



**West Boynton
Football League, Inc.**

***CONSTITUTION
&
BY-LAWS***

REVISED FEBRUARY 2015

Welcome to the West Boynton Football League, Inc. (WBFL)

The attached League Constitution and By-laws will provide you with a foundation we believe will institute a sound football/cheerleading program for our community.

We encourage your participation and look forward to an exciting season. If you have any questions or concerns, please do not hesitate to call any of the WBFL Board of Directors.

We look forward to working with you to ensure a safe, fun and positive experience for every child and parent.

Sincerely,

West Boynton Football League, Inc. (WBFL)
Board of Directors



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WEST BOYNTON FOOTBALL LEAGUE, Inc.



CONSTITUTION

PREAMBLE

When the rights, responsibilities or obligations of the WBFL are in conflict with the rights, responsibilities or obligations of the individual, the WBFL must prevail.

Article I - NAME

- Section 1** This organization shall be called the “West Boynton Football League,” incorporated in the State of Florida, and shall be referred to as the “WBFL.”
- Section 2** The West Boynton Football League, Inc. (WBFL) shall be recognized by the Internal Revenue Service as a 501 (c)(3) Nonprofit Sports Organization.
- Section 3** The motto of the West Boynton Football League, Inc. (WBFL) shall be “*Football for Everyone.*”

Article II - PURPOSE & GOAL

- Section 1** Purpose
- A. The mission of the WBFL is to promote the enjoyment of and involvement in the game of football and to contribute to its growth by providing youth recreational services to municipalities.
 - B. The WBFL will accomplish this mission by elevating the skills of its coaches and providing equal opportunities to its participants through a comprehensive program.
- Section 2** Goals
- A. The WBFL is to provide a forum for the recreational needs of youth Football players ages 6-14 and Cheerleaders ages 5-14.

- B. To encourage teamwork, good sportsmanship, self esteem, trusting and caring for others, promoting healthy minds and healthy bodies, making friends, demonstrate self control, learn to follow directions and having fun.
- C. Provision of input from parents and the community.

Section 3 Mission Statement

“THE MISSION OF THE “WBFL” IS TO OPERATE A COMMUNITY-BASED, NON-PROFIT ORGANIZATION FOR THE PURPOSE OF OFFERING ITS RESIDENTS A RECREATIONAL AND COMPETITIVE OPPORTUNITIES TO THE YOUTH OF OUR LOCAL COMMUNITIES IN AN ENVIRONMENT ENRICHED WITH COMMUNITY SPIRIT. WE WILL CONTINUE TO PROMOTE GOOD SPORTSMANSHIP AND POSITIVE LIFE SKILLS THROUGH QUALITY PROGRAMMING AND DISCIPLINED ACTIVITIES. WE HAVE A WILLINGNESS TO PROVIDING A YOUTH FOOTBALL AS A FEEDER SYSTEM FOR OUR LOCAL COMMUNITY SCHOOL PROGRAMS WITH A WIDE BASE OF FUNDAMENTALLY PREPARED ATHLETES AND CHEERLEADERS. THE ULTIMATE GOAL OF THE “WBFL” PROGRAM IS TO DEVELOP A SENSE OF SELF-ACHIEVEMENT, TEAMWORK, LEADERSHIP SKILLS AND A POSITIVE SELF IMAGE FOR ALL PARTICIPANTS.”

Article III - MEMBERSHIP

Section 1 Members of the WBFL shall include those who qualify for membership in accordance with the By-Laws and Rules & Regulations. They will include coaches, and parents. Each household is entitled to one vote. The Palm Beach County Officials representative will be entitled to one vote.

Article IV - ORGANIZATION

Section 1 Officers

- A. Elected Officers shall be the President, 1st Vice President, 2nd Vice President, 3rd Vice President, Treasurer and Secretary who shall serve a term and have powers and duties specified in the WBFL By-Laws.

