

# Rental Information Packet



**FALL 2024**

## Season Dates:

- **Application Start Date:** Monday, June 24, 2024
- **Application End Date:** Monday, July 22, 2024
- **Season Start Date:** Monday, August 5, 2024
- **Blockout Dates:**
  - Monday, September 2, 2024 (**Labor Day**)
  - Thursday, October 24, 2024 (**Tournament Prep**)
  - Thursday, October 31, 2024 (**Halloween**)
  - Monday, November 11, 2024 (**Veteran's Day**)
  - Thursday, November 14, 2024 (**Tournament Prep**)
  - Wednesday & Thursday, November 27 – November 28 (**Thanksgiving Holiday**)
- **Season End Date:** Thursday, December 12, 2024

## 1. Fee Schedule

- **\$30.00**/hour (+tax if applicable)/field before 5pm
- **\$40.00**/hour (+tax if applicable) /field after 5pm to close
- **\$11.00**/hour/Batting cage, with or without pitching machine
- **\$32.00**/hour Meeting room (holds up to 48 people)

## 2. Application

- Each organization interested in renting at BOOMBAAH Soldiers Creek Park must fill out and submit a rental application. **Applications must be filled out on [www.teamsideline.com/soldierscreek](http://www.teamsideline.com/soldierscreek).**
- Please understand that while we try and accommodate all requests as best we can. The application is a request and times/days are not guaranteed to be approved.

## 3. Approval/Rental Contract

- Once we have received your application, we will inform you of what is available. If the days/times available are approved by you, a rental contract will be generated and will be sent to you to review and sign.

## 4. Items Due By First Rental

**ALL ITEMS MUST BE RECEIVED BY YOUR FIRST RENTAL DATE OTHERWISE YOU WILL NOT BE PERMITTED TO START YOUR RENTAL.**

- A copy of your signed rental contract (**Ex. A**)
- An up-to-date liability insurance form listing "Seminole County" as additionally insured. **At minimum, this insurance must be valid for the duration of the current rental season.** (**Ex. B**)
- Rental Deposit paid in full

- Any tax exempt/not for profit documentation (if applicable) **(Ex. C)**

## Example (A)

Date: 03/31/2023  
Household: 23022

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have not paid their balance in full prior to the conclusion of their rental agreement will not be considered for any future bookings.

**Leagues, Practices, All other field rentals Modification or Cancellation Requirement:**

Any modifications made by organization or renter must be submitted by email or in writing to the appropriate Recreation Facility Manager.

Any modifications made must be submitted by email or in writing at least 7 days, unless weather related, in advance to the appropriate Recreation Facility Manager. Failure to make notification will result in full payment of fields or courts.

A maximum of 50% of the executed rental agreement may be cancelled or modified.

Excessive cancellations and modifications may result in the loss of future bookings.

**Sponsorship Regulations:**

a) All rights to advertising and signage in the Premises by the Permittee are subordinate to the advertising and signage rights of Seminole County Leisure Services, as described by Seminole County Administrative Code Policy 28.300.

b) All on-Premises event sponsorships for the permittee must be presented in writing to the Park and Recreation Manager or their designee and are subject to their approval, which approval shall not be unreasonably withheld. Permitter and Permittee agree to work together expeditiously to obtain permission to display Permittee's sponsors when possible. If Permittee secures a sponsor for off-Premises advertising that conflicts with the Terms of this Agreement, Permittee agrees not to use Seminole County logos in such advertising.

c) Permittee shall not obscure, mask, alter, cover or obstruct (electronically or otherwise) any fixed or permanent signage on Premises.

**Participant and Spectator Code of Conduct**

1. Demonstrate good Sportsmanship. Always be respectful towards players, coaches and officials.
2. Act appropriately; do not taunt or disturb other fans. Enjoy the game together
3. Cheer in a positive manner and encourage fair play.
4. Be supportive after the game- win or lose. Recognize good effort, teamwork and sportsmanship.
5. Follow facility guidelines, help keep the facility safe and clean, be respectful of the facility at all times.

