



Bethel Recreation Association

Program Registration Regulations

GENERAL REGULATIONS

ARTICLE I: PLAYER ELIGIBILITY

Section 1: To be eligible a player must:

1. Live within the boundaries or attend a school in the Bethel School District.
2. Be in the appropriate grade level that is offered and play for the grade they are enrolled in (kindergarten – 8th grade).

Exception:

- A child has previously been a member of a team and the child was held back at school (the child may continue to play for his/her previous team).
- A player from a previous year has moved out of the Bethel SD but would like to continue to play for their former team, they may continue to play for this team each year as long as there are no gaps between years. The player is only grandfathered for former teams. They are not eligible to participate on teams in sports programs that they were not a former player on.

Section 2: Home school, private school and children attending other schools outside of the district will follow the process below:

1. Must provide birth certificate and proof of residency or school attending within 2 days after the regular registration deadline for each program. Once a birth certificate is received another one is not required. Proof of residency is required each year.
2. Must be in kindergarten. Must be 5 years old by the Bethel School District's cut off for attending school in kindergarten (August 31st).
3. Must play for the public school of their residency.
4. Children attending private schools within the Bethel School District boundaries will play for the public school nearest to that private school.

Exception:

- If the private school has enough players to complete a team, they may have their own team.

Section 3: Children attending special programs in the Bethel School District:

1. Children bussed out of their resident school for special programs (Endeavor program, etc.) may play for their school of residence (not to include Elk Plain School of Choice – not a resident school) or play for the school they attend.

ARTICLE II: ENTRY FEE & REGISTRATION

Section 1: Regular Online Registration

1. All participants must have a completed registration filled out online at bethelrec.org.

Section 2: Scholarship Registrations:

1. Completed Scholarship Applications **MUST** be submitted online with supporting documentation to the Bethel Rec. Office no later than 7-days PRIOR to the closing of registration to be reviewed for the current program.
2. All approved scholarship children must be registered and paid (the reduced price of 50% off the regular registration fee) before the closing of the regular registration period.

Section 3: Wait List Process:

1. Any child that missed the regular registration may register online for the wait list.
2. Children on the wait list are not guaranteed to be placed on a team or if placed, not with their school.
3. Children will only be approved and placed on a team by the program coordinator and the Bethel Rec. Director.
4. Children approved to be placed on a team will be required to pay an additional \$10.00 (late fee) to the regular registration fee and will not be able to participate until the fees are paid.
5. Children added to teams late will not be guaranteed a shirt or if a shirt is provided, it may not be available for the first game or team photo.

Section 4: Cancel Registration Enrollment & Refund Process:

1. To cancel an enrollment for a sports program and to receive a refund of registration fees, the following process **MUST** be done by 3:00pm the day before the first league game of the season:
 - a. The account holder is required to fill out the Enrollment Cancellation/Refund Request online form.
 - b. Convenience fees are nonrefundable.
2. THERE WILL BE A \$10 CANCELLATION/REFUND FEE FOR EACH PLAYER THAT CANCELS.
3. Exception: If an injury has occurred after the first game of the season and the child is unable to participate in the remainder of the sports program, the child may receive a partial refund. A doctor's note is required to be submitted to our office stating that the child is not cleared to participate in any sports or activities (this must include the date).
4. Camp and clinic refunds must be requested 7-days prior to camp to receive a full refund. All other requests will receive a partial refund for camps and clinics.

5. Cheerleading programs will only receive a partial refund if requested after uniforms/poms have been ordered. The family may request to pick up these items. Full refunds may be issued (minus the \$10 Refund Fee) if uniforms/poms have not been ordered.