Section 2 Board of Directors

A. Composition

- 1. The Board of Directors shall be composed of the Officers, the Honorary President and Directors elected as set forth in the By-Laws. The governing Board of permanent Directors and temporary Directors shall consist of a minimum of fifty-one percent (51%) of West Boynton residents. All Honorary Members are Non-Voting on the Board.

B. Authority and Responsibility

- 1. The Board of Directors shall conduct its business and shall be responsible for the management of the WBFL in accordance with the Articles of Incorporation, Constitution, By-Laws and Rules & Regulations.
- 2. Between Annual Meetings, the Board of Directors shall have full authority in all matters, including power to interpret the Constitution and By-Laws and to give direction in cases not provided therein. In matters involving the good of the WBFL or emergencies the Board of Directors shall have complete and final authority.

C. Policies and Procedures

- 1. The Board of Directors shall conduct its business in accordance with the By-Laws.

D. Interpretation

1. All disputes or issues regarding the interpretation of this Constitution, By-Laws and Rules & Regulations shall be interpreted and resolved by the Board of Directors whose decision is final.

E. Rules of Order

1. The Rules contained in Robert's Rules of Order shall confirm the conduct of all meetings of the WBFL in all cases to which they are applicable and in which they are not inconsistent with the Constitution, By-Laws and Rules & Regulations the WBFL may adopt.

Section 3 Inter-League Conferences

- A. The WBFL may form an agreement to compete with other community programs as determined by the Board of Directors in accordance with the By-Laws. These inter-league programs shall be called Conferences.
- B. The WBFL Board of Directors may charter a Conference or revoke the charter of a conference in accordance with the By-Laws.
- C. Each Conference shall be governed by and abide by the WBFL Constitution, By-Laws and Rules & Regulations.
- D. Any Conference may charter Branches within its jurisdiction with the approval of the Board of Directors. Such Branches shall be subordinate to the Conference.
- E. Each Conference shall manage its financial affairs in a fiscally-sound manner and shall be responsible for its own financial obligations.

Section 4 Inter-League Committee

- A. The WBFL Officers and the Inter-League Committee of each Conference shall constitute the Inter-League Committee.
- B. Between Meetings of the Board of Directors the Inter-League Committee shall be authorized to act for the WBFL in accordance with the By-Laws, Rules & Regulations and Policies & Procedures adopted by the Board of Directors.

Article V - MEETINGS

Section 1 Annual Meeting

- A. The WBFL shall meet annually at a time and place to be designated by the President with the advice and consent of the Board of Directors.
- B. The annual meeting is to be held the second Wednesday in December and no later than the second Wednesday in January, of the new calendar year.
- C. The Delegates to the Annual Meeting shall be current Members of the WBFL in good standing in accordance with the By-Laws and Rules & Regulations.
- D. The Secretary shall issue notices for the Annual Meeting at least thirty (30) days previous to the day of the Annual Meeting and state the nature of the business to be transacted.

Section 2 Special Meetings

- A. Special meetings of the Delegates may be called by the Board of Directors with the Secretary issuing notice at least ten (10) days prior to the day of the meeting.
- B. Special Meetings of the Delegates may be called by requisition to the Secretary, signed by the Presidents and Secretaries of one third of the Conferences, certifying that the Members of the Conferences desire such a meeting. The Secretary shall issue notice at least ten (10) days prior to the day of the meeting.

Section 3 Delegates to the Annual Meeting or to a Special Meeting shall present credentials in the form prescribed by the Secretary before being seated at the Meeting.

Section 4 At any meeting, it shall be the privilege of the presiding Officer to declare an Executive Session at which time all but voting Delegates designated by the presiding Officer shall retire from the meeting.

Section 5 At general meetings of the League, the President or in his absence the 1st Vice President or in their absence the organizations higharcy shall preside.

Section 6 Any Annual Meeting may elect Honorary Members of the League. The immediate Past President shall automatically be the Honorary President.

