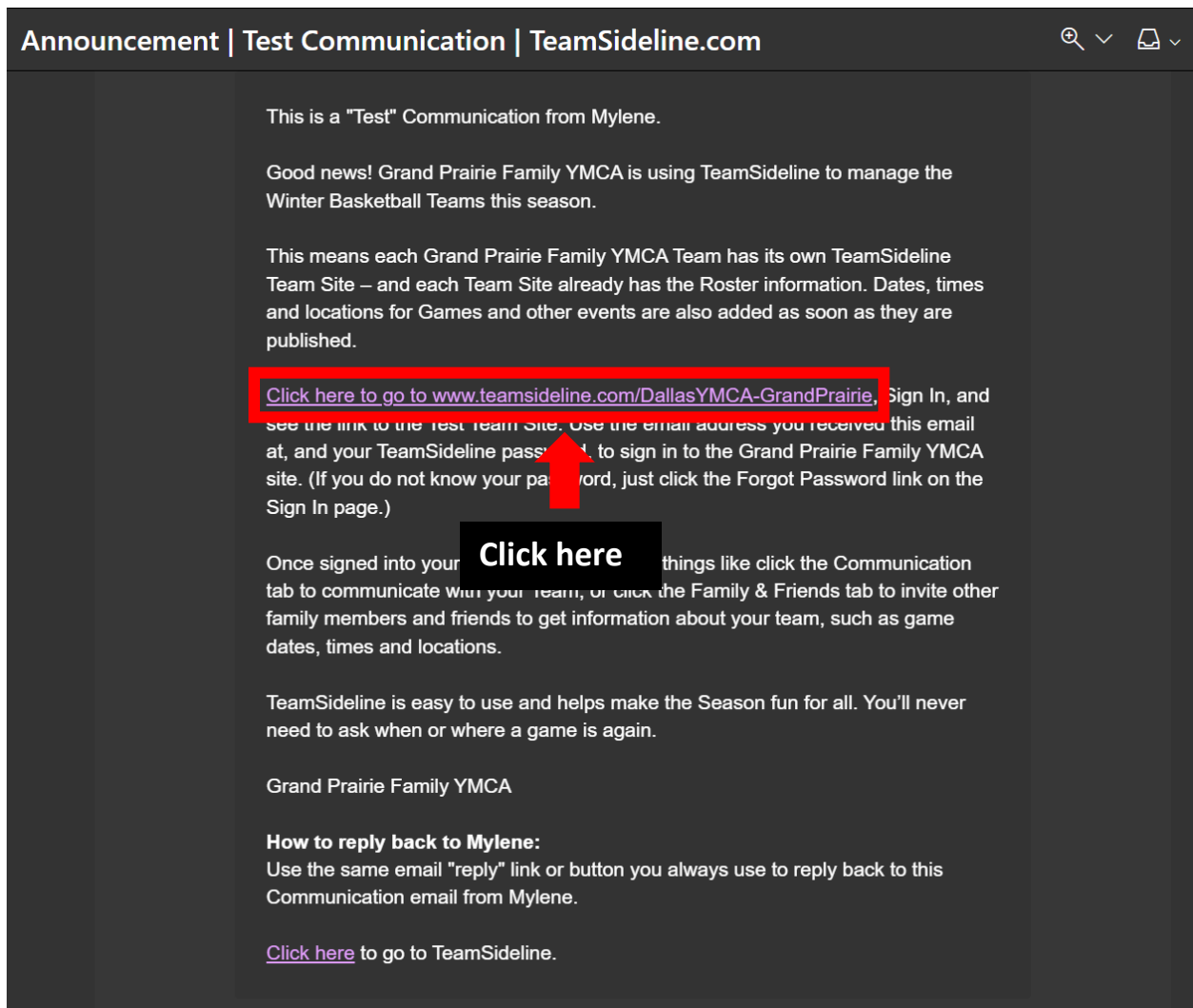# TeamSideline Walkthrough Manual

TeamSideline is the main source of communication for all sports at the YMCA. Game schedules, rosters, contact, etc. will be done through TeamSideline. The Sports Director will send all communications by email to all coaches and parents that are registered.

This manual will show step-by-step instructions on how to navigate the site.

**When the team site goes live, all coaches and parents will receive this email:**

Announcement | Test Communication | TeamSideline.com

This is a "Test" Communication from Mylene.

Good news! Grand Prairie Family YMCA is using TeamSideline to manage the Winter Basketball Teams this season.