The undersigned agrees to abide by the regulations governing said facility/facilities and is responsible for all charges incurred.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**EXAMPLE**

Example (B)

EXAMPLE :

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
[REDACTED]

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Insurance company name, address, etc.	CONTACT NAME: [REDACTED]
	PHONE (A/C, No. Ext): [REDACTED] FAX (A/C, No.): [REDACTED]
<b>INSURED</b> Your organization name, address, etc.	E-MAIL ADDRESS: [REDACTED]
	INSURER(S) AFFORDING COVERAGE
	INSURER A: [REDACTED] NAIC #: [REDACTED]
	INSURER B: [REDACTED]
	INSURER C: [REDACTED]
	INSURER D: [REDACTED]
	INSURER E: [REDACTED]
	INSURER F: [REDACTED]

COVERAGES THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN ARE THE LIMITS APPLICABLE TO THE POLICY PERIOD INDICATED ABOVE FOR THE POLICY PERIOD INDICATED WITH RESPECT TO WHICH THIS CERTIFICATE IS ISSUED.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR (NBO) WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	COVERAGES	REVISION NUMBER:
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> X Abuse/Molestation - \$1 million/\$2 million X PLL - \$2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC X OTHER:	X	[REDACTED]	01/01/2019 12:01 AM	01/01/2020 12:01 AM	EACH OCCURRENCE 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) 300,000 MED EXP (Any one person) PERSONAL & ADV INJURY 2,000,000 GENERAL AGGREGATE 5,000,000 PRODUCTS-COMP/OP AGG 2,000,000 PARTICIPANT LEGAL LIABILITY 2,000,000 UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION	
	PARTICIPANT ACCIDENT			12:01 AM	12:01 AM	EXCESS MEDICAL DEDUCTIBLE	


Must be valid for current rental season/event or longer

Must be \$1,000,000 or greater

COVERAGE IS IN EFFECT DURING THE FOLLOWING TOURNAMENT [REDACTED] THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED BUT ONLY WITH RESPECTS TO THE OPERATIONS OF THE NAMED INSURED. PARTICIPANT LEGAL LIABILITY LIMIT IS \$2,000,000.

Must name "Seminole County" as additionally insured

Coverage Effective From [REDACTED]

<b>CERTIFICATE HOLDER</b> Seminole County 2400 State Road 419 Longwood, FL 32750 Certificate Number: [REDACTED]	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Example (C)

0000012 05/08/21



**Consumer's Certificate of Exemption**

DR-14  
R. 01/18

Issued Pursuant to Chapter 212, Florida Statutes

██████████	11/30/2021	11/30/2026	██████████
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

SEMINOLE COUNTY BOARD OF  
COUNTY COMMISSIONERS  
301 N PARK AVE  
SANFORD FL 32771-1243

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



**Important Information for Exempt Organizations**

DR-14  
R. 01/18

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. **This exemption applies only to purchases your organization makes.** The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions about your exemption certificate, please call Taxpayer Services at 850-488-6800. The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

FILED IN  
GRANT  
11/03/2021  
SEMINOLE  
BY

## 5. Rental Deposit

- Any rental totaling less than \$300 must be paid in full at execution of agreement.
- At minimum, a \$300 nonrefundable deposit is due upon rental confirmation for all agreements totaling less than \$1,000.
- At minimum, a \$500 nonrefundable deposit is due upon rental confirmation for any rental totaling more than \$1,000.
- **Deposits go towards contract balance.**

## 6. Monthly Rental Payments

- Payment is due by the end of each month for that given month. You will be invoiced for the given month on the 15<sup>th</sup> of the month.
- Failure to pay within 30 days of invoice will result in immediate termination of contract.
- Any organizations that have not paid their balance in full prior to the conclusion of their rental agreement will not be considered for any future bookings and their balance will be sent to collections.

## 7. Cancellations

- **Any cancellations made must be submitted by email at least 7 days from the start of the rental, unless weather related, to the appropriate Recreation Facility Manager or designee. You will be credited (or rental removed without charge) for that practice. Any practice cancelled 6 days or less before the scheduled practice will result in full payment of the rental.**
- A maximum of 50% of the executed rental agreement may be cancelled or modified. Excessive cancellations and modifications may result in the loss of future bookings.
- **Courtesy Cancellation-** Each organization will be allowed **ONE** cancelled practice per rental day per Season from day of rental to 6 days out. This will result in a credit placed on the account (if the rental has been paid) or the rental removed from the account without charge (if the rental has not been paid).
  - ★ Ex. Rental Contract has Monday and Wednesday reservations, then courtesy cancellation applies to 1 Monday and 1 Wednesday per rental season.
  - ★ Ex. Rental Contract has Monday through Thursday reservations, then courtesy cancellation applies to 1 Monday, 1 Tuesday, 1 Wednesday, 1 Thursday, per rental season.

