

# CITY OF BROOKFIELD PARKS, RECREATION & FORESTRY DEPARTMENT

## 2023 ADULT SOFTBALL TEAM APPLICATION INFORMATION

**LEAGUES:** All leagues must have a minimum of 4 teams

MONDAY

Men's 35+  
(8 team max)

WEDNESDAY

Coed  
(12 team max)

THURSDAY

Men's C  
(20 team max)

**REGISTRATION TIMETABLE AND DEADLINES:** To be considered for acceptance into the Adult Softball program, each manager must submit the following during the registration period:

1. [Team Entry Form](#)
2. [Tentative Roster Form:](#) Teams must submit a tentative roster with a minimum of **twelve (12) players**
3. Team Fee

Note: Player waivers and ID's will be submitted electronically via [Team Sideline](#) after the registration period is completed

ONLY PROPERLY COMPLETED FORMS WITH APPROPRIATE FEES WILL BE ACCEPTED

### Registration I

**Monday Feb. 13– Friday Feb 24, 2023**

Who's Eligible to Register:

1. Returning teams
2. New teams who meet residency requirements. New resident teams will be placed on a wait list pending league openings
  - ◆ A resident team is defined as a team with a minimum of (4) City of Brookfield residents
  - ◆ Resident Team Fee: **\$604.00**
  - ◆ Returning team fee with less than (4) residents: **\$654**
  - ◆ Deadline for returning teams to register: Friday, Feb. 25, 2022
  - ◆ New resident teams added: Monday, Feb. 28, 2022
  - ◆ Returning teams registering after the deadline will be placed in league as space allows

### Registration II

**Monday Feb. 27– Friday March 10, 2023**

Who's Eligible to Register?

1. New, non-resident teams
  - ◆ Non-resident teams are defined as teams with less than four (4) City of Brookfield residents
  - ◆ Non-resident Team Fee: **\$654.00**

*All fees must be paid in full when registering your team*

## PLAYER REGISTRATION

**After** team information is collected, individual players will be required to create a user name and password on the website [Team Sideline](#) or log into to their existing account and complete their player profile, sign the waiver and upload a photo ID.

## NEW TEAMS

New teams must submit a completed [Team Entry Form & Tentative Roster Form](#) plus **the team fee**. The team fee will be held pending acceptance into the league. Team fee must be cash or check, no credit cards accepted until time of final payment.

New resident teams will be placed on a waiting list, according to time/date of registration. New resident teams will be accommodated on a space available basis, in order of registration and before new non-resident teams.

New non-resident teams will be added to the league during registration period II on a first come, first serve, basis after the new resident teams have been accommodated.

## PROGRAM INFORMATION

Team registrations will be accepted at the Parks & Recreation Office (2000 N. Calhoun Rd.) Monday through Friday between the hours of 8:00 A.M. - 5:00 P.M.

The team fee is based on player residency listed on the tentative roster, if residency on the final roster is not verified, any additional money will be due prior to your first game.

Games will be played at Wirth Park. Leagues will begin the week of **May 1, 2023** and are scheduled to finish by mid-August. No games scheduled for Monday, May 29, 2023.

**Mandatory League Organization Meeting:** Wednesday **April 12, 2023, 6PM**, Multipurpose Room, Brookfield City Hall. Team materials will only be distributed to the team manager or a rostered player from the team who attends in place of the manager.

**Pre-season Practice Field Requests:** A practice field request form will be emailed to all managers after team registration is complete. Practice field assignments will be issued at the manager meeting in April. Practice spots will be available April 17-April 30<sup>th</sup>.

**Free Agents:** A list of people seeking teams is available at the Parks and Recreation office if your team needs additional players. Individual players seeking a team may submit their names to the Parks and Recreation office for potential placement on team, team placement cannot be guaranteed. A player cannot be an official member of more than one team on any league night.