



TUALATIN HILLS ADULT SOFTBALL PROGRAM

Industrial Softball: Spring/Summer 2020

League Information & Registration Procedures

ALL PLAYERS PLAY AT THEIR OWN RISK

Registration Deadline: Monday, April 6, 2020

TEAM FEES

Industrial: The Men's and COED Industrial Softball league is open to employees from a THPRD tax paying COMPANY located within the Tualatin Hills Park and Recreation District boundaries. **All but three** players must be employed by the In-District company. Cost **\$410.00**

- Make checks payable to Tualatin Hills Park & Recreation District (THPRD).
- League fees cover direct costs, which include umpires, game balls, rulebooks, scorebooks, awards and complex supervisors.
- All fees are payable by cash, check or credit card and must be submitted with team roster.
- Any team dropping from the league after the league schedules have been completed WILL NOT receive a refund of league fees unless there is a team to take their place.

ROSTERS

1. Complete the attached team roster in full, **listing out-of-district players first**. Incomplete rosters will not be accepted.
2. A player may be registered on only **ONE** Tualatin Hills Coed or Men's industrial team.
3. Players must be 18 years of age or older.
4. Rosters must list a minimum of 14 players and a maximum of 20.
5. Rosters may have three non-employees or a combination of ghost card and non-employees, not to exceed a total of three. For each non-employee player listed on the roster a copy of a valid THPRD Residency card must be submitted with the roster.
6. For each company employee listed on the roster a copy of a current (within three months) pay stub must be submitted with the team roster. The pay stub must list the company name, company address, employee name and date. Pay stubs may have pay information crossed out.
7. **Retired Employees:** A company roster may include players that have retired from the company. Retirees must provide proof of retirement from the company's HR department listing the date of retirement. Retirees must obtain a THPRD Residency ID card. Out of District players must pay the appropriate assessment fee.
8. All non-employee in-district and out-of-district players must submit a copy of a valid THPRD ID card with the team roster. Please see Out-of-District Fee Policy information sheet for details on how to receive a THPRD ID card.
9. If inadequate ID is presented (i.e. no pay stub submitted for an employee), DO NOT put the player on the roster. If this creates less than 14 players on the roster, the team may not be considered for the league.
10. Rosters will be checked for accuracy and may be checked by other teams upon request.
11. Two teams from "small" companies may combine but must have a minimum of 5 employees from each company on the roster.

12. Teams not meeting the above criteria will be considered only on an individual basis and only if space is available. Regulations on those team rosters will be considered individually.

GHOST CARDS

1. Ghost cards can be used when teams have less than 10 players and are short players for a game. Players can be anyone not currently playing in the THPRD industrial league.
2. Teams may purchase a maximum of two ghost cards for when the team is short roster players.
3. Ghost cards will cost \$40.00 each and must be purchased when the rosters are turned in.

DEADLINE

1. **DEADLINE:** 7:00 pm, Monday, April 6. Team roster (listing all players THPRD card numbers), placement sheet, entry fee and ghost card fees are due in the THPRD Athletic Center office. **NO MAIL-IN REGISTRATION ACCEPTED**

TEAM SELECTION

1. Minimum number of teams needed to have a league is five.
2. Notification of acceptance into the league will be e-mailed.
3. **NO MANAGERS MEETING: League information will be e-mailed.**

TEAM CLASSIFICATION

1. Teams must complete the team placement form and return it with the roster.
2. Team placement in divisions will be based on the manager's request, past records, number of new players and other information provided by the manager. Team managers may be called to help with classification.
3. Final decisions will be made by the Tualatin Hills Park & Recreation District Sports Department.

LEAGUE PLAY

1. 12 league games will be played.
2. **DATES:** April 27 through August 4 (pending rainouts)
3. **DAY(S):** Tuesday & Wednesday
4. **GAME TIMES:** 6:30, 7:50 & 9:00 pm
5. **FIELDS:** Howard M. Terpenning Recreation Complex (158th and Walker Road, Beaverton, OR.).
6. **MAKEUPS:** Makeup games may be scheduled as double headers and may be played on other nights as schedules and field availability permit.
7. **PLAYOFFS:** Industrial League: (All Playoffs will be held on your team's league night), Single Elimination Playoffs!
8. **BYES:** ONLY IF NECESSARY, special request for byes (i.e. company picnic, weddings) may be granted but must be made when roster is submitted (limited to one request per team). Every effort will be made to grant requests but not all can be granted.
9. **FORFEITS:** Any team forfeiting two games will be dropped from the league and forfeit all fees paid.