ARTICLE III: FORMING OF TEAMS

Section 1: Player Placement:

1. Children must be placed on teams for their school and grade that they attend.

Exception:

- A particular school/grade has more players than the maximum allowed per team. The extra number of players will be randomly placed on other school teams.
 - **Exception:**
 - A particular grade has insufficient players to complete a team and the program coordinator has exhausted all other options they may play up ONE grade level.
 - Children bussed out of their resident school area (not to include Elk Plain School of Choice – not a resident school).
 - Children attending a school that cannot complete a team.
 - If a child played for another school team the previous year (due to not having a team at their own school or own grade level) it only applies for one year. The next year they have to play for their own school or grade level if there is enough to complete a team.
 - **Exception:** If a child chooses to stay on their previous team at another school they may do so as long as there is room on the team. (If the previous team is complete with children from their own school, then the child must be placed on their own school team). If their school does not have a team, they may remain on their previous team on a seniority basis over new players. Every effort will be made to place kids back on their previous team.
2. Children registered by the closing of the regular registration must be placed on teams before adding children from the wait list.
 3. Teams formed for each school and grade will remain a team (as long as they are registered properly during the published deadline).

Section 2: Splitting Teams /Seniority Process:

1. When one team becomes large enough to split into two teams, the following procedure must be followed:
 - Children that have been on the team the longest (seniority basis) will stay on the original team if they desire.
 - The new established team will be formed with children who have less seniority.
 - Every attempt will be made to split the team evenly and find an additional coach.

Section 2: Recruiting players

1. No recruiting children from other schools or grade levels.

ARTICLE VI: TEAM ROSTERS

Section 1: Players on Rosters:

1. All children/players must be on the roster before they may participate in practices and games.

Section 2: Receiving Rosters:

1. Coaches will receive a roster from their program coordinator at the required Coaches Meeting.
2. Any revisions made to rosters must be given immediately to the coaches and updated.

ARTICLE V: TRANSFERS

Section 1: Players may transfer teams only when they have also transferred schools.

EXCEPTIONS:

- When the Bethel Rec. Director, Program Coordinator, coaches and/or parents agree a transfer is best for the child.

ARTICLE VI: RELEASES/TRADING OF PLAYERS

Section 1: No cutting or dropping of players because of having “too many players”.

Section 2: Players may be dropped for disciplinary reasons. The Bethel Recreation Director must be notified before player(s) may be dropped. There will be no refund of fees.

Section 3: NO trading of players.

ARTICLE VII: COACHES (HEAD AND ASSISTANT)

Section 1: Each year volunteer coaches must adhere to the following guidelines before being allowed to coach for Bethel Recreation sports programs:

1. Be at least 18 years of age and out of high school or if under 18 years of age and in school, may assistant coach with an adult head coach.
2. Complete and Pass an on-line volunteer background check through the Bethel School District.
3. Complete an on-line Volunteer Coach Application.
4. Sign and abide by the Coaches Code of Conduct.
5. Complete certification for Sudden Cardiac Arrest, Concussion in Youth Sports & COVID-19.

6. Return all equipment from the previous season.

Section 2: Volunteer coaches are required to attend the pre-season coach's meeting.

Section 3: Bethel Recreation volunteer coaches are placed with teams according to the following guidelines:

1. All volunteer coaches who participated in the previous season for that sport and abided by the Coach's Code of Conduct and received a satisfactory volunteer evaluation at the end of the season have priority to coach the same team the following year.
2. Ability to commit to the entire season and is available to coach during the times of the program.
3. Returned all equipment from the previous season that they coached.

Section 4: When the head coach cannot be present or is coaching more than one team he/she must have an assistant coach or another person, who is background checked and concussion/SCA trained to be able to step in and coach. Bethel Recreation will try to accommodate but cannot guarantee game scheduling conflicts.

ARTICLE VIII: SCHEDULES/GAMES

Section 1: For all Bethel Rec. programs (except baseball/softball) all teams will be scheduled to play seven (7) games (possibly eight (8) games), if there is an uneven amount of teams in one league. For baseball/softball, teams will play 10 games (possibly 11 games).

Section 2: For most programs games will be held on Saturdays and weeknights after 5pm. Football/Volleyball/Cheer- These are double-header leagues with most teams playing two (2) games back-to-back each Saturday (possible weeknight games may be scheduled).

Section 3: All games must be played as scheduled. Games will be played rain or shine. Only Supervisors or the Director can cancel games. *Canceled games will be rescheduled as long as it can be played within and not exceed the scheduled season. Updates for status of games can be found on our website at bethelrec.org.*

EXCEPTION:

- Act of God.
- School closures.

