

Hayward Area Recreation and Park District

1099 "E" Street, Hayward, CA 94541

Phone (510) 888-0211 •

AdultSports@HaywardRec.Org

www.TeamSideline.Com/Hayward

2024 Adult Softball League Registration Packet

Softball Manager:

The Hayward Area Recreation & Park District (H.A.R.D.) is proud to present our 2024 Adult Slow Pitch Softball League Program Packet. The Alden E. Oliver Sports Park of Hayward will be the home for play in 2024.

PLEASE READ AND FOLLOW THE INSTRUCTIONS CAREFULLY to ensure your team meets the terms and deadlines for participating in the league. *New procedures have been put in place for this year.*

H.A.R.D. Sports Office Staff



Play H.A.R.D. Sports

WHAT LEAGUES AVAILABLE TO MY TEAM?

2024 LEAGUE PLAY & CLASSIFICATIONS

ALDEN E. OLIVER SPORTS PARK OF HAYWARD - SLOW PITCH PROGRAMS

FALL 2024 LEAGUES

<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>
	Men's Open #31114	*Men's Recreation & Novice #31116	Men's Open #31118
*Co-Ed Recreation & Novice #31112	*Men's Recreation & Novice #31113	*Co-Ed Recreation & Novice #31115	*Men's Recreation & Novice #31117

*Once registered and roster is submitted you will be placed in the league according to your roster.

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If there is enough interest and spaces allows, other leagues may be added.

All league and field assignments are tentative and subject to change.

**All Adult Leagues – Players must be 18 years old to be eligible for that league.*

DEADLINES FOR SUBMITTING TEAM ENTRY?

FALL LEAGUE (August – November)

Priority Registration (Returning Summer Teams ONLY)
Online or In Person – Tuesday, July 23rd, 2024, at 9:00 am
Registration Opens to All - Online or In Person
Friday, July 26th, 2024 at 9:00 am

**SUMMER League is Tentatively Scheduled to Start the Week
of June 10th.**

HOW MUCH DOES IT COST?

Entry fees include scorekeepers, field preparations, league awards, umpires, USA Softball team registration, lights, field equipment replacement and administrative costs. Entry fees vary based on the cost for game officials. Please consult the fee schedule below for your league fee.

League Entry Fees

Adult Slow Pitch Leagues: \$975.00 Per Team

League Fee includes 8 league games and post season playoffs for the top 4 teams

Resident Teams -That can prove their rosters is at least

75% District residents will receive a \$150 refund.

2024 Returning SUMMER Teams That signup During Priority period Pay \$925

Make checks payable to H.A.R.D.

HOW DO I KNOW MY TEAMS CLASSIFICATION?

Generally, teams have played together for a number of years and know where they belong based on past league experience. New teams are encouraged to enter lower division play unless they have experienced players on their team. In this case, our office can assist, provided you offer accurate information on the player's experience. Generally speaking, tournament teams must play one to two classifications higher in league than their tournament classification. It is the managers responsibility to know the classification of any player on their team. **Our office reserves the right to move returning teams up in classification based on previous seasons winning records in order to keep leagues balanced.**

****Please see below for more information on team classifications changes for 2023****

***2024 LEAGUE PLAY& RE-CLASSIFICATIONS:**

Player Rankings on based on 2021/2022/2023 Tournament Rankings

Men's Open: (Unlimited Home Runs) Teams consist of **experienced** and **tournament players**. This league is open to all ranked players.

Men's Recreation & Co-Ed Recreation: (3 Home Run Limit) Teams consist of **experienced** and **average players**. For Men's & Co-Ed Recreation Teams, you may have an unlimited amount of **D & E** ranked **Tournament players** on your league roster. Teams may not have "A", "B", or "C" ranked tournament players on their league roster. Rankings are from USA, USSSA and NCS Softball Associations.

Men's Novice & Co-Ed Novice: (0 Home Run Limit) Teams consist of **average** and **beginning** players. Good league for work teams, new teams, or teams with inexperienced players. Teams **cannot have any tournament ranked players** on roster. NCS ranked Recreation players are considered Novice players.