Article VI - AMENDMENTS

Section 1 Procedure

- A. The Delegates to the Annual Meeting may amend the Constitution in the following manner:
 - 1. The Board of Directors or the Inter-League Committee may propose amendments to the Constitution by Resolutions in accordance with the By-Laws.
 - 2. The Board of Directors shall harmonize all such proposed amendments and shall submit them in accordance with the By-Laws.
 - 3. Proposed amendments may be amended by a majority of those voting and may be adopted by a two-thirds majority of those voting at the Annual Meeting. All amendments to the Constitution shall become effective when adopted or at the time specified in the amendment.

Article VII - DISSOLUTION

The WBFL shall use its funds only to accomplish the objectives and purpose specified in the Constitution and no part of said funds shall inure or be distributed to the Members of the League. On dissolution of the League any funds remaining shall be distributed as determined by the Board of Directors.

WEST BOYNTON FOOTBALL LEAGUE, Inc.

BY-LAWS

Article I - DEFINITIONS

Section 1 Facilities

- A. WBFL recognized facilities shall include public or private parks or recreational centers, as well as, high school stadiums which meet the requirements established by the Board of Directors.**
- B. All recognized facilities shall be fully equipped to teach football and cheerleading and demonstrate the use of all equipment and shall include at least one regulation size football field, grand stands, concession services and adequate parking.**
- C. Recognized facilities under construction shall refer to fields with the following criteria:**
 - 1. Financing in place**
 - 2. Architect and Contractor identified and hired with contract in place**
 - 3. Irrigation contract consummated**
 - 4. Ground broken with anticipated completion date**
 - 5. Conference recommendations**

Section 2 Coaches Authority

- A. USA Football shall be recognized by the WBFL as the governing body with regards to coach certification, ethics, and training.**

Article II - CODE OF CONDUCT

Section 1 Dedication

- A. The WBFL believes the growth of the game of football and its high standing in this country is due to the ideals of sportsmanship and ethical practices. The WBFL enjoins upon its Members rigid observance of a Code of Conduct.**

Section 2 Policy

A. WBFL Members must abide by the appropriate Code of Conduct Pledge:

- 1. Coaches Code of Conduct**
- 2. Participant Code of Conduct**
- 3. Parent Code of Conduct**

Section 3 Violation

A. Members shall be deemed to have violated the Code of Conduct by:

- 1. Behavior determined to be unsportsmanlike or detrimental to the WBFL by members thereof.**
- 2. The use of tobacco or alcoholic products on sidelines by any member of the WBFL is strictly prohibited.**
- 3. Members who attempt to intimidate fellow Members by word or physical deed.**

Section 4 Disciplinary Action

A. Violations of the WBFL Code of Conduct, By-Laws, Rules & Regulations or the conduct of any member construed as conduct detrimental to the WBFL are subject to disciplinary action by the Board of Directors.

B. Upon written receipt of a complaint of a violation of the WBFL By-Laws or Rules & Regulations the WBFL the following procedures will take effect:

- 1. All infractions must be presented to the Board of Directors within forty-eight (48) hours following the infraction.**
- 2. The President will consign the complaint to the Disciplinary Committee within twenty-four (24) hours.**
- 3. The Disciplinary Committee will thoroughly and expeditiously investigate all aspects of the complaint. Unless otherwise specified by the Board of Directors the investigation will be concluded within seventy-two (72) hours from the date the investigation is assigned.**
- 4. The Disciplinary Committee will, in person and/or in writing, report to the Board of Directors with its findings and recommendations at a regular or special meeting held no later than twenty-four (24) hours after completion of their investigation.**
- 5. The Board of Directors will, upon a simple majority vote of the uninvolved Directors, decide upon any discipline to be assessed.**
- 6. Depending on the findings and decision of the Board of Directors disciplinary action may be assessed against a member or individual.**

C. Disciplinary actions will include:

- 1. Suspension or expulsion from activity(s) of Members or any other representative(s).**

2. If a team(s) is on suspension or probation for the remainder of the season, that team(s) will not be eligible for championships or post-season play.
3. Loss of WBFL membership as a member of the organization.
4. Failure or refusal of a member to take corrective actions directed by the Board of Directors will be construed as a separate violation.

