

# MEETING MINUTES

## EDJC BOARD MEETING

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Date: JANUARY 13<sup>TH</sup>, 2026

Time: 6:12 PM

Meeting called to order by: PRESIDENT BRIAN MARTIN

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### **IN ATTENDANCE**

President- Brian  
Vice President – Penny  
Director of Football – Cody  
Secretary – Leslie  
Registrar – Kayla  
Fundraiser/sponsorships – Kassady  
Communications – Stephanie  
Volunteer – Sarah – Absent  
Safety - Cristal  
General Board – Jen

### **Vacant Positions**

Director of Cheer  
Treasurer  
Equipment  
Concessions  
Merchandise

The board reviewed league-wide division and playoff alignment, supporting grouping mountain teams together, adding nearby Sacramento teams, and using 2–3 year performance trends for division changes. The league also acknowledged recent hardships, including the passing of a Marysville quarterback and a hospitalized coach.

Significant discussion focused on parent behavior and discipline, with agreement that clear standards, consistent procedures, and disciplinary actions must be formally defined in the bylaws to ensure fairness and prevent future issues.

The board addressed financial, legal, and operational responsibilities, including current bank balances, outstanding receipts, unpaid fees, and volunteer checks. Equipment needs for the upcoming season were reviewed, including new helmets, shoulder pads, and pants, along with the importance of cost-effective purchasing and accurate inventory tracking.

Improvements were identified in cheer and All-Star coordination, emphasizing stronger communication, earlier planning, potential clinics, and possibly assigning a dedicated board member or experienced cheer coach to support coordination.

For registration and payments, the board supported opening earlier, implementing structured payment plans, moving toward online payments, and ensuring all fees are paid before equipment is issued. Required documentation was reviewed, with options to reuse prior documents, utilize tools such as QR codes, and clearly communicate expectations to parents.

Additional topics included field availability and high school partnerships, the importance of high school coach involvement, and exploring alternative school support if needed. The board agreed to keep meetings at 6:00 PM while improving structure, planning, and the potential use of meeting recordings. Staffing and safety priorities were reviewed, including appointing a safety coordinator, limiting coaching staff sizes, standardizing background checks and interviews, strengthening volunteer accountability, streamlining roles, and finalizing bylaws updates using a more structured meeting process in the coming months.

## **SUMMARY**

The meeting discussed various issues, including the need for updated bylaws to address unexcused absences and disciplinary actions. The board emphasized the importance of consistent processes and procedures. Financial updates revealed a current bank balance of \$41,492.14. Equipment needs were outlined, including 20 new helmets at \$2,800 and potential shoulder pads. The cheer program faced coordination issues with All-Stars. Registration fees and volunteer hours were highlighted, with a need for better communication and planning. The meeting concluded with a discussion on meeting times and the importance of clear roles and responsibilities. The meeting focused on the logistics of registration and documentation for a youth football and cheer program. Key points included the need for birth certificates, school verification forms, and a general code of conduct. The team discussed the challenges of online registration, including the reusability of last year's documents and the importance of timely payments. Safety concerns were raised, with one member planning to step down due to a ballet intensive. The board debated combining certain positions, such as safety and equipment, to streamline operations. They also discussed the need for better volunteer management and the potential for combining concessions and volunteer coordination roles.

## **NEXT MEETING**

Monday February 2<sup>nd</sup>, 2026

Adjourned: 9 PM