

MEETING MINUTES

EDJ C B O A R D M E E T I N G

Date: March 3rd, 2026
Time: 6:43 PM
Meeting called to order by: PRESIDENT- BRIAN MARTIN

IN ATTENDANCE

President – Brian
Vice President – Penny
Director of Football – Cody
Secretary – Leslie
Registrar – Kayla
Sponsorship/Fundraiser – Kassady
Communications – Stephanie
Safety/Equipment – Cristal (absent)
General – Jen (absent)

Vacant Positions

Director of Cheer – voted on
Treasurer
Concessions – voted on
Volunteer

League Updates

Brian reviewed information from the most recent league meeting held on February 24, 2026.

Crossover Game Request

- Pondo requested that EDJC participate in a crossover game this season.
- The game would be an official scheduled game but would not count toward division standings or playoffs.
- The board discussed competition level, player safety, and overall benefit.
- General consensus was that the board is open to the game, pending final confirmation.

8U Rule Discussions

- The league is considering a modification to kickoffs at the 8U level.
- Instead of receiving a kickoff, teams may be allowed to take possession at the 30-yard line.
- This was discussed due to repeated onside kicks at the 8U level causing one-sided games.

Varsity Clock Rules

- For all levels, the final two minutes of each half will follow varsity clock rules.
- Clock will stop on incomplete passes, spikes, and out-of-bounds plays until the next snap.

Overtime Rule Change

- In a third overtime, teams will be required to go for two-point conversions.
- Games will no longer end in a tie.

Equipment / Awards

- Footballs are expected to be delivered in June.
- The league plans to continue using championship rings instead of trophies.

Flag Football Discussion

The board discussed launching a flag football program for younger athletes thru SYF

Benefits discussed:

- Creates a feeder program for 5- and 6-year-olds
- Helps develop younger players before tackle football
- May reduce concerns from parents of smaller 8U players
- Provides another entry point for families into the program
- Could create more opportunities for parent volunteers and future coaches

Concerns discussed:

- Uncertainty about how many other teams will participate this season
- Possible travel conflicts for families with children in multiple divisions
- Coaching and staffing needs
- Scheduling difficulties if division participation is low

SYF intends for flag football to become mandatory next year, but EDJC has not made a final decision for this season.

Insurance, Fees, and League Requirements

- Insurance must be submitted by July 1, 2026
- League fees discussed included:
 - \$700 signing fees
 - \$500 award fees
 - Footballs at \$21 each

Coach and Board Member Certification / Badging

The board reviewed updated certification and badging requirements.

- All coaches must attend at least one required clinic to receive their badge.
- This includes head coaches, assistant coaches, football coaches, and cheer coaches.
- Board members who require badges must also complete the required process.
- Cheer coaches may attend a football clinic if needed due to scheduling conflicts.
- Heads Up/concussion-related training is still required by state law, even if not required directly by the league.
- All certifications, background checks, and training must be completed before badges are issued.
- Penny stated she will streamline this process and ensure that badges are not issued until all required items are complete.

Cheer Updates

- The first Cheer Coaches Clinic is scheduled for June 27, 2026 thru SYF.
- Additional cheer rule updates will be released by the league and marked in red.
- A summer cheer clinic opportunity was discussed:
 - minimum of 15 athletes
 - approximately \$60 per participant
 - more instructors expected this year for better athlete support

Bylaws and Code of Conduct

The board discussed the need to update EDJC bylaws and code of conduct policies.

Topics to be addressed include:

- removal of board members
- removal of parents or participants when necessary
- handling parents removed from the program who later attempt to return
- social media / internet conduct provisions
- announcer booth conduct expectations
- amendment procedures
- clarification of board positions and structure

Leslie prepared updated Code of Conduct documents for:

- board members
- coaches
- athletes
- parents

She also prepared:

- first warning notice
- second warning notice
- final/removal notice
- badge return agreement materials

The board agreed these documents will be emailed out for review and considered for approval at a future meeting.

Announcer Booth Guidance

The league is providing programs with an announcer booth outline.

The board discussed expectations that announcers remain neutral, avoid play-by-play commentary during active plays, and maintain professionalism.

