

Newtown Parks and Recreation

Sports Organization Application for Facility Request Form

NOTE: If this request is for a Special Program, Clinic, Camp or Tournament an Organization Representative MUST obtain a Program Proposal Form or a Tournament Request Form from Parks and Recreation

Organization Name:

Reason for Request:

(I.e. Practices – Tryouts – Evaluations – Games – Meetings – Training Classes - Etc.) (Please note whether it is Travel/Premier or In-House)

Please have requests into the Parks and Recreation office at least two weeks before event.

Preferred Location (s):

(Subject to availability)

Type of facility needed: Gym(s) Classroom Cafeteria Field(s) Other _____

Special Requirements:

Day(s) of the Week: _____ Start Date: _____ End Date: _____

Start Time: _____ End Time: _____

Is a fee being charged? Yes No ---If yes explain: (admission/class cost, etc.):

Target Group (age, grade, etc.):

Estimated number of Participants/Attendees:

On Site Instructor/Representative:

Home Phone: _____ Cell: _____

I (We) have read the Newtown Board of Education and the Parks and Recreation policy governing Community Use of Facilities, and I (We) agree to comply with them. _____ initial

WHEN SCHOOL(S) IS CLOSED THERE IS NO INDOOR FACILITY USE!

Form must be completed; otherwise it will not be accepted.

Form Submitted by: _____

(Please Print)

Home Phone: _____ Cell: _____

League President/Instructor Signature: _____