## 8. Rainouts

- Our lightning prediction system, Thor Guard, will activate when lightning is in the area and issues out one loud horn blast, which is a **RED ALERT**. **At this time, all park guests must follow the instructions dictated by park staff using the PA system. This announcement states all activities must cease and fields or courts must be cleared immediately, and participants should seek shelter.**
- Once Thor Guard Lightning Prediction System senses no lightning in the area, it will sound off three short loud blasts notifying that it is **ALL CLEAR**, followed by a PA announcement from park staff that activities can safely resume. It is recommended that park guests view live Thor Guard and weather information for Boombah Soldiers Creek Park here: <http://seminolecountyfl.thormobile12.net/soldiers/tv/>  
**Please note that failure to adhere to this policy may result in termination of rental agreement.**
- **We Highly encourage you and your organization to sign up for our free text/email alerts, notifying you of any rainout, block out dates etc.** Sign up at [www.teamsideline.com/soldierscreek](http://www.teamsideline.com/soldierscreek).

- Park reserves the right to cancel field rentals at any time due to weather.
- If a rainout occurs the main contact on the rental contract will be contacted as well as the rainout line will be updated. **Rainout line phone number is 407 – 665 – 7275.** If you have paid for the rained-out rental, you will be given a credit on your account. If you have not paid for the rental, it will be removed from your contract and you will not be charged.

## 9. Park Rules

- **Batting Cages:** All batting cages are available first come, first serve to any rental group. However, if you would like to guarantee a particular cage, you are welcome to rent one at the cost of \$11/hour + tax. Please see park staff on how to add a reserved cage rental to your practice. **No cleats allowed on synthetic turf hitting mats.** (Tennis shoes and Non-Metal cleats are appropriate.)
- **Field Opening Times:** **Field rentals start and end at contracted rental times.** Please be courteous to the team that is renting behind you and be off the field by the time the next practice begins. If the field is available before or after your rental and you would like to extend your rental times, please see park staff on how they can add the time to your contract.
- **Field Usage:**
  - **Hitting and pitching is prohibited in all grass areas of the field. All hitting and pitching must be done in the clay and warning track only.**
  - Please instruct your players to not dig in the outfields (many holes we fill are due to players marking off spots in the turf with their cleats. Please utilize cones instead).
  - **PLEASE DO NOT WARM UP OR PERFORM DRILLS DIRECTLY ON FOUL LINES.**
  - Soft toss is welcome in the common areas outside of the fields if it is done in the common grass areas (area around outside of the fields) and is done in a safe manner. **Please alternate warmup locations or warm up in designated areas (do not warmup in the same spot every practice).**
- ❖ **Park staff will have final say as to whether or not playing surface is playable. A credit will be issued if cancellation occurs.**

## 10. Staff Contacts

If you have any questions on these items, please contact:

- Mike Baker – Recreation Facility Manager- [mbaker@seminolecountyfl.gov](mailto:mbaker@seminolecountyfl.gov)
- Cecilia Ortiz – Sports Specialist – [cortiz@seminolecounty.gov](mailto:cortiz@seminolecounty.gov)
- Chloe Trinh – Recreation Specialist – [ctrinh@seminolecountyfl.gov](mailto:ctrinh@seminolecountyfl.gov)
- Jaime Valdes-Pages – Recreation Specialist – [jvaldespages@seminolecountyfl.gov](mailto:jvaldespages@seminolecountyfl.gov)
- Park Website: [www.teamsideline.com/soldierscreek](http://www.teamsideline.com/soldierscreek)
- Park Phone: 407-665-2199
- Rainout Line: 407-665-7275

**From all of us at BOOMBAH Soldiers Creek Park, We can't wait to see you on the fields!**