

**D.C. Everest Community Services
Greenheck Turner Community Center
Youth Recreation Policies & Procedures**

Our youth recreation programs are designed to allow all children the opportunity enhance their educational learning & physical fitness through enrichment classes and sports programs. This is accomplished in a safe environment where learning, participation, fun and sportsmanship are emphasized over winning. We strive to provide high quality programs that meet the needs of our participants.

Registration

All programs require pre-registration prior to established deadlines assigned for each program. As part of the registration process, a waiver of liability and other program specific policies and procedures will be signed/acknowledged by a parent or guardian for each registration submitted. Some programs may fill prior to the registration deadline. Late registrations may be accepted, based on availability and fees are not pro-rated. Most programs have a cap on the number of participants so register early to ensure your spot and that the program will have enough participation to be held.

Scholarship

The Greenheck Turner Community Center strives to make programs available to all, regardless of the ability to pay. Scholarships are available to families that currently qualify to receive free or reduced school lunch. Most scholarships cover 50% of program registration fees. Contact our office for an application.

Insurance

The Greenheck Turner Community Center does not provide insurance coverage for program participants. We encourage you to obtain your own insurance prior to, and for the duration of, any activities.

Friend Requests & Team Formation

Due to increased participation and receiving hundreds of friend requests per program, we have created a friend request and team formation policy. This policy will streamline the team formation process as well as give kids a chance to know at least one teammate. Exceptions will not be granted.

- Your child may make one friend request. This **must** be a mutual request. For example, if Anna requests Becky, Becky must request Anna. No other requests (carpool, coach, etc.) will be considered.
- Siblings in the same level will be teamed together, unless asked not to be. Please make sure to indicate the sibling when registering. This will be considered the friend request for each sibling.
- Parents may ask to coach together. This will be considered the friend request for their children.

- Teams will be formed by school, grade and gender (or co-ed) whenever possible. Combining schools may be necessary depending on registration numbers and coach availability.
- As always, we will do everything we can to honor mutual friend requests. However, program organizers reserve the right to make friend request and team formation decisions based on what is best for the entire program and not all request may be granted.

Waitlist

In the event a class or program reaches capacity, names will be added to a waitlist in the order they are received. If openings become available, we will attempt to fill the spot by contacting the first name on the list, and so on, until filled. Priority may be given to those willing to coach or otherwise assist with the program.

Concussion

Parents are required to acknowledge receipt of concussion information forms prior to their child participating in certain programs. These forms include the signs/symptoms of a concussion, guidelines on when to sit out and recommendations of when it is safe to return to play.

Cancellations

A program may be cancelled if a minimum number of participants has not been reached. If you have a question on the status of a program, please check our website, social media or contact our office for more information.

There may be occasions that a single class, game or session of a program is cancelled due to weather, facility shutdown, staff illness, etc. We will make every attempt to reschedule but if we are unable to, no credit or refund will be given.

Weather

Weather information pertaining to programs will be posted on our website and social media as quickly as we can, considering the circumstances. Please understand some decisions to play or cancel may happen on short notice. If time allows, we will email updated information to participants. Consider no news as good news.... if you haven't seen or heard anything from us, plan for activities to take place as scheduled.

Refunds

A \$5 cancellation fee will be applied to all refunds. No refunds will be given less than 7 days before a program begins or after a program has started. Refunds can be put back on the credit card used to purchase or applied as a credit to your account to be used at a future time.

- No refunds will be given due to team placement.

- If the Greenheck Turner Community Center cancels a program in its entirety, a full refund will be given or applied as a credit to your account to be used at a future time.
- There may be occasions that a single class, game or session of a program is cancelled due to weather, facility shutdown, staff illness, etc. We will attempt to reschedule but if we are unable to, no credit or refund will be given.

Photos

Staff may take photos or videos of participants enrolled in our programs to be used for promotional purposes such as on our website, social media, flyers, program guides, etc. If you prefer that you or your child not be photographed, please notify us.

Lost & Found

If you believe an item was left behind at the Greenheck Turner Community Center or other school district property after participating in one of our programs, please contact our office or site supervisor to see if it has been turned in.

Coaches

Coaches are essential to the success of our youth sports programs. They are owed a huge amount of appreciation for sharing their time and talents. Most of our coaches are parents who volunteer to coach their child's team while others may be community volunteers or high school students with an interest in that sport. Coaches are expected to follow the expectations and guidelines provided by the program supervisor.

Pets

Leave your pets at home while attending our youth programs. Most often, programs utilize district spaces maintained as athletic fields and as such, pets are not permitted.

Equipment & Supplies

Most equipment needed for youth sports programs will be provided although some programs may require participants to provide certain items. Safety equipment, such as shin guards, are the responsibility of the participant. Participants will be notified of any equipment they must provide.

Enrichment programs may have a list of supplies participants are required to provide. This list will be sent to registered participants prior to the beginning of the program.

Parent Expectations

Parents play a very important role in our youth programming, including sports. Parents are expected to encourage good sportsmanship by positively supporting all players, coaches and officials.

The National Alliance for Youth Sports created a Parent Pledge for all to consider: *I pledge to promote positivity in youth sports and act as a role model to my child, as well as other participants and sports parents I meet. I will serve as an advocate for good sportsmanship and to*

keep fun and learning at the center of the youth sports experience. I will try to improve upon my youth sports knowledge so that I can be an informative leader in the youth sports community.