Thank you for volunteering to coach.

There are three requirements that must be completed to be a volunteer coach for this season:

- 1. Assignment for seasonal sport, ie: 2025 Spring sport (Step #2)
- 2. Criminal Background Check (ss# submitted and/or not expired)
- 3. Athlete Protection training (submitted and/or not expired)

ALL volunteer coaches must register for a Criminal Background Check (CBC) for seasonal sport, ie: 2025 SPRING. Yes, even RETURNING coaches!

RETURNING COACH: Must register to add the seasonal sport, ie: 2025 SPRING sport in their assignment in Dallas YMCA Volunteer Matters. Update ss# and/or retake Athlete Protection

NEW COACH: Sign up for a new account in Dallas YMCA Volunteer Matters and Great Academy for a **CBC** registration **and** complete Athlete Protection (AP), in Great Academy.

For CBC and AP registration (Use Chrome browser. Pls use your Desktop. If you use your phone, AP training may not open up.

- 1. Visit: https://ymcadallas.volunteermatters.org/project-catalog/264
- 2. SCROLL down and click "Volunteer" for the sport and season you are coaching ie: 2025 SPRING Flag Football

	Moody Youth Sports V f 💟 🗟 😭 🕅	in 🗟 🕻 🖸		-	Click on s
1	Moody Family 19624 Coaching is a unique ropportunity to instill positive values and help kids develop healthy h beyood the playing field. Our coaches provide a welconing atmosphere, teach fundament promote the importance of aportamanklip and teamwork. 6000 Preston Read Dallas, Texas 73205	shifts that extend far als of the game and: the		e e e e e e e e e e e e e e e e e e e	and seaso you are volunteer
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		Jun 15, 2019 - Nov 30, 2019	6	Mentur -	
	2019 Moody Fall Volunteer Head Coach - Cheerleader			The second se	
	2019 Hoody Fall Volunteer Head Coach - Cheerleader 2019 Hoody Fall Volunteer Head Coach - Football: Flag, 7v7 and Tacide	Jun 15, 2019 - Nev 30, 2019	148		
33	2019 Moody Fall Volunteer Head Coach - Cheerleader 2019 Moody Fall Volunteer Head Coach - Football: Flag, 7v7 and Tackle 2019 Moody Fall Volunteer Head Coach - Soccer	Jun 15, 2019 - Nev 30, 2019 Jun 15, 2019 - Nev 30, 2019	193		
2	2019 Moody Fall Volunteer Head Coach - Cheerleader 2019 Moody Fall Volunteer Head Coach - Football: Flag, 7v7 and Tackle 2019 Moody Fall Volunteer Head Coach - Soccar 2019 Moody Fall Volunteer Head Coach - Villeyball	Jun 15, 2018 - New 30, 2018 Jun 15, 2019 - New 30, 2019 Jun 15, 2019 - New 30, 2019	193	Ë	
Sale	2019 Moody Fall Volunteer Head Coach - Cheerkeader 2019 Moody Fall Volunteer Head Coach - Football: Flag, 7v7 and Tacke 2019 Moody Fall Volunteer Head Coach - Soccar 2019 Moody Fall Volunteer Head Coach - Volleyball 2019 Moody Winter Head Coach - Basketball	Jun 15, 2019 - Nov 30, 2019 Jun 15, 2019 - Nov 30, 2019 Jun 15, 2019 - Nov 30, 2019 Sep 15, 2019 - Feb 29, 2020	193 E 200 E	Adartari Adartari	

- 3. Click "Register Now" for **NEW coaches**; **RETURNING** coaches Login using your user and pw & Hit Apply Now
- 4. Write down or save your user login and password for future reference.
- 5. Complete the registration and read/sign each credential
- 6. CBC SS#:

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- **NEW:** Enter your 9 digit ss# (If it only asked for your last 4 digits, you did not assign yourself to volunteer position, Step 2 above.)
- RETURNING: Enter your 9 digit ss# IF it asks you.
- 7. Click "Continue".

