

CHANGE LIVES CHANGE YOUR COMMUNITY



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FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Greater Wichita YMCA Volunteer Coach Instructions

Go To Following Link: <https://www.teamsideline.com/sites/ymcawichita/home>

1. **Scroll to the sport you would like to volunteer for** (Example: 2022 Spring Flag Football)
2. **Click volunteer**
3. **First time users** will need to **Create Account and fill out the information**
 - a. Enrollment type = volunteer
 - b. Program = current season
 - c. Offering = Branch
 - d. Enrollment selection = Coach or Assistant Coach
4. **Click "Add Enrollment"**
 - a. Coaches with multiple teams will need to do this for each team they are coaching. You will only have to do the requirements themselves once however doing multiple enrollments will duplicate your name as a coach in our system so that we can add your name to each team you are coaching.
5. **Click "Proceed to Checkout"**
6. **Background Check Information**
 - a. First Name
 - b. Middle Name
 - c. Last Name
 - d. Social Security #
 - e. Gender
 - f. DOB
7. **Agreement to Form**
8. **Select program short name** = recreation, intermediate, advanced
 - a. Will have to do more than once if you are coaching multiple teams and created duplicate coaching enrollments
9. **Select Age Division**
10. **Complete Child Abuse Safety training.** Check agreement once complete
11. **Complete Coaches Code of Conduct.** Check agreement once complete