Section 5 Appeals to Disciplinary Action

- A. Members who have been assessed disciplinary action have the right to appeal such action.
 1. Appeals must be in writing to the WBFL Board of Directors, and received by the President no later than two (2) days after the meeting at which the discipline was assessed.
 2. Upon receipt of the appeal, the President will call a special meeting the Board of Directors to act upon the appeal.
 3. The Board of Directors may reduce, modify or withdraw the discipline as a result of the appeal. The Board may not, however, add additional penalties or harsher discipline.
 4. The decision of the Board of Directors acting on an appeal is final. No further appeals will be permitted.
- B. Any WBFL Member who has been permanently banned from WBFL Membership, in order to be reinstated, must have the unanimous vote of the Board of Directors.

Article III - CLASSES OF MEMBERSHIP

Section 1 WBFL Membership status is limited to those individuals registered during the current program season.

Section 2 Active WBFL Members shall consist of:

- A. League Officials
 1. Directors and Officers
 2. Committee Members
 3. Inter-League Committee Members
 4. Representative of Palm Beach County Officials
- B. Regular Members
 1. Commissioners & Coordinators
 2. Head Coaches and Assistant(s) Coaches
 3. Team Parent(s)
 4. Parents or Guardians of participants

Section 3 Associate Members shall be Participants of WBFL programs.

- Section 4** Non-active Members meeting the following requirements shall not be eligible for active Membership and shall be classified as Non-Active Members:
- A. Sponsor(s)
 - B. Honorary Members may be elected by the Delegates to an Annual Meeting for their outstanding contributions to the WBFL or youth football.

Article IV - RIGHTS OF MEMBERSHIP

Section 1 Active WBFL Members shall have all rights of Membership. These rights shall include the following:

- A. Voting
- B. Holding Office
- C. Attending the Annual Meeting
- D. To have accurate and comprehensive information about the WBFL.
- E. To know the complaint procedure and to be protected from revenge if a complaint is filed.

Section 2 WBFL Members shall have responsibilities of Membership. These responsibilities shall include the following:

- A. To become involved and participate in the WBFL and create a safe, fun and supportive program for your child.
- B. To bring forward valid complaints
- C. To be a good spectator and show good sportsmanship in both winning and losing
- D. To educate your child about substance abuse
- E. To be an advocate for your child and to support others in the league

Article V - OBLIGATIONS OF MEMBERSHIP

Section 1 Fees and Special Assessments

- A. Active WBFL Members shall pay annual program fees
 - 1. The WBFL Board of Directors shall determine appropriate fees to collect from each program participant.
 - 2. The WBFL Board of Directors shall determine appropriate special assessment fees to collect from each program participant.
- B. Billing of Fees and Assessments
 - 1. Current Members shall pay for program and special assessment fees payable to the WBFL at time of registration.

2. **Members who fail to pay fees by Draft Day or register after the final registration date shall be subject to a \$ 25.00 late charge.**

C. Waiving of Fees

1. **No program participant shall be discriminated against for lack of ability to pay said fee. The WBFL Board of Directors shall at its sole discretion determine on case-by-case bases whether to award a scholarship.**

Article VI - OFFICERS

Section 1 Selection of Officers

- A. **Annually, the Board of Directors shall elect officers at the first regular Board of Directors meeting, after the WBFL Annual Meeting. Officers will be selected by the Permanent Board Members. Temporary Board members will not participate in the election of Officers.**
- B. **Board of Directors will elect:**
 1. **President**
 2. **First Vice-president**
 3. **Second Vice-president**
 4. **Third Vice-president (Cheer Commissioner)**
 5. **Secretary**
 6. **Treasurer**

