_\_ (C) \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

	FIRST & LAST NAME	ADDRESS	CITY	ZIP	PHONE
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

The above roster is for the determination of resident/non-resident teams only.

**All players must register through Team Sideline and agree to our online waiver agreement each season.**

You will receive a payment receipt from San Ramon confirming your team has been registered.

Please follow the detailed steps in the page following to add players to your roster once you receive your registration confirmation email from Team Sideline.

Players must be added to **the roster and must agree to the** waiver before participating in a game. Should a player play in a game prior to being added to the online roster **and/or accepting the online waiver agreement**, the team will forfeit the game in question.



City of San Ramon Parks & Community Services Department – Sports Division  
**Online Waiver Consent System**

**Steps for managers registering a new team on Teamsideline.com**

1. After submitting the registration forms and payment you will receive an email from TeamSideline.com in September. Open email and follow steps to create password so you can log into the site.
2. Log into your account on TeamSideline.com.
3. You are now on your “Order confirmation page”. At the top of the page there is a black bar. Hover your mouse over “manage rosters”. Now click your team name from the drop down menu.
4. Click the blue “add to roster button” in the middle of the page. Enter a player on your team’s contact information. Click “add” button. Repeat this step so that all of your team members have been entered. Players will receive an email and will need to complete the waiver and registration process.
5. Check back in a few hours/days. Each player should have a green check in the “enrolled” box next to their name. Once all players have this check, click the “submit” button near the top of the page.

If your players are having trouble registering, there is a video to help them out at the bottom of our league page. You can have your players click the text that says “Need to enroll as a player? Click here for a tutorial”. Or you can send them a direct link to the video with the link listed below:

<http://vzaar.com/videos/3438160>

**Steps for returning managers to register in a new season on Teamsideline.com**

1. Go to teamsideline.com/sanramon and log into your Team Sideline account.
2. You are now on your “Order confirmation page”. At the top of the page there is a black bar. Hover your mouse over “manage rosters”. Now click your team name from the drop down menu. Make sure you choose the correct season. It should list the name of your team and then the session. For example, if your team is the Giants, the drop down menu will display several options: “The Blockers Summer 2022”, “The Blockers Spring 2022”. The current session should be listed at the top of the drop down menu.
3. Near the middle of the page, find the “copy roster” button. This button is navy blue and in between the “add to roster” button and the “re-invite all” button.
4. Click the “Team Roster” drop down menu and choose the roster from a previous season that you want to transfer to your new season.
5. You should see the names of your teammates displayed in the box below. Now click the “copy” button below the box where their names are listed.
6. Now click the “re-invite all” button.
7. If you wish to add a new player who has not previously played or who wasn’t part of the roster you copied, click the “Add to roster” button.
8. Check back in a few hours/days. Each player should have a green check in the “enrolled” box next to their name. Once all players have this check, click the “submit” button near the top of the page.

If your players are having trouble registering, there is a video to help them out at the bottom of our league page. You can have your players click the text that says “Need to enroll as a player? Click here for a tutorial”. Or you can send them a direct link to the video with the link listed below:

<http://vzaar.com/videos/3438160>

If you or your team members need any assistance please contact Edwin Tse at [etse@sanramon.ca.gov](mailto:etse@sanramon.ca.gov) or (925)973-3326.

# Activity Registration Form

Please Submit to: San Ramon Community Center at Central Park - 12501 Alcosta Blvd San Ramon, CA 94583 Fax: 925-830-5162 Tel: 925-973-3200

**PLEASE PRINT & COMPLETE EACH LINE**

**Main Contact Name-Parent/Legal Adult Name**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_ Mobile Phone Carrier \_\_\_\_\_

E-mail: \_\_\_\_\_ **Registration form limited to family members only!**

**To assure our programs benefit all who attend, please check if applicable:**

 Please check here if the participant has Special Needs requiring special accommodations

 Please check here if the participant has a Life Threatening Medical Condition in order for staff to provide appropriate accommodations.

PARTICIPANT - First & Last Name (Use one line for each person or course)	CLASS TITLE	Activity #	Alternate Activity #	Birthdate (mm/dd/yy)	Current Grade	Male/ Female	Course Fee (\$)
1.							
2.							
3.							
4.							

Office Use Only: MC Name: First _____ Last _____	Total Course Fees
<b>Refunds: Patron-requested refunds will be approved only if requested in writing no later than 7 days prior to the first day of program. All refunds will incur a processing fee of \$5 per transaction plus a credit card transaction fee is applicable. If approved, a refund will be issued within 3 weeks in the original form of payment.</b>	Credit Card Fee (2.88%)
	Total Amount Enclosed

I have read and understand the refund policy and the following Waiver of Liability: This release is intended to discharge in advance the City of San Ramon, including all of its respective agents, officials, volunteers, sponsors and employees, from and against any and all liability arising out of or connected in any way with me or my child/legal guardian's participation in the above activities, even though the liability may arise out of active or passive negligence or carelessness on the part of the persons or entities mentioned above. I understand the inherent risks involved in participating in recreational activities including but not limited to terrain, facilities, temperature, weather, condition of participant, equipment, and lack of hydration. Furthermore, I hereby agree that I, my heirs and assignees will not make claim against, sue, attach the property of, or prosecute the City of San Ramon and any sponsor, or any affiliate organization for injury or damage resulting from active or passive negligence, carelessness or other acts, howsoever caused by any employee, agent or contractor of the City of San Ramon or its affiliates, as a result of my participation in the above activities. In the event that the above named individual is a minor, I certify that I am the legal parent or guardian of the above participant, that he/she is in good physical condition and I give my permission for him/her to participate in the above activities. I hereby acknowledge that the above named minor has voluntarily applied to participate in the above activities. I agree to accept and abide by all rules and regulations of the event/program and the city of San Ramon. The City of San Ramon and its staff are authorized to use their discretion to secure the necessary emergency services for the participant at my expense. This includes, but is not limited to emergency treatment, paramedic services and ambulance services. I hereby grant permission to the City to release my email address to contract instructors, coaches, or other City program providers for City business purposes. I hereby grant permission to the City to take me or my child/legal guardian's photo while participating in activities or programs to use for publicity. I also waive and release the City from any and all claims, causes of action, allegations, or assertions that may arise relating to infection of any person by COVID-19 that occurs, or is alleged to occur, as a result of participating in any City-sponsored program. A signature is required by each adult participant registering on this form. One parent/legal guardian may sign for all minors. I understand that my signature is a legal and binding signature and will be considered original if received by electronic means.

**Online Registration**

**Register or Check Course Availability Online:**  
[www.SanRamonRecGuide.com](http://www.SanRamonRecGuide.com)

**To Purchase Tickets:**  
[www.SanRamonPerformingArts.com](http://www.SanRamonPerformingArts.com)

**Do Not Use This Form to Purchase Tickets**  
**See Registration Information for details**

Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Self Parent Guardian

**Please complete credit card information section ONLY if mailing, faxing, or dropping off form.**  
 A 2.88% convenience fee will be added per total credit card transaction.

Charge to my: MasterCard VISA American Express

Billing Address: \_\_\_\_\_ Amount: \_\_\_\_\_

Print name as it appears on card: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVC# \_\_\_\_\_ Card No. \_\_\_\_\_