***RECREATION & NOVICE DIVISIONS:** The Sports Office will determine what league your assigned to based on your roster. League makeup will depend on the number of teams signed up in each division.

WHAT LEAGUE CAN I SIGN UP FOR?

League field assignments and nights of play are listed above. You may sign up for any night in your prior season's classification, unless your team has been re-classified above, or up a classification depending on season/playoff outcome. In Summer and Fall **only**, first priority will be given to returning.

teams that played on that night in the prior season. Please refer to the Priority System. Be sure to indicate the night of play you want during registration. **H.A.R.D. reserves the right to move teams up or down in classification when necessary to maintain the overall balance of the leagues.** *Teams that are required to move up based on prior year performance **may not** appeal such moves but will retain a priority for the new league.* Field assignments are subject to change based on team registrations. Final league make-up and field assignments will be determined after the registration deadline. **Teams will not be moved from their first request without notification of options.** The league reserves the right to combine leagues in order to fill a classification. Teams that refuse to move when combining leagues will lose their priority for the following season.

WHAT HAPPENS IF I MISS THE DEADLINE?

Teams not making the deadline for registration or find their first League choice is full should place themselves on the Waitlist. They will fill league positions only if they become available. Returning teams not making the deadline will forfeit their "returning team" status. The office will not hold a spot for a team for any reason. **NO EXCUSES WILL BE ACCEPTED!** In most cases teams will be accepted for up to a week past the deadline. This will only be done if room is available and on a first come first serve basis. **DO NOT MISS THE DEADLINE AND JEOPARDIZE YOUR CHANCES OF PLAYING IN THE LEAGUE!**

HOW DO I REGISTER FOR A LEAGUE ONLINE?

In order to register for a league, all Managers **must** have an ACTIVE Net account with the District. Most returning Managers, even if never accessed, likely already have an account setup. If you have ever registered for classes with H.A.R.D. you can use the same account, you already have established. In order to sign into your account visit: <https://anc.apm.activecommunities.com/haywardrec/home>. Your username is your email address. If you have never logged in before use the "Forgot Password" link in order to set one up. If you are a brand-new manager to the league you will have to sign up for a new account. For assistance with ACTIVE Net accounts and access please contact Kristy Pardee in the Customer Service Department at (510) 881-6700. Make sure that your account is active and accessible prior to registration day for easy access.

You will be registering for your selected League choice based on the Activity numbers listed above in the "What League is Available to My Team" section above. If your team played in the **Prior League Season** you will have a **3 Day Priority Registration Period (for Summer & Fall ONLY)** in order to claim your **Returning Team Status** for the next League. After that priority registration period is over registration will open for all other teams. Managers should follow the online registration process and make payment online using a credit card. The entry fees may be submitted in cash, cashier's check, money order, personal or company check, or credit card. However, some of these forms of payment can only be accepted in person at the District Office. Please note that managers wishing to do in person registration must wait for available staff to assist them and it can impact the availability of spots left in the league due to online registration.

NEW PROCESS: Once your team registration fees have been paid Managers will receive an email from Teamsideline Titled **Team Manager Welcome | Hayward Area Recreation & Park District Sports**. There will be a link in the email that takes you your teamsideline account to start the roster process for submitting a roster online. Please wait until you receive your introductory email within 24 hours of registering which will serve as your prompt to start your roster. **Mangers PLEASE NOTE there will be NO button you click on to start your roster its done via the Introductory email.** Rosters must have player's first and last names and will require that all players electronically sign the Player Waiver and Player Code of Conduct (**each player will need**

their own valid email address to complete this process).

See “**How to Sign a Team Roster**” included with this packet for more information to pass along to players. A video tutorial can also be found under New Items on the home page of our website.

WHAT IS THE ENTRY PRIORITY SYSTEM?

THE FOLLOWING PRIORITY RATING SYSTEM WILL BE USED FOR ALL LEAGUE PLACEMENTS PROVIDED THE TEAM HAS MET ALL THE CRITERIA AND HAS BEEN SUBMITTED **ON TIME**. PRIORITIES ARE FOR A TEAM'S PRIOR YEAR LEAGUE ONLY. A RETURNING TEAM DOES NOT HAVE BUMPING RIGHTS FOR ANY OTHER LEAGUE CLASSIFICATION OR NIGHT.

