Thank you for volunteering to coach.

There are three requirements that must be completed to be a volunteer coach for this season:

- 1. Assignment for seasonal sport, ie: 2025 Spring sport (Step #2)
- 2. Criminal Background Check (ss# submitted and/or not expired)
- 3. Athlete Protection training (submitted and/or not expired)

ALL volunteer coaches must register for a Criminal Background Check (CBC) for seasonal sport, ie: 2025 SPRING. Yes, even RETURNING coaches!

RETURNING COACH: Must register to add the seasonal sport, ie: 2025 SPRING sport in their assignment in Dallas YMCA Volunteer Matters. Update ss# and/or retake Athlete Protection

NEW COACH: Sign up for a new account in Dallas YMCA Volunteer Matters and Great Academy for a **CBC** registration **and** complete Athlete Protection (AP), in Great Academy.

For CBC and AP registration (Use Chrome browser. Pls use your Desktop. If you use your phone, AP training may not open up.

- 1. Visit: https://ymcadallas.volunteermatters.org/project-catalog/234
- 2. SCROLL down and click "Volunteer" for the sport and season you are coaching ie: 2025 SPRING Flag Football

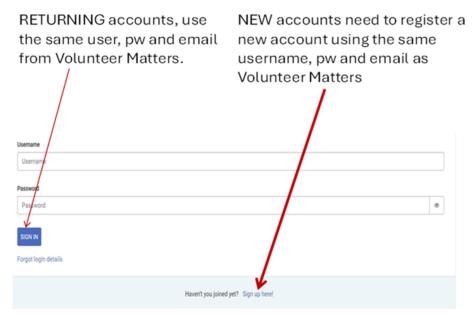
	Moody Youth Sports V F 💟 🗟 🛁 🖗 🕅	olunteer Coaches		Click on
6	Mpody Family 1MCA Coaching is a unique spootunity to instill positive values and help kids develop healthy h beyond the playing field. Our coaches provide a velocening atmosphere, teach fundament promote the importance of aportamaniship and teamwork. 0000 investor Road Callas, Texas 73205 more			and seas you are voluntee
	How You Can Help		1.142	
the	Hold a Position (5) Peaktion	Dates	Need	- C
	2019 Moody Fall Volunteer Head Coach - Cheerleader	Jun 15, 2019 - Nov 30, 2019		
	2019 Moody Fall Volunteer Head Coach - Football Flag, 7v7 and Tackle	Jun 15, 2019 - Nov 20, 2019	148	
	2019 Moody Fall Volunteer Head Coach - Soccer	Jun 15, 2019 - Nev 30, 2019	193	
	2019 Moody Fall Volunteer Head Coach - Volleyball	Jun 15, 2019 - Nev 30, 2019	50	
	2019 Moody Winter Head Coach - Basketbell	Sep 15, 2019 - Feb 29, 2020	200 Valuette	a (1997)

- 3. Click "Register Now" for **NEW coaches**; **RETURNING** coaches Login using your user and pw & Hit Apply Now
- 4. Write down or save your user login and password for future reference.
- 5. Complete the registration and read/sign each credential
- 6. CBC SS#:
 - **NEW:** Enter your 9 digit ss# (If it only asked for your last 4 digits, you did not assign yourself to volunteer position, Step 2 above.)

- **RETURNING**: Enter your 9 digit ss# IF it asks you.
- 7. Click "Continue".
- 8. Complete Athlete Protection (AP) Part 1 and Part 2
 - A. If Athlete Protection is required, expired, incomplete or cancelled, look for the continue button in any of the three views pictured below. The link will take you to Great Academy for the online training course, Athlete Protection (AP).