Practice and Camp Timeline

- Beginning March 1, teams may begin earning 60 hours of camp time
- Early camp activities must be non-contact
- No pads or gear may be used during early camp sessions
- Full padded practice begins July 13, 2026
- Teams must complete 10 conditioning hours before full pads

Camp Planning

The board discussed scheduling early camps and clinics in order to begin promotion and recruiting.

Camp structure goals:

- More organized than last season
- Split younger and older age groups into separate time blocks
- Use first camps as open/recruiting camps
- Keep early cheer activities basic and fun
- Avoid stunting during early camps
- Use camp time to attract new families and registrations

Tentative camp dates approved/discussed:

- March 22, 2026
- April 12, 2026
- April 19, 2026
- April 26, 2026

Tentative camp times:

- March 22: 2:00 PM – 5:30 PM
- April 12, 19, 26: 1:00 PM – 5:00 PM

Camp pricing discussed:

- \$10 per camp
- \$30 for all four camps

These rates were viewed as affordable while still helping cover field expenses.

Kids Expo

The board confirmed EDJC will participate in the Kids Expo.

Discussion included:

- booth planning
- football and cheer visibility
- activity/game ideas
- performance or demonstration ideas
- prizes and giveaways
- board member shift coverage

A sign-up sheet for board member shifts will be created and finalized at the next meeting.

Registration, Balances, and Payment Plans

The board discussed the need for a stronger and more consistent process for registration balances.

Key points:

- balance reminders should be communicated clearly through the executive board and treasurer
- families should be expected to be paid in full by a set deadline, ideally by Jamboree or earlier
- payment plans should be limited and more structured
- a maximum of three payments was discussed
- families with unpaid balances may not be allowed to continue registration or register another child until balances are addressed

The board also agreed that some flexibility may be appropriate on a case-by-case basis for families making a clear effort to pay.

Late Registration Concerns

The board discussed issues caused by late registration last season, especially for:

- cheer uniforms
- team planning
- roster management
- overall organization

The board agreed that families should be clearly informed that late registration may affect uniforms, placement, and availability.

Board Meeting Schedule Discussion

The board revisited concerns about the current **Tuesday board meeting schedule** due to:

- cheer and football practice conflicts during the season
- baseball commitments
- county board meeting conflicts for some members

Various alternatives were discussed, including Mondays, Wednesdays, Thursdays, Fridays, weekends, and meeting near practices. No change was made at this time.

Decision:

Board meetings will remain on Tuesdays for now and may be revisited later if needed.

Board Registration Refund Discussion

The board discussed whether board members should pay registration fees or be refunded if they already paid.

Decision:

- Board members who paid registration fees for the prior season will be refunded - **approved**
- Outstanding balances for board discounts from last season will be cleared accordingly

Election Results

The board moved into voting on board and coaching positions.

Board Positions Elected

- **Director of Cheer:** Leslie Summers 5 to 1
- **Volunteer:** Keri Cavin 6 to 1
- **Fundraising:** Jen Rimoldi 7 to 0
- **Concessions:** Stephanie Ng 5 to 0
- **General Board Members:** Amanda Stanford and Cassidy Andra (events coordinator)

Coaching Positions Elected

- **8U Football Head Coach:** Open
- **10U Football Head Coach:** Beau Milner
- **12U Football Head Coach:** Mike (Rick) Griffith
- **14U Football Head Coach:** Open
- **8U Cheer Head Coach:** Stephanie Ng
- **10U Cheer Head Coach:** Cassidy Lee
- **12U Cheer Head Coach:** Kylie Blaszak (if interested and pending acceptance)
- **14U Cheer Head Coach:** Kassady Andra

Open Positions Remaining

- Secretary
- Treasurer
- Safety/Equipment
- Volunteer Coordinator
- 8U Football Head Coach
- 14U Football Head Coach

The board discussed whether the Registrar should be added as an Executive Board position.

Because the bylaws had not yet been fully reviewed or formally updated, the board acknowledged that whatever is written in the current bylaws remains in effect until official revisions are adopted. The group also questioned whether the bylaws had ever been formally adopted in their current form and agreed this should be confirmed during the upcoming bylaws review process. – This has not passed as a motion at this time.

Because Leslie was elected Director of Cheer, the Secretary position became open.

