

Agenda for SEPLL Board of Directors Meeting

Date/Time: Monday, November 14, 2016 @ 7:00 pm

Location: Lisa and Jeff Keller's home, 2215 SE Grant Street

Minutes in blue

Present:

Matt, David, Heather, Lisa, Julie, and Rachel

A. Call to Order, Attendance and Introductions 2 minutes

B. Approve Minutes of November 9, 2015 meeting 2 minutes

Skipping this, we do not have enough members to approve yet.

C. Treasurer's Report - Janelle Brinda 6 minutes

No Janelle this evening

D. Announcements

1. East County Little League - newly chartered covering prior Gresham/Barlow boundaries. Donation?

Not sure how many players yet. They need money. We can propose a donation and vote via email. They are starting their league from scratch. The former league related to this lost money and equipment. We need to do a little research to get an idea of a donation amount. Matt will reach out and determine a suggested figure, and we can figure out a motion.

2. Board contact information provided to District 2

3. Oregon Leadership Training Conference, January 13-15, 2017 in Ashland

Matt has been to this and he may go again. If others want to go they could check it out. Two days of presentations. The Positive Coaching Alliance is recommended. The league will pay for the entrance fee and hotel if someone wants to go – it would be good to have a SEPLL rep there.

4. Tax return filing deadline is February 14, 2017

5. 2017 Local League Resource Guide - comprehensive print publication that replaces the annual Chartering and Marketing Toolkit. Must update all officers in Little League Data Center to receive resource guide.

We will get this and Matt will distribute to members who need to review it.

6. Little League University available as a training tool. It can be used to organize training and promote information sharing with league volunteers.

Have coaches check this out. Matt will get this information to the coaches and encourage them to use it. A helpful resource.

7. The first 125 free background checks reset as of November 1, 2016. All board members must be checked.

Board members sign on to the volunteer link – Heather will have this set up tomorrow.

8. Boundary maps are now electronic. We need to verify accuracy.

SE is not available yet. Heather is keeping an eye on this.

9. Little League has discontinued Big League baseball and softball.

Not enough players.

10. Constitution and by-laws review. Must submit constitution and by-laws approved by Western Region to Georgia.

Matt will follow-up on this. There will be a vote on this.

11. Electronic copy of ASAP plan due to District Safety Office by December 31.

David will check on this.

E. Officer Reports 5 minutes each

1. Secretary - Rachel Ray

Matt invited Rachel to the google.doc for minutes; Rachel will invite board members a week to 10 days (Rachel can call Round Table and book it if we do not have someone to host). Rachel can look into how long to keep minutes – we can file them or throw them away if they are no longer needed.

2. VP of Softball - Julie Smith

A few inquiries about when registration and assessments start. Another league within our district (Reynolds) is in need of some help to get a softball team started. Julie can talk with someone from that league to help them.

3. Player Agent - Heather Adams

Would like registration fees solidified to get online registration started. Need a gym for assessments. We've alternated with Franklin or Cleveland, and offer a donation for gym space. Could reach out to both and do one at each gym if that works. Settled on trying to do it in one place if we get response from a school/coach.

4. Coaching Coordinator - Matt Duckworth

Putting together a curriculum. Wants to be able to give a practice plan to coaches to give them guidance. Encouraging skill-focused blocks within practices and continuity across the league, if coaches choose to use them. Matt has two practice plans posted on the website.

5. Concessions –

Nothing – Rachel can reach out to Amy McFarland to see if she is still interested in running concessions and if she would like to join the board in that capacity.

6. Equipment –

Being done by Heather and Matt. Would like an officer for this.

7. Fields –

None at this time. Need an officer for this.

8. Information Officer

--none noted here

9. Marketing Manager (website) - Heather Adams

The website is working well. The board positions need to be updated. Board members should look at that. Having pics and a little paragraph about board members, written by the board members themselves.

10. Safety Officer - David Munro

Safety kits needed from the equipment. David will follow-up with Heather about that. Will follow-up with Janelle about \$. Will have the date of the safety training soon.

11. Sponsorship/Fundraising - Lisa Keller

Meeting with Cindy and Marty on Wednesday to go over how they got sponsorships. Will then send out letters for next year – would like an earlier commitment than last year. Would like to work with families from the league who have their own businesses. Can we send it out through registration? Can draft something with links and send it to Heather to include in an email. Consideration of uniform sponsorship for the league with sponsor logo on uniforms. Revisit the rates and tiers of sponsorship.

12. Umpire in Chief - David Munro

David and Matt will work on this together. Discussed prospective umpires. There will be a district umpire training with consistency across the district.

13. Uniforms Manager - Betsy Halvorson

Not present – Betsy will look into costs of uniforms if players keep them

F. Committee Reports

No committees currently

G. New Business

1. Dugouts

At both Woodstock fields. Julie will work on this: she will have a meeting with someone from the city. The city seems supportive of doubling the dugout size, gate closures with locks, roofs, new benches (metal), and bat racks. Providing space next to the bench for additional room. Also two entrances to the field, if possible. ADA compliance is a consideration. Bob Gray from Old Timers Baseball Association of Portland is donating 1,000 dollars and this can be applied to the dugout project. This money will be given in January at their banquet. Neighborhood associations have grants to give as well. Julie will meet with parks, determine a budget, and then apply for the neighborhood grant, if needed. We can also talk with Cleveland since they use this field. Consider a plan for Essex as well.

2. Determine 2017 Registration Fees

See below.

3. Consideration of allowing upper division players to keep uniforms (Clackamas LL does this and builds it into registration fee)

This could result in a two-tiered cost system differing from older and younger groups. Younger would stay with the t-shirts. Less gear to keep track of. Betsy will research cost. Reviewed cost considerations. Maybe a stagger, having this coming season's players pay \$15 and they will keep the current jerseys. Next season the players will pay full price for jerseys (in addition to regular registration fee). Cost of jersey rolled into registration fee.

4. Mark Neher to Western Region Umpire School?

David is considering this as well. A week of ball in California.

5. Host 2017 Oregon State Major Softball Tournament?

Heather in conversation with Georgia about this. There is interest. It is a lot of work, particularly concessions. Involving high school ball players could help divide the work (concessions, field, scoreboard). Sometimes before the tournament starts there is a breakfast or BBQ. This will probably be mid-July. Heather and Julie will communicate with the high school coaches about volunteer options.

6. Jeff may have some other families we can encourage to join the board. There are a lot of spots that need to be filled. If there was a personal invitation.

7. Opening day the second Saturday in April.

8. Off season once-monthly practices

Brainstormed logistics. Consideration for Jan or Feb. High school gym is \$500 for a rental vs. approaching a high school coach to unlock and let us use the gym.

9. Flyers for schools to advertise for next season

Most productive form of advertising. Officers can share delivery duties. Yard signs in front of schools need to be ordered – Heather will do this.

H. Adjourn

8:45 pm

The next meeting will be held on December 12, 2016 @ 7:00 pm at [Lisa's house](#).