PRIORITY #1: Returning teams from 2024 Spring (Summer Registration Only) or 2024 Summer (Fall Registration Only) Softball League Seasons.
***Spring Season no longer carries any priority from previous year/season.**

PRIORITY #2: New teams as space allows when open registration begins (when applicable).

PRIORITY #3: Teams placed on Waitlist will be taken on a first-come, first-serve basis until all leagues are filled.

When a returning team is seeking a priority placement and wishes to change a League night:

An email must be sent to Recreation Coordinator II, Michael Maine at MaiM@HaywardRec.org to see if a transfer can be accommodated during the priority period.

HOW DO I REGISTER MY TEAM?

For registrations that are dropped off in person or mailed in:

Online Registration:

<http://anc.apm.activecommunities.com/haywardrec/home>

In Person Registration:

H.A.R.D. District Office

1099 “E” Street, Hayward, 94541

(Business Hours 8:30 am – 4:30 pm)

HOW DO I KNOW IF MY TEAM GOT IN?

Teams will be notified **BY E-MAIL** of acceptance into the league. League schedules will be e-mailed to managers and posted on TeamSideline once leagues are complete. We typically accept late teams for one week past the deadline, depending on availability, or until leagues are full.

PLEASE DO NOT CALL THE H.A.R.D. SPORTS OFFICE TO FIND OUT IF YOUR TEAM HAS BEEN ACCEPTED OR NOT, YOU WILL BE NOTIFIED IF THERE IS AN ISSUE WITH YOUR TEAM'S ENTRY STATUS.

PLAYOFF ELIGIBILITY

All rostered players shall be eligible for playoff competition provided they have played in at least four (4) regular season games. Players not meeting this requirement are not eligible to compete. **Id's will need to be shown for playoffs. NO EXCEPTIONS!** For all Leagues there will be an open roster policy, meaning that players may be added to the roster at any time during the regular season. Players **MUST** be on the roster prior to participating in any league (i.e.: prior to their first game played). In order to add a player to the roster a manager **MUST** add that player to their online roster, have the player accept the invitation and sign the online waiver prior to their first game played. At the end of each league the HARD Sports Office will compile an Eligibility List based off of the Official League Roster that was submitted online. Names are then checked against all League score sheets to see if players meet the minimum game requirement. A copy of the Eligibility List is sent to each manager whose team makes the Playoffs upon completion of the regular season. **It is the Mangers responsibility to check the Eligibility List page of the website if they do not directly receive the list from the Sports Office within 72 hours of their final league game.** If a manager believes there is an error to the list, they can contact the HARD Sports Office for clarification at any point in time up to the day of the playoff game. No changes will be made to any Playoff Eligibility list on the same day as the League Playoffs. At that point the list is **FINAL**. If an ineligible player participates the team will forfeit that game. Teams found to be playing with illegal players will be subject to a \$50.00 penalty and a three (3) game suspension of the manager and player(s) should they be league participants. **It is the duty and responsibility of the manager to make sure all players are legally on the roster at all times.**

PLAYER PROBATION/SUSPENSION LIST

Any player, coach, manager or team can request a copy of this list at any time from the Sports Office. Managers who knowingly allows a suspended player to participate will also be suspended accordingly. Any player who is on probation risks suspension for further misconduct. Please see Official HARD League Rules for more details

REFUND POLICY

Full refunds will be issued for any League cancelled by H.A.R.D. or if we are unable to accept your team into the League for any reason (lack of teams, not enough room). A partial refund of half of the League Fees will be given if a team cancels after registration concludes and before League schedules are made. No refunds will be issued once League schedules have been made. Credit Card refunds will be processed right away and will reflect on your account within 3-5 business days. Cash payments are refunded by District check and can take up to 30 days. Check payments are refunded by District check and can take up to 60 days.

WHAT DOES MY TEAM WIN?

All leagues will feature 1st place team plaques based on league standings, (16) individual awards (shirts) for playoff winners and runner up teams.

(Leagues formed with more/less than 6 teams could have a modified award package)

WHAT HAPPENES WHEN IT RAINS?