Section 2 Vacancies

- A. **If an individual cannot complete a full term as President, the vacancy will be filled by the First Vice-President.**
- B. **Vacancies in the other Officer positions that may occur during a term will be filled by election by the Board of Directors.**

Section 3 Duties of Officers

- A. **President**
 1. **The President of the league and will preside over all meetings of the Board of Directors.**
 2. **The President (or a designee) will conduct periodic checks on the conduct of coaches, players, officials and other league members.**
 3. **The President will approve the schedule of all league games and activities with Board approval.**
 4. **The President will perform such other functions and duties as may be deemed necessary for the furtherance of the business of the WBFL.**
 5. **The President will designate a director or member who will compile the results of each game, compute the standings and disseminate this information as directed by the President.**

B. Vice-President (First, Second, Third)

- 1. In the absence of the President, the Vice-Presidents will, in turn, act as President in a temporary capacity.**
- 2. The Vice-Presidents and Treasurer will act as the President's designee or representative to assist the President in fulfilling various duties and obligations.**

C. Secretary

- 1. The Secretary will attend all meetings of the Board of Directors and will accurately record and maintain all notes and minutes of all proceedings.**
- 2. The Secretary will also, if required, performs like services for all Committees.**
- 3. The Secretary will be the custodian for all correspondence and records of the WBFL.**
- 4. The Secretary will give or cause to be given all notices required for the Board of Directors.**
- 5. The Secretary will furnish copies of all minutes of all league meetings to each Director and alternate Director prior to the next scheduled WBFL meeting or upon request of any board member.**
- 6. The Secretary shall maintain a roll of membership**

D. Treasurer

- 1. The Treasurer will, prepare an annual budget to meet the needs of the league for the current fiscal year and present to the Board of Directors for approval.**
- 2. The Treasurer will have charge of and be responsible for all funds, securities, receipts and disbursements of the WBFL and will deposit or cause to be deposited in the name of the WBFL all moneys and other valuables in such banks or other depositories as may be selected by the Board of Directors.**
- 3. The Treasurer has responsibility for the disbursement of funds by check.**
- 4. The Treasurer will prepare a quarterly cash flow statement of income, expense transactions and cash balance to be presented to the Board of Directors for inclusion in the minutes.**
- 5. The Treasurer will prepare and submit to the Board of Directors a written semi-annual and annual statement of financial condition of the WBFL.**
- 6. The Treasurer will prepare and submit such other financial records and statements as the Board of Directors may require.**
- 7. The Treasurer will prepare or caused to be prepared the annual 501(C) federal tax return or other federal, state, county or local tax forms.**

8. The Treasurer with the consent of the Board of Directors is responsible for contracting with a recognized Florida Athletic Officials organization to provide officials for all games.

Article VII - EXECUTIVE BOARD OF DIRECTORS

Section 1 The Board of Directors shall consist of the following Thirteen (13) Members with voting privileges:

- A. President
- B. First Vice-President
- C. Second Vice-President
- D. Third Vice-President
- E. Secretary
- F. Treasurer
- G. Other Remaining Board Members

Section 2 The Board of Directors shall call for an Annual Meeting of the Membership to be held during the month of December.

Article VIII - BOARD OF DIRECTORS

Section 1 The Board of Directors shall consist of Thirteen (13) members.

- A. The Board of Directors will serve throughout the calendar year.
- B. Directors will serve either two (2) years or three (3) years terms determined by the slot they are elected to.
- C. Annually, Directors will be elected in rotation as term expires.