This means each Grand Prairie Family YMCA Team has its own TeamSideline Team Site – and each Team Site already has the Roster information. Dates, times and locations for Games and other events are also added as soon as they are published.

Click here to go to www.teamsideline.com/DallasYMCA-GrandPrairie, Sign In, and see the link to the Test Team Site. Use the email address you received this email at, and your TeamSideline password, to sign in to the Grand Prairie Family YMCA site. (If you do not know your password, just click the Forgot Password link on the Sign In page.)

Click here

Once signed into your [team site], things like click the Communication tab to communicate with your Team, or click the Family & Friends tab to invite other family members and friends to get information about your team, such as game dates, times and locations.

TeamSideline is easy to use and helps make the Season fun for all. You'll never need to ask when or where a game is again.

Grand Prairie Family YMCA

How to reply back to Mylene:
Use the same email "reply" link or button you always use to reply back to this Communication email from Mylene.

Click here to go to TeamSideline.

When this email is received, click where it says "Click here to go to…" to sign in or sign up.
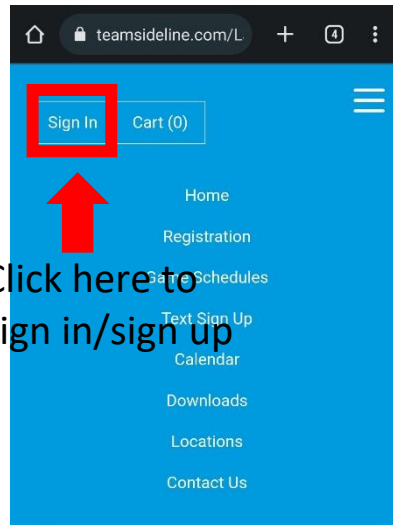
The link will direct you to this page:
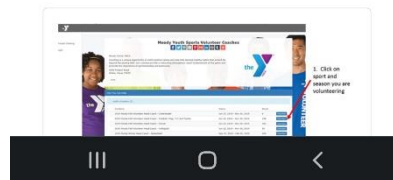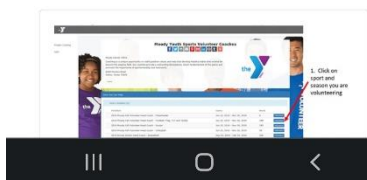

Click here to sign in/sign up
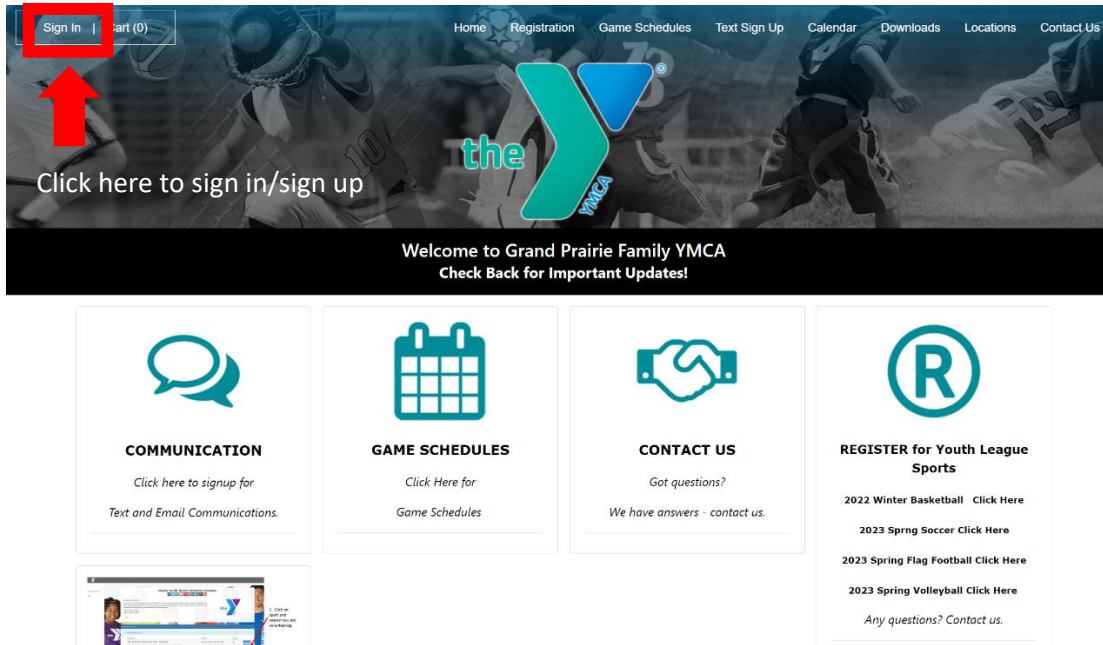
If you are on a mobile device, click the three lines at the top right corner, then click sign in at the top left.
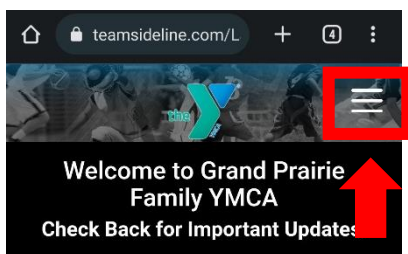
Click here