**H.A.R.D. Weather Hot Line
(510) 888-0103**

During periods of inclement weather and questionable field conditions, please call our **WEATHER HOT LINE on game day** for possible cancellations. This message is updated as soon as a decision has been made about field conditions for that day (no later than 5:00 pm). If you find no recorded message, the games are on as scheduled. If game officials determine playing conditions to be unsafe at any point during league play this message will be updated to inform all league players scheduled for later games. You can also check the homepage banner on our website at www.Teamsideline.com/Hayward for updates. An email will go out to all players and managers incase of a Cancellation through Teamsideline.com/hayward.

FIELD LOCATION

FIELD LOCATION

Alden E. Oliver Sports Park of Hayward

Softball Fields
2580 Eden Park Place
Hayward, CA 94545

The Hayward Area Recreation and Park District does not carry insurance coverage for injuries

DO YOU NEED TO CONTACT US?

occurring to participants or spectators of athletic contests. Teams are responsible for securing their own insurance.

If you have any questions or need further information, please contact the H.A.R.D. Sports Office:

Phone: (510) 888-0211
Fax: (510) 317-2302
E-mail: adultsports@haywardrec.org
Website: www.TeamSideline.com/Hayward

H.A.R.D. SPORTS OFFICE STAFF

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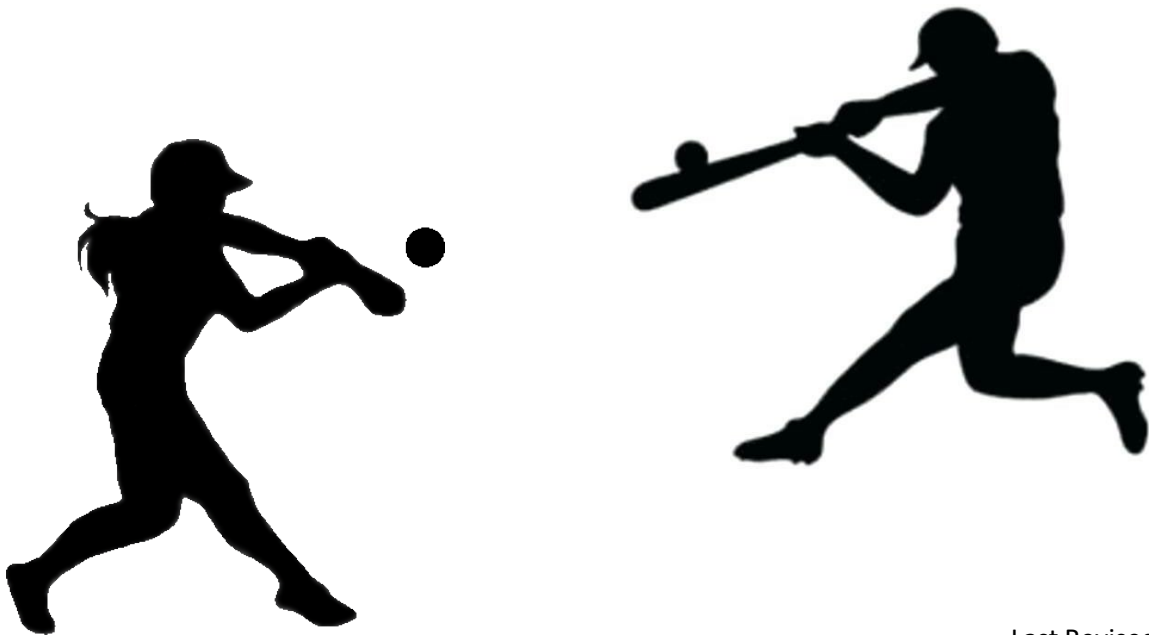
Noel Munivez, Recreation Supervisor (510) 317-2303 MunN@HaywardRec.org

Michael Maine, Recreation Coordinator II (510) 888-0211 MaiM@HaywardRec.org

Any Active registration questions can be directed to our Customer Service Department:
(510) 881-6700

ADULT SOFTBALL ADVISORY COMMITTEE

Anthony Botello, Jesse Creed, Bob Frey, Kraig Martin, Hector Patty



Last Revised 2-6-24