Section 2 Selection of Directors

- A. Directors will be selected at the WBFL Annual Meeting, to be held at a time and place to be designated by the President with the advise and consent of the Board of Directors by a simple majority of the eligible WBFL Members present.
 1. The WBFL Board of Directors will present a slate of candidates.
 2. Nominations may be made from the floor.
 3. The Secretary shall:
 - a. Take a Roll Call of Attendees
 - b. Issue ballots (if necessary) to the Attendees for a secret ballot vote.
 - c. Count the votes
 - d. Announce results

Section 3 Vacancies

- A. Vacancies in Director positions may be filled by appointment of the Board of Directors, subsequent to a probationary period of not less than two (2) months nor more than twelve (12) months.

Section 4 Temporary Board Appointments

- A. The appointment of temporary Board Members is at the sole discretion of the Permanent Board of Directors. A 2/3 majority vote is required by the Permanent Board on an annual basis to activate the temporary status.

Article IX - BOARD OF DIRECTORS MEETINGS

Section 1 Regular Meetings of the Board of Directors will be held on the second Wednesday of each month.

- A. Meeting times and places will be set by the President with the approval of the Board of Directors.
- B. All meetings will be open to WBFL Members, as well as, the general public.
- C. The President may call special meetings of the Board of Directors whenever the need arises.
- D. Notice of any meetings will be given to each director not less than twenty-four (24) hours prior to the date and time of the meeting unless emergency circumstances dictate otherwise.
 - 1. Notice of meetings may be sent by post, e-mail, telephone, or in person.
 - 2. Notice of special meetings will specify the purpose of the meeting.

Section 2 Executive Session Meetings

- A. Executive Session Meetings may be called at the discretion of the President with the consent of the Board of Directors.
- B. These meetings will be considered open door meetings and all business conducted during these sessions will be considered open to the public.

Section 3 Voting Rights

- A. Each Director shall be entitled to one (1) vote.
- B. A tie vote will be resolved as follows:
 - 1. There will be no more than two (2) ballots; the ballots will be counted by the Secretary and verified by the President.
 - 2. If the vote remains deadlocked after two (2) secret ballots, the matter which is the subject of the vote will be considered defeated.

Article X - BOARD OF DIRECTORS DISCIPLINARY ACTION

- Section 1** The Board of Directors shall conduct themselves in an ethical manner in accordance with the WBFL Rules and Regulations.
- Section 2** Any action by a Director which may be deemed detrimental to the WBFL shall be subject to disciplinary action by the Board of Directors.
- Section 3** Disciplinary action shall consist of censorship, suspension or dismissal.
- A. Disciplinary action shall require a two-thirds (2/3) majority vote of the WBFL Board of Directors.
 - B. Any Director, disciplined by the Board of Directors, during the disciplinary period, shall lose their voting rights.

Article XI – INTER-LEAGUE COMMITTEE

- Section 1** Composition
- A. The WBFL Officers and Inter-League Committee members of each Conference shall constitute the Inter-League Committee.
 - B. Only the WBFL Officers and the Inter-League Committee Chairperson of each Conference shall have voting rights.
- Section 2** Duties of the Inter-League Committee
- A. Between Meetings of the Board of Directors the Inter-League Committee shall be authorized to act for the WBFL in accordance with the By-Laws, Rules & Regulations and Policies & Procedures adopted by the Board of Directors.
 - B. The Inter-League Committee shall execute the directives of the Board of Directors, enforce the Rules & Regulations and administer the Policies & Procedures of the WBFL Board of Directors
 - C. The Inter-League Committee shall annually make written recommendations to the WBFL Board of Directors regarding amendments to the Rules & Regulations or Policies & Procedures of the WBFL.
 - C. The Inter-League Committee shall review all proposed amendments to the WBFL By-Laws.

Article XII - CONFERENCES

- Section 1** Conference Charters
- A. The Board of Directors with the approval of the Inter-League Committee may charter a conference upon the organization provided that the proposed Conference meets the following required guidelines for new Conferences:
 1. The Conference must file a letter of intent to the WBFL Board of Directors.
 2. They further the mission and support the strategic objectives of the WBFL; they promote the game of football and cheerleading.
 3. The program is entirely run by the Conference with providership established by the municipal authority within its jurisdiction.
 4. Agree to field multiple teams or squads in each established age and weight

division contained in the Rules & Regulations.

