Player How To Successfully Enroll On a Roster

Player will get an invitation in their email.

## Roster Invitation | City Of Pleasanton Recreation Inbox ×

City Of Pleasanton Recreation <no-reply@teamsideline.com> Unsubscribe to me \*



Hello Cheryl,

The "Demo Tester" Team is registered to play in the Spring 2019 League hosted by City Of Pleasanton Recreation. You have been invited to register to be on the "Demo Tester" team by Team Manager Julian Mireles.

To register to be on the "Demo Tester" team, you must complete your registration online. It's simple. Just follow these steps:

1. <u>Click here to start the Registration process. Click this link instead of going to the City Of</u> <u>Pleasanton Recreation web site directly.</u>

If you are a new user, click on the "Not registered? Create a new account" link and complete the Register page using <u>cherylcries@gmail.com</u> as your email address.

If you already have an account, use <u>cherylcries@gmail.com</u> as your email address, type in your password, and click the Sign In button.

4. If you are on the "Add Items To Your Cart" page, then go to the next step. If you are not on the "Add Items To Your Cart" page, click the Cart link at the top of the page, then go to the next step.

5. Select your name from the Account Name dropdown, click the Add to Cart button, then click the Proceed to Checkout button.

After you have clicked the Proceed to Checkout button, follow the instructions on each page. Your registration process will be complete when you see the Order Confirmation page.

If you need additional help, you can contact Julian Mireles by replying to this email or you can send an email to julianmireles88@gmail.com. You can also contact City Of Pleasanton Recreation if you have questions about the registration process.

Having problems viewing this e-mail? <u>click here</u>. To ensure delivery to your inbox, please add <u>no-</u> <u>reply@teamsideline.com</u> to your address book. If you no longer wish to receive email from City Of Pleasanton Recreation please <u>click here</u> to unsubscribe.

THEY MUST HAVE a www.teamsideline.com/pleasanton account

Have the player visit <u>www.teamsideline.com/pleasanton</u> and sign in at the top right hand corner



Once you sign in, the system will prompt you to your home page.

TEOM "		
DELINE	City Of Pleasanton Recreation www.teamsideline.com/pleasanton •	
My Account +		
Home		0
Use this page to navigate to "City Of	Pleasanton Recreation" functions which you have access to.	
My Account		
My Profile		
Members Order History		
Enrolments		
Place Order		
Contact Us	Page	
How Do I		
How can I pay my account balance	17	
	uails going to my Outlook/Hotmail Junk folder?	
How do I resolve TeamSideline emit		
How do I resolve TeamSideline ema How do I change my email address	87	
How do I resolve TeamSideline em How do I change my email address How Do I Report Game Scores?	54	

Select "Cart" in the top right hand corner.



Should the manager have successfully invited you (he or she added you to the roster and used the email address that you used to create an account) then once you selected "Cart" the system will prompt you to continue to enroll on the roster.