AWARDS

1. Awards will be given to playoff champions.
2. All awards will be awarded at the end of playoff games.

LEAGUE RULES

1. All divisions will abide by the 2019 United Softball Association (USA) rules with the exception of minor league changes adopted by the Tualatin Hills Sports Department.

ROSTER CHECKS

1. **All players must have photo ID at all games.** Players found not to have ID **will not** be eligible to play in that game. Players not listed on the roster will not be eligible to participate in any games. Teams found to be using illegal players or players without proper ID during the game will forfeit that game.
Exception: Ghost Cards.
2. Team managers are required to have a copy of their official roster at all games.
3. **ROSTER ADDITIONS:** Players may be added to your Team roster before your seventh league game.

UMPIRES

1. One umpire per league game will be assigned.
2. Anyone interested in becoming an official should call the Athletic Center office (503) 629-6330.

EQUIPMENT

1. All softball equipment, except game balls and score book must be supplied by the teams.
2. All softballs used in a game must be 12" 53/300 balls.
3. All players are to wear shirts with 6" numbers on the back. Matching shirts are highly recommended.
4. Bats deemed illegal by USA will not be allowed in league play. Please visit <http://www.teamusa.org/USA-Softball> for a list of legal bats.
5. No senior bats will be allowed.

PRACTICE FIELD RESERVATIONS

1. Practice fields at the THPRD Sports Complex are available for league teams beginning **March 29**.
2. Reservations may be made by current THPRD teams with valid rosters and no outstanding fees, every 2 weeks, by e-mail or phone beginning **March 16**. Teams may reserve one field per week. Contact Kyle Kotchik at kkotchik@thprd.org
3. Practice times are as follows:
Monday – Friday: 5:20p, 6:30p, 7:40p, and 8:50p
Sundays: 1:00p, 2:10p, 3:20p, 4:30p, 5:40p, 6:50p, and 8:00p

OTHER

1. **INSURANCE:** THPRD or the Softball Association does not supply Insurance. All players play at their own risk.

IMPORTANT DATES

- March 11** Practice Field Reservations Begin: E-mail kkotchik@thprd.org
- March 24** **HMT Rec. Complex Softball Fields Open for Practice**
Reservation Basis only!
- April 6** **Rosters, Team Placement Form, Entry Fees and THPRD Player I.D. Card Numbers.**
DUE by 9 pm - **PLEASE READ REGISTRATION CAREFULLY**
- April 27** Spring/ Summer Softball League Games begin!
- July 1** **Last day to add/drop players on roster**
- August 4** Last night of Summer League Play! **(Pending rainouts)**
- August 10** Industrial Summer Softball League Playoffs! **(Pending rainouts)**



SPORTS DEPARTMENT MISSION STATEMENT

Tualatin Hills Park & Recreation District's Sports Department is committed to enhancing the quality of life for all its participants. The programs strive to establish a safe and caring environment that allows for individual and

Date Submitted _____ Time _____

TUALATIN HILLS ADULT SOFTBALL PROGRAM INDUSTRIAL TEAM PLACEMENT

THIS FORM MUST ACCOMPANY YOUR TEAM ROSTER. Please complete this form as accurately as possible. Teams may not be placed in the league they requested. Teams will be placed in leagues according to this information, last years standings, returning players and the number of teams requesting certain leagues. Managers may be called to help with classification. **Responses will be used to determine team placement.** The THPRD Program Coordinator will make final decision.

1. Current Team Name: _____
2. Did your team play in the THPRD league last year? Yes No
3. Last Year's Team Name _____
4. League Name Last Summer _____
5. Level of Play Last Summer _____
6. Contact name and number of league coordinator if not THPRD _____
7. Last year's Won/Loss record: Wins _____ Losses _____
8. How many years has the team played in THPRD or other leagues? _____
9. How many years has the core of the team played together? _____
10. Number of returning players: _____
11. Average years of softball playing experience: _____
12. Average age of players: _____
13. Please circle your choice of league to play in:

("A" is the higher skilled, most competitive league and "D" is the least competitive)

A/B- Wednesday

C- Tuesday

D- Wednesday

14. Additional comments on team placement:

Only if **necessary** list a game dates that your team needs a BYE because **MOST** of the players will be attending a company picnic, wedding, etc. Limited to **one** request. **PLEASE NOTE bye requests may not be granted**. Reason for request (Please be as specific as possible for determination purpose) Late/ early games times will not be granted. Only game dates.