- B. A proposed Conference which does not meet the required guidelines may be approved by a two-thirds vote of the Board of Directors and Inter-League Committee.
- C. The names of the Conferences shall be “ ____ Conference, WBFL” indicating the area included within the jurisdiction of the Conference.

Section 2 Revocation of Conference Charters

- A. Conference charters may be rescinded at any time by two thirds (2/3) vote of the Board of Directors for any action detrimental to the best interests of the WBFL or for any violation of the Constitution, By-Laws or Rules & Regulations of the WBFL.
- B. Before a Conference charter is rescinded, the WBFL shall notify the Officers of the Conference in writing of the cause or causes for said rescission and the time and place set for a hearing on the charges.
- C. The Conference shall have an opportunity to appear before the Board of Directors and Inter-League Committee and present evidence in its behalf.
- D. Any decision of the Board of Directors may be appealed to the Delegates at the next Annual Meeting. Such Conference shall not enjoy any of the privileges of the WBFL unless reinstated by the Delegates to the Annual Meeting.

Section 3 Officers

- A. Each Conference shall elect Conference Officers whose duty it shall be to carry out the decisions of the WBFL and to govern and direct the affairs of their respective Conference in accordance with the Constitution, By-Laws or Rules & Regulations of the WBFL.
- B. Each Conference shall appoint a Committee whose Chairperson shall become the Conference voting representative of the WBFL Inter-League Committee.

Section 4 Branches

- A. Conferences may charter Branches within their jurisdiction, which are subordinate to the Conferences subject to the following guidelines:
 - 1. The names of the Branches shall be “ __ Branch, ____ Conference, WBFL” indicating the area included within the jurisdiction of the Branch.
 - 2. The mandate of the Branches shall extend only to discussion and action concerning local problems which pertain solely to the area covered by the Branch.
 - 3. Branches shall only be organized with the consent of the Conference in which the Branches are located.
 - 4. Branches shall exercise only those powers authorized by the Conference and all actions of the Branches shall be subject to the review and approval by the Conference Executive Committee.
 - 5. The Conferences shall have complete authority in their discretion and at any time to withdraw the charters of any Branch.

Article XIII - AMENDMENTS

Section 1 By-Laws of the WBFL may be altered or amended, and new By-Laws may be adopted by the WBFL Membership, at the Annual Meeting provided:

- A.** The proposed amendment(s) has been discussed at a regular meeting of the Board of Directors prior to the Annual Meeting.
- B.** Written notice of the proposed amendment(s) is furnished to each Director at least thirty (35) days prior to the Annual meeting.
- C.** Amendments to the By-Laws must be approved by a vote of not less than two-thirds (2/3) of the eligible members present at the Annual Meeting.
- D.** Amendments shall be made to the WBFL By-Laws at the Annual Meeting when mandated by the Sport Provider Agreement of those municipalities in which the WBFL has been designated as the sports sole provider

Section 2 Waiver

- A.** Although it is the intent and goal of the Board of Directors to adhere to Article XIII, Section 1, above, it is recognized that extraordinary circumstances might require changes at other times.
- B.** If, in the best interest of the WBFL and/or the safety and well-being of its participants, the Board of Directors feels that an extraordinary modification, additions or deletions is necessary in the By-Laws, then, Article XIII, Section 1, may be waived by a vote of not less than two-thirds (2/3) of the eligible Directors.
- C.** Or if Amendments are required to the WBFL By-Laws to comply with changes required by the Sport Provider Agreement of those municipalities in which the WBFL has been designated as the sports sole provider

Article XIV - RULES & REGULATIONS

Section 1 The Official Rules and Regulations including WBFL Policies and Procedures are set forth in a separate manual.