Section 4: There will be no play-off games (unless specified in league rules). The winner of the seasonal head-to-head game will be first place.

ARTICLE IX: FORFEITS

Section 1: A team must have the minimum number of players present to start a game or that team will forfeit.

Section 2: If a team does not have enough players, a ten-minute grace period from the scheduled start time will be granted prior to the game being forfeited.

Section 3: A game may be forfeited because of misconduct by a coach, player or spectator.

ARTICLE X: TEAM PRACTICES

Section 1: All coaches are allowed to schedule two (2), practices a week throughout the season (unless otherwise specified in league rules). K-4th grade team practices will be no longer than one (1) hour. Practice for 5th-8th grade will be no longer than 1 1/2 hours.

Section 2: Practices will be scheduled at your home school by the Program Coordinator unless facilities are not available you may be scheduled to practice at a visitor school.

EXCEPTION:

- A coach is coaching more than one (1) team, may have back-to-back practices scheduled.

Section 3: Only the Program Coordinator and Director can request facility usage for Bethel Recreation practices. Coaches are not to call schools and ask for practice times.

Section 4: An attempt will be made to schedule practices to accommodate players on teams that are combined from different schools. This will allow proper travel time for parents to make practices on time.

Section 5: Rescheduling of practices is not guaranteed. The Program Coordinator will assign all rescheduled practices.

Section 6: Any coach or team found practicing outside the allotted days and times through Bethel Recreation will risk forfeiture of games and possibly the loss of their team and coaching status.

ARTICLE XI: TEAM UNIFORMS

Section 1: All teams are required to wear the Bethel Rec. T-shirt provided as the outermost garment unless you registered late and one could not be provided. No additional funds should be collected. Loss of coaching privileges could be assessed for violation of uniform rules.

Section 2: Teams can add names to the back of their uniforms at a minimal cost only if all parents agree and there is financial assistance offered for those that cannot afford the additional fee. Coaches will coordinate names on shirts with the shirt company.

ARTICLE XII: CONDUCT

Section 1: Coaches, players, and spectators MUST follow all BSD rules and regulations including- NO use of alcohol, tobacco, smokeless and vapor/e-cigarettes, marijuana and **NO animals** on BSD property. Coaches, players and spectators cannot swear, be abusive, strike an official or remove a team from the game.

*****Penalty:** Possible removal, suspension and forfeiture of game.

Section 2: Every player, spectator and coach must follow the Bethel Recreation Code of Conduct.

Section 3: **Jewelry is prohibited (including earrings)**. Taping jewelry is **NOT** acceptable. Religious and medical-alert medals are not considered jewelry. A religious medal must be taped and worn under the uniform. A medical-alert medal must be taped and may be visible. Hair accessories must be of a soft or pliable material (no plastic head bands).

Section 4: Players are not allowed to play while wearing a cast or splint. (except Cheer).

ARTICLE XIII: PROTESTS

Section 1: There are **NO** protests in Bethel Recreation sports programs.

Section 2: Teams found guilty of violating eligibility and participation rules are subject to suspension and forfeiture of games. Coaches may contact the Bethel Recreation Director of possible participation rules violations.

Section 3: The viewing of videotapes or photos will have no bearing on the outcome of games.

ARTICLE XIV: LEAGUE CLASSIFICATIONS

Section 1: For each sports program separate leagues will be offered for grade/gender (Example: 4th grade girls, 4th grade boys, etc.).

ARTICLE XV: OFFICIALS/SUPERVISORS

Section 1: There will be one supervisor scheduled at your site. Depending on the program, Bethel Rec. will assign 1-2 officials for games.

ARTICLE XVI: LINES OF AUTHORITY IN BETHEL RECREATION

Section 1: When concerns arise, please follow the lines of authority:

- Coach/Parent
- Program Coordinator
- Recreation Director
- Board of Directors

Game Days: Supervisors and officials are in authority.

If coaches or spectators have questions regarding particular calls, rules, or a referee, or wish to give feedback please contact:

- During Games: Supervisor
- Before or After Games: BR Director