

# MEETING MINUTES

## EDJC BOARD MEETING

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Date: December 1<sup>st</sup>, 2025

Time: 6:25 PM

Meeting called to order by: Vice President - Penny

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### IN ATTENDANCE

President- Brian  
Vice President – Penny  
Director of Football – Cody – Absent  
Secretary – Leslie  
Registrar – Kayla  
Fundraiser/sponsorships – Kassady  
Communications – Stephanie  
Volunteer – Sarah – Absent  
Safety - Cristal  
General Board – Jen

### Vacant Positions

Director of Cheer  
Treasurer  
Equipment  
Concessions  
Merchandise

### Parade Planning Summary

- Parade planning was briefly missed on the agenda and acknowledged.
- Limited banners were available; not all teams received one. Only one banner is required for the final game, and All-Star banners were not yet completed. Brian will serve as the primary contact for parade coordination.
- Decorations discussed included a Junior Cougar banner, handmade ornaments, cardstock name tags, a small tree with a stand, and hay bales for the trailer.

- A flatbed trailer with safety rails was recommended for child seating, with weather concerns noted for hay bales.
- Parade logistics emphasized having a clear plan, parent responsibility until the parade begins, designated board members for each age group, clear post-parade pickup procedures, and safety measures such as caution tape and wristbands with parent contact information.

## **Operations, Finance & Program Planning Summary**

- The board reviewed finances, reporting a **\$41,209.10 balance**, and emphasized the need for improved tracking, clear sponsorship and volunteer-hour policies, and earlier board elections.
- Equipment and cost planning included additional helmets, durable gear bags, possible helmet certification fees, equipment donations, and a potential cheer uniform buyback program with longer contract cycles.
- Registration and scholarship processes focused on fairness and accountability, including early registration, enforced payment plans before equipment distribution, electronic registration with tablets, and parent responsibility to apply for available financial assistance programs.
- End-of-year events, volunteer hour options (including buyouts), and sponsorship handling were discussed, along with improving communication, organization, bylaws clarity, meeting efficiency, and player development standards such as fair play and minimum participation

## **SUMMARY**

The meeting covered logistics for the upcoming parade, including the need for a banner, decorations, and a \$250 budget for decorations. The team discussed the importance of having certified rosters and updated bylaws. Financial updates included a current balance of \$41,209.10 and the need to address volunteer hours and sponsorship issues. The team also discussed the need for better processes and procedures, including early registration and strict payment plans to avoid last-minute issues. Additionally, the need for more durable gear bags and helmets for the next season was highlighted. The meeting discussed various logistical and financial aspects of the youth sports program. Key points included the need for better organization in registration processes, with a proposal to move to electronic systems. The team debated the feasibility of a buyback program for cheer uniforms to save costs. They also discussed the importance of volunteer hours, proposing a system where parents can opt to pay a buyout or volunteer. The conversation highlighted the need for clear bylaws and processes, and the importance of developing players at younger age groups. The next board meeting was scheduled for January 12<sup>th</sup> but was approved for **TUESDAY JANUARY 13<sup>th</sup>**. The discussion focused on the expectations and challenges of youth football at different age levels. Speakers emphasized the importance of sportsmanship, attendance, and preparation, particularly at ages 10 and 12. They debated the balance between pushing players to improve and ensuring they are not overwhelmed. Concerns were raised about the impact of limited playtime on program reputation and parental complaints. Suggestions included starting with limited plays for 8-year-olds and gradually increasing involvement. The meeting concluded with a consensus to continue the conversation on finding the right balance for youth football development.

## **NEXT MEETING**

Tuesday January 13<sup>th</sup>, 2026

Adjourned at 9 PM