Click on continue to complete your Athlete Protection (AP) online training	
We verserved your spot BUT Berr's just a Bitte more for you to do:	Volunteer Dashboard
2024 Coppell VHCA Valuateer Coach - Fail Soccer Ferm 56 pt 1.324 - No 18, 2024 Fermioner Age 13	Athlete Protection for Sports Volunteers & Contractors We require your input. Please click below to open a new window and continue the Athlete Protection for Sports Volunteers & Contractors process on the credental provider's website. Continue
The almost June 2 and we need 8 more. Beck to Project Which are June Auroperment.	PROJECTS 23657 VOLUNTEERS
My Volunteer Credentials Sco Ny Profile Mistory Preferences	ales, Tom (VolunteerMatters Support)
Incomplete Credentials	
youth sports must complete the child abuse prevent Once you submit below, there will be a link via a "Cr	Intractors with the children in our programs, all volunteers and contractors working in and around to training "Adhete Protection" prior to their find any volunteering or working. anothmur botto that will copie up the course as Great Academy in a new Window. There a returning stars. Over your complete the course at Great Academy and it shows 100%,

B. **Returning** volunteers will sign in using the blue button pictured with the arrow on the left. If you cannot login, pls email <u>mmacgregor@ymcadallas.org</u> for help. **New** volunteer accounts will sign up a new registration using the 'Sign up here' in the light blue area pictured with the arrow on the right. Use the same user, pw and email from Volunteer Matters.



C. Enter your information the same information from Volunteer Matters.

First name* Last name* Usemame* Password* Repeat password*	Sample First Sample Last samplename 123	Type your name exact same way you entered it in Volunteer Matters. Use the same username, pw and email from Volunteer Matters.
Email address*	testemail@sample.com	
Language	English (US) [English (US)]	•
Time zone	(UTC-06:00) America/Chicago	T
EmployeeID		
Branch	Enter Branch Name	Enter the name of the YMCA branch you
Department		
	Accept Terms of Service *	are volunteering
	Required fields are marked with an asterisk (*).	
	SIGN UP	

- D. Start your Athlete Protection Part 1 and Part 2. Email your completion certificate to mmacgregor@ymcadallas.org . Then go back to your Volunteer Matters browser.
- 9. You will get this message. Make sure you have no additional requirements to complete:



Verify yourself that you are a volunteer coach compliant when you satisfy all four below:

Verify yourself that you are a volunteer coach compliant when you satisfy all four below:

1. Check that you are assigned to the current seasonal sport

- 2. CBC is green
- 3. AP is green

4. References – Can stay yellow for review or green.

Project: Richardson Youth Sports Volunteer Coa Position: 2022 Richardson YMCA Volunteer Coa Ð 1. Your current assignment must have the current season and sport. When: Oct 01, 2022 2. Criminal Background Check (CBC) is Background Check Status: Approved Start: 2022-09-27 Expiration: 2023-07-27 Green for Approved. R Yellow for Submitted is pending. Child Abuse Prevention Training Status: Approved Start: 2022-09-27 Expiration: R Yellow for review, check back in 2 days! It must be green. If not notify, Sports Director. Volunteer Code of Conduct and Handbook Status: Approved Start: 2022-09-27 Expiration: ₽. RED needs update, click on the red to re-enter 9 digit ss# with dashes. Volunteer Authorizations, Photo Release, Assumption of Risks and Waiver of Liability Status: Approved Start: 2022-09-27 Evaluation: R. 3. Athlete Protection (AP) is Green for Athlete Protection Status: Approved Start: 2022-09-27 Expiration: 2023-09-27 Approved. Red/Gray needs update. Click to Abuse Risk Management for Volunteers Status: Approved Start: 2022-09-27 Expiration: 2023-09-27 complete training. 4. References - Can stay yellow or References Confirmation Status: Review Start: 2022-09-27 Expiration: green.

If you have any questions, please contact May MacGregor, Sports Specialist Director, at 214.221.9622 x3773 or at <u>mmacgregor@ymcadallas.org</u>.

Thank you,

May MacGregor Sports Specialist Director YMCA of Metropolitan Dallas 214.221.9622 Lake Highlands Family YMCA 8920 Stults Rd Dallas, Texas 75243