Click here to sign in/sign up

At the top left corner, click "Sign In" to sign in or sign up. You will be directed to this page:

If you already have an account, sign in. If not, click "create a new account" You must use the same email address that was provided at registration (which is the same email you received the TeamSideline communication)

When signing up, if it says, "There is already an account associated with this email", simply reset your password, then sign in.

Once you sign in, you will see this page. Under Team Sites, you will see your team's name. If you have more than one team, both teams will show. Click on the team's name to see the team page.

Click here to go to team page.

Once clicking the team page, you will see the following page. On the team's home page, you will see the full game schedule, the players on the team, and the coach's name. You will also be able to navigate through the page to see practice times, roster, and contact information.

Click "Roster" to see the full roster. The contact information for the parents and coaches will show.

If you are on a mobile device, tap the person's name to view their contact information.

Click "Events" to view the practice times and games.

Test Winter 2023   Help ▾

Team Home   Roster   Events   Attendance   Files   Stats   Payments

Use this page to see the list of team events. Click the Event Name link for event details. Contact Staff members to edit or add events.

Date	Time	Event Name	Event Type	Location
12/26/2022 (Monday)	8:00 AM	Practice	Practice	Grand Prairie YMCA Court 1
1/2/2023 (Monday)	8:00 AM	Practice	Practice	Grand Prairie YMCA Court 1
1/7/2023 (Saturday)	8:00 AM	Vs Also A Team	Game	Grand Prairie Court 1
1/9/2023 (Monday)	8:00 AM	Practice	Practice	Grand Prairie YMCA Court 1
1/14/2023 (Saturday)	8:00 AM	Vs Also A Team	Game	Grand Prairie Court 1
1/16/2023 (Monday)	8:00 AM	Practice	Practice	Grand Prairie YMCA Court 1
1/21/2023 (Saturday)	8:00 AM	Vs Also A Team	Game	Grand Prairie Court 1
1/23/2023 (Monday)	8:00 AM	Practice	Practice	Grand Prairie YMCA Court 1
1/28/2023 (Saturday)	8:00 AM	Vs Also A Team	Game	Grand Prairie Court 1
1/30/2023 (Monday)	8:00 AM	Practice	Practice	Grand Prairie YMCA Court 1

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When communications are sent from TeamSideline, the emails will appear like this:

G **Grand Prairie Family YMCA** <no-reply@teamsideline.com>

To: Cannon, Mylene   Tue 12/6/2022 2:40 PM

🖼 Logo

This is a communication from Grand Prairie Family YMCA:

This is an email with important information.

Here is a link to the Schedule page for the Test:
Test schedule   ⬅ First link

Here is a link to the Roster page for the Test:
Test roster   ⬅ Second link

To receive mobile text messages from Grand Prairie Family YMCA, enable your mobile phone by clicking here.   ⬅ Third link

To go to Grand Prairie Family YMCA now, click here.

Having problems viewing this e-mail? click here. To ensure delivery to your inbox, please add no-reply@teamsideline.com to your address book. If you no longer wish to receive email from Grand Prairie Family YMCA please click here to unsubscribe.

There will be three links at the bottom of all emails. Each link will direct to a different page.

The first link, "Team Schedule", will direct you to the page to see all the games and score for all the teams in your teams' division.

The second link, "Team Roster" will direct you to your teams' roster. Click "Team Sites" at the top to go to your teams' page. If you have more than one team, both teams will appear.

The third link will allow you to sign up for text notifications. When you sign up for text notifications, you will receive communications directly to your phone.

You may also download the TeamSideline app to view the same information and receive push notifications.

[Click here to download from the Apple App Store (iPhone)](#)

[Click here to download from the Google Play Store (Android)](#)

Scan here to download from the Apple App Store (iPhone)

Scan here to download from the Google Play Store (Android)