

AGENDA
MS BASKETBALL COACHES MEETING
Monday, October 25, 2010
Meeting 4:00-5:30, Room 216, Middle School, CPR recerts to follow

Welcome/Introduction of coaches

Prayer – do you have a parish or school prayer? You can use one from the CYO Athletics manual

Philosophy of CYO Athletics in your parish or school

Paperwork:

Agenda (**handout**)

Practice Calendar (**handout**)

Team Sign ups, Distribution Lists (**handout**)

Student Health Forms (**distribute**)

Directory (**distribute**)

Team Roster Form (**handout/e-mail**)

1. Communication:
 - a. Important contact information
 - Parish/School AD:
 - Parish/School Security:
 - Parish/school website:
 - CYO Athletics Phone contact:
 - CYO Athletics Reporting Scores
 - CYO Athletics Website:
 - b. Chain of Command
 - c. In case of emergency (medical info sheets and first aid kits are with you at all times)
 - i. Medical – Call 9-1-1
 - ii. Contact Parish/school AD
 - iii. Contact Parish/school security
 - iv. For concussion, follow Lystedt Law protocols
 - d. Importance of communication with families – including Pre-Season Meeting
 - i. Resources in PLC coaches training manual
 - ii. Team Expectations
 - iii. Parish/school Expectations
 - iv. CYO Athletics Expectations
 - v. Lystedt Law compliance (annual requirement) – requirements for both coaches and parents.
 - vi. Show Lystedt Law video for those coaches who will NOT be attending the CYO Athletics coaches meeting.
2. Review coaches' responsibilities from CYO Athletics Manual – are there any points of emphasis for your parish or school?
3. Important Dates: some of what is included will depend on when you have the meeting
 - a. Sport Specific Deadlines
 - a. Parish: individual registration, team conflicts – when are these communicated to you for communication with CYO Athletics?

- b. CYO Athletics: team registration, drop deadline, roster
 - c. Game/Event dates, Jamboree, Tournament or Playoffs (if applicable). These can be cut and pasted from the CYO Athletics website.
 - b. Add parish/school dates of relevance for the season –
 - a. Sacramental celebrations, special events for school or parish, days of obligation (no practice), holidays, vacations.
 - b. Ensure that these dates have been developed so that any parish/school conflicts can be communicated to CYO Athletics with the submitted registrations.
4. Transportation:
5. Accident Report (parish/school) vs. Incident Report (CYO Athletics):
- a. Who to file it with.
 - b. What will process be internally? With CYO Athletics?
6. Attendance Policy:
- a. Will this be per your parish/school or determined individually by team?
 - b. If individually determined, you will want to ensure that the coach shares this in writing with you for your/your board's approval and communicates to the families for the team
7. Review CYO Rules & Regulations (good to make a handout available for reference – ask coaches who have already coached or who have them through other means to bring their CYO Athletics Manuals)
- a. General Rules and Regulations
 - b. Sport Specific Rules
 - c. Pre-Event Statement
 - d. Pre-Game Prayer
8. Procedures for use of facility (keys, lights, heat, clean, first team in, last team out, etc.):
- a. Before/After Practice:
 - b. Game Procedures:
 - i. **Home Games:**
 - ii. **Away Games:**
 - c. Distribution of practice times (if this has not already taken place)
9. Uniforms/Equipment/First Aid Kits–
- a. Distribution
 - b. Return
10. Community building
- a. Pre-season parent meeting – potluck?
 - b. Team (and family) service opportunities – parish, school, community
 - c. Dinner and a movie (appropriately themed)
 - d. Post season gathering(s)