Leslie's Director of Cheer Interview Summary

Leslie shared her interest in serving as Director of Cheer.

Points shared by Leslie:

- She has prior experience as an 8U cheer coach
- She wants to support coaches, not micromanage them
- She wants to bring positivity, structure, communication, and organization to the cheer program
- She plans to create clear expectations for athletes, parents, and coaches from the beginning
- She has already developed a progressive discipline plan including verbal warnings, written warnings, and removal notices
- She plans to check in with coaches regularly and maintain logs/documentation for recurring issues
- She wants to help strengthen the connection between EDJC and the high school cheer program through relationships she has built through announcing

- She expressed commitment to at least two years, even after her daughter ages out
- She stated she believes she can be both supportive and firm when needed

The board asked questions regarding leadership, discipline, parent complaints, objectivity involving her own child, and her long-term vision for the cheer program.

Cheer Coach Purchases / Reimbursement Process

The board discussed the need for a clearer process regarding coach purchases.

Consensus:

- Coaches should not make purchases expecting reimbursement unless pre-approved
- Purchases should go through an approved board process
- Last season's disorganization contributed to coaches making unplanned purchases
- This year, clearer expectations and approval processes are needed

Cheer Coaches Clinic in Las Vegas - Approved

The board discussed sending cheer coaches to a clinic in Las Vegas.

Details discussed:

- Cost is approximately \$130 per attendee if fewer than nine attend
- Cost drops to \$120 per attendee if more than nine attend
- Children may not attend
- Organization may cover registration fees
- Coaches would likely be responsible for their own hotel costs

The board expressed interest in sending as many cheer coaches as practical.

The board also agreed that if the program pays for a coach's ticket, that coach is expected to attend or potentially reimburse the program.

Team Fundraising Discussion

The board discussed whether individual teams should be allowed to do their own fundraising.

Concerns raised:

- tracking and accounting issues
- use of the EDJC name
- fairness between teams
- legal and bookkeeping concerns
- possible inequity if one team receives extra gear or perks

General direction:

- Small team-level efforts or parent contributions may be acceptable in certain situations
- Larger fundraising using the EDJC name must go through the organization and treasurer
- Donated equipment or major donations should remain property of the program, not of one team

The board discussed the possibility of broader fundraising efforts where some amount of funds could later be distributed more equally among teams.

Equipment / Donations

The board discussed that any major donated items, such as helmets or equipment, must remain EDJC property and stay with the organization after the season.

There was also discussion about families purchasing their own helmets and the certification requirements for those helmets.

Practice Field Discussion

A possible future opportunity was discussed regarding the use of a different private practice field beginning next season.

Discussion points:

- current field access is limited
- practice space is crowded
- the organization pays significant field fees already
- another location may provide more consistent and spacious access

This was only discussed as a possible future opportunity and not as a plan for the current season.

Financial Review

Financial information from the prior season was reviewed.

Reported figures:

- **Total Income:** approximately \$179,126
- **Total Expenses:** approximately \$166,632
- **Net Income:** approximately \$12,494
- **Field Fees:** approximately \$30,193.72
- **Registration Income:** approximately \$83,809
- **Football Gear Expense:** approximately \$17,583
- **Cheer Expense:** approximately \$29,000

The board noted that cheer expenses were particularly high due to issues and additional needs last season.

Forms for Review

The following forms were distributed or prepared for later review:

- board discount form
- coach discount form
- league-sponsored child form
- sponsorship form
- code of conduct forms
- first, second, and final warning forms
- badge return agreement

The board agreed members would review these materials and revisit them at a future meeting for approval.

Open Board Positions / Candidate Review

The board discussed remaining interested candidates, including Forrest and Manny, for open positions such as Treasurer and Safety/Equipment.

Rather than holding another lengthy in-person interview immediately, the board discussed:

- sending written interest letters to all board members
- allowing review of the letters
- possibly conducting an electronic vote afterward

The board also discussed the possibility of creating a more structured candidate questionnaire for future use.

27. Approval of Previous Minutes

The board reviewed the minutes from the previous meeting.

Result: Approved

NEXT MEETING

April 7th, 2026

Adjourned: 9:19 PM

Minutes prepared by Leslie Summers - Director of Cheer (overseeing as Secretary)