8. Complete Athlete Protection (AP) – Part 1 and Part 2

A. If Athlete Protection is required, expired, incomplete or cancelled, look for the continue button in any of the three views pictured below. The link will take you to Great Academy for the online training course, Athlete Protection (AP).

Click on continue to complete your Athlete Protection (AP) online training	
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We're reserved your spot BUT there's jost a Bitte more for you to do: Mitter Protection for Sports Violaterent A Contexture United Protection for Sports Violaterent A Contexture United Protection and Contexture (Internet Protection Forder (Internet)) Sports made Tables (Internet) in the Single A Contexture Sports made Tables (Internet) in the Single A Conte	Volunteer Dashboard
2024 Coppell YMCA Volunteer Couch - Pall Soccer ferm the still J2024 - Nev 16, 2024 Molimann Age	Athlete Protection for Sports Volunteers & Contractors We require your input. Please click below to open a new window and continue the Athlete Protection for Sports Volunteers & Contractors process on the credential provider's website. Continue
re Kon Many? Die sinsely have 2 and we need 8 mons. Back to Project <u>Withdaw Num Kangement</u>	HOTE REDIFECTS RELATED AND RELATION REL
My Profile History Performeds My Profile History Performeds Encomplete Credentials Encomplete Credentials The following voluntiere credentials are not yet complete and of profile oper voluntiere restriction account is loop if you are you can choose out of their woldow and your credential	cales, Tom (Volunteer/Matters Support) require your attention. Provide Name Provide
/	

B. **Returning** volunteers will sign in using the blue button pictured with the arrow on the left. If you cannot login, pls email <u>mmacgregor@ymcadallas.org</u> for help. **New** volunteer accounts will sign up a new registration using the 'Sign up here' in the light blue area pictured with the arrow on the right. Use the same user, pw and email from Volunteer Matters.



C. Enter your information the same information from Volunteer Matters.



D. Start your Athlete Protection Part 1 and Part 2. Email your completion certificate to mmacgregor@ymcadallas.org. Then go back to your Volunteer Matters browser.



9. You will get this message. Make sure you have no additional requirements to complete:

Verify yourself that you are a volunteer coach compliant when you satisfy all four below:

Verify yourself that you are a volunteer coach compliant when you satisfy all four below:

1. Check that you are assigned to the current seasonal sport

- 2. CBC is green
- 3. AP is green

4. References – Can stay yellow for review or green.

Project: Richardson Youth Sports Volunteer Coa Position: 2022 Richardson YMCA Volunteer Coa Ð 1. Your current assignment must have the current season and sport. When: Oct 01, 2022 2. Criminal Background Check (CBC) is Background Check Status: Approved Start: 2022-09-27 Expiration: 2023-07-27 Green for Approved. R Yellow for Submitted is pending. Child Abuse Prevention Training Status: Approved Start: 2022-09-27 Expiration: R Yellow for review, check back in 2 days! It must be green. If not notify, Sports Director. Volunteer Code of Conduct and Handbook Status: Approved Start: 2022-09-27 Expiration: ₽. RED needs update, click on the red to re-enter 9 digit ss# with dashes. Volunteer Authorizations, Photo Release, Assumption of Risks and Waiver of Liability Status: Approved Start: 2022-09-27 Evaluation: R. 3. Athlete Protection (AP) is Green for Athlete Protection Status: Approved Start: 2022-09-27 Expiration: 2023-09-27 Approved. Red/Gray needs update. Click to Abuse Risk Management for Volunteers Status: Approved Start: 2022-09-27 Expiration: 2023-09-27 complete training. 4. References - Can stay yellow or References Confirmation Status: Review Start: 2022-09-27 Expiration: green.

If you have any questions, please contact May MacGregor, Sports Specialist Director, at 214.221.9622 x3773 or at <u>mmacgregor@ymcadallas.org</u>.

Thank you,

May MacGregor Sports Specialist Director YMCA of Metropolitan Dallas 214.221.9622 Lake Highlands Family YMCA 8920 Stults Rd Dallas, Texas 75243