	🖀 Cheryl Mireles   🕛 Messages   🕛 Cart   Help 👻	Sign
<b>TEAM™</b> IDELINE	City Of Pleasanton Recreation	
My Account -		
Add Items To Your Cart		?
Your "Shopping" Cart lists the iter adding one or more items. Click t button.	ns you want to enroll in and store items you want to purchase. Click the Proceed to Checkout button to proceed with placing your order after he Delete icon to remove items, or to add more enrollments to your Cart, complete the Enrollment fields below and click the Add Enrollment	
1) Choose the "Offering" 2) cli	ck "Add Enrollment", then scroll down to click "Proceed to Checkout," 3) Follow prompts	
Players: 1) Click "Add To Cart," then 2)	scroll down to click "Proceed to Checkout," 3) Follow prompts	
Players: 1) Click "Add To Cart," then 2) I wo Roster Invitation(s)	scroll down to click "Proceed to Checkout," 3) Follow prompts	
Players: 1) Click "Add To Cart," then 2) I we Roster Invitation(s) Teal	scroll down to click "Proceed to Checkout," 3) Follow prompts	
Players: 1) Click "Add To Cart," then 2) I we Roster Invitation(s) Tean Program	scroll down to click "Proceed to Checkout," 3) Follow prompts  build like to   Enroll on a Roster  Demo Tester  Spring Adult Bocce - Roster	
Players: 1) Click "Add To Cart," then 2) I we Roster Invitation(s) Teal Program Roster Nam Account Nam	scroll down to click "Proceed to Checkout," 3) Follow prompts  puld like to   Enroll on a Roster  Demo Tester  M Spring Adult Bocce - Roster  e Cheryl Mireles  Add Enrolles  Add Enrolles  Add Enrolles  Add Chrolles  Cheryl Mireles  Cher	
Players: 1) Click "Add To Cart," then 2) I we Roster Invitation(s) Teau Program Roster Nam Account Nam	scroll down to click "Proceed to Checkout," 3) Follow prompts  puld like to * Enroll on a Roster  m Demo Tester m Spring Adult Bocce - Roster le Cheryl Mireles le Cheryl Mireles	

Click "Add to Cart"

The pop up window (shown below) will appear. Close it. Then click "Proceed to Checkout."

:ni wi	Your enrollment has been added to your Cart. If this is your last enrollment, close this message, then click the "Proceed to Checkout" button. If you have more items to add to your Cart then make your enrollment selections and click the Add Enrollment button.	pts
0		



## Agree to the Terms and Conditions by checking the boxes (4) then click "Next"



Once you select "Next" you will be prompted to the "Checkout" page. If the information is correct, select "Place Order"

My Account -		
Checkout		
One more step! Just complete this page, confi	m the item(s) in your order and click the Place Order button to finalize your order.	
Contact Information		
First Name +	Chard	
Filst Name 🛊	Cheryh	
Last Name 🔹	Mireles	
Street Address *	6500 Kings Place	
City 🌲	Gilroy	
State *	CA 🔻	
Zip Code 🔹	95020	
Phone *	408-842-4381	
Order		
order		
Item		Cost
General - Spring Adult Bocce - Roster - Demo 1	ester- DO NOT SELECT - Cheryl Mireles - Demo Tester (Player Registration)	\$0
		Order Tot
		\$0.0
		All taxes include
	Place Order	

The Order Confirmation page will appear. All is well and completed.

Order Confirmation		2
Your order has been placed. Print a copy for y	our records.	
Note: An Order Confirmation has been emaile "spam". In order to make sure you receive em List".	d to you. However, email services and ISPs can use blocking or filtering systems to help protect you fror all from TeamSideline, please add no-reply@teamsideline.com to your address book, Outlook "Safe Sen	m unsolicited emsil or ders List" or to your "White
Contact Information		
Order Date 🔹	Wednesday, January 23, 2019	
Order Number 🔹	537-1475105	
Full Name 🔹	Cheryl Mireles	
Street Address 🌲	6500 Kings Place	
City 🛊	Gilroy	
State 🔹	CA	
Zip Code 🌲	95020	
Phone 🔹	408-842-4381	
)rder Items		
Item		Cost
General - Spring Adult Bocce - Roster - Demo	Tester- DO NOT SELECT - Cheryl Mireles - Demo Tester (Player Registration)	\$0.00
Terms: WAIVER, HOLD HARMLESS, AND RECONDUCT GOVERNING BODY AND CITY C	ELEASE OF LIABILITY CONSENT TO USE OF PHOTOGRAPHS & VIDEOS PLAYER CODE OF OF PLEASANTON RULES	
		Total
		Order Total: \$0.00
		All taxes included.

At any point you may choose to leave the team you are on officially by contacting the Sports Office at 925-931-3437.

If you are trying to be added to a different team that must happen before the add / drop deadline which is half way into the season (before the 5<sup>th</sup> game)