

WPYLA Box Supervisor Responsibilities

Note: The Box Supervisor is NOT a Certified Official. The box supervisor is a volunteer. Each team should have 1 person to assist with supervising the box.

1. **Who Should Be Your Supervisor:** It should be a responsible person who understands the game and can help the players, coaches and officials in having the box and sidelines run efficiently and safely. It can be a Parent, a Volunteer or a High School Senior