Section 2 The rules of the WBFL may be reviewed annually for possible changes by the Board of Directors.

Section 3 Should any rule changes become necessary the procedure specified in Article XIII of the WBFL By-Laws will be followed.

Article XV - BOUNDARIES

Section 1 There shall be no organizational or team and squad boundaries.

- A.** Conferences shall have authority to entirely run its program within the jurisdiction established by the providership stipulations of the municipal authority.
- B.** It is recommended however, that teams and squads use players from their local communities in order to create community spirit and, at the same time, prevent hardships on parents in transporting participants long distances for league activities.

Article XVI - RESPONSIBILITY

Section 1 The WBFL assumes no responsibility for injuries to participants or representatives, nor damage to property utilized in its activities.

Section 2 Responsibility rests entirely with members, media, spectators, and others- all of whom participate or attend at their own risk.

Article XVII - INSURANCE

Section 1 At its discretion, the Board of Directors shall maintain liability and accident insurance for its Board of Directors and participants.

Section 2 Such insurance will be administered or approved by the WBFL Board of Directors.

Article XVIII - CONSUMPTION OF ALCOHOL

Section 1 There will be no consumption of alcoholic beverages permitted on the property of any WBFL facility or at any sponsored activity.

Article IX - AWARDS

Section 1 Awards will be decided upon and distributed per procedures established annually by the Board of Directors.

Article XX - MISCELLANEOUS

Section 1 Mandatory Play Rule

A. The purpose of the WBFL is to provide equal opportunity for its participants to learn and perform the fundamentals of the sport.

- 1.** The WBFL adopts a Mandatory 10-Play Rule which shall be in effect for all WBFL regular season.
- 2.** Administration guidelines and procedures for the Mandatory Play Rule are set forth in the WBFL Rules & Regulations.

Section 2 Age & Weight Classifications

A. Age Classifications

- 1.** WBFL Divisions will be determined by date of birth. The official league age will be the age of the participant as of August 1st. Age categories are set forth in the WBFL Rules and Regulations.

B. Weight Classifications

- 1.** WBFL Divisions will be determined by weight categories which will be strictly enforced. Weight limits are set forth in the WBFL Rules and Regulations.

C. The WBFL Board of Directors reserves the right to place participants in the Division best suited to their athletic ability, as well as, maturity level.

Section 3 Team Selection

- A. For fairness in the team selection process, a pure draft system will be used.**
- B. Administration guidelines and procedures for the Team Selection process are set forth in the WBFL Rules & Regulations.**

Section 4 Information

- A. The WBFL shall provide comprehensive league information to the news media.**

Section 5 Concussions & Head Injury Policies and Procedure

- A. WBFL will adopt “Heads Up Football” program sponsored by NFL as a guideline for training coaches and volunteers on proper coaching and training techniques in an effort to reduce risks of concussions by our players, officials, administrators and youth athletes and their parents or guardians of the nature and risk of concussion and head injury.**
- B. Parents of player(s) shall sign Concussion Consent Form provided by WBFL. As per Florida Statute 943.0438.**
- C. Coaches shall be given a “Concussion Checklist” (provided on WBFL website and to Coaches) upon injury to a player...Coaches shall fill out form and refer player to Medical professional.**
- D. If a player is suspected of having a concussion, that player MUST be immediately removed from the activity.**
- E. Upon diagnosis of a Medical Professional of having a concussion...A Medical Professional MUST provide written authorization of a player’s clearance to resume contact, or practice.**
- F. Medical Clearance MUST be authorized by a professional trained in the diagnosis, evaluation, and management of concussions as defined by the Sports Medicine Advisory Committee of the Florida High School Athletic Association.**

Adopted this 7th day of February 2015, Board of Directors

WEST BOYNTON FOOTBALL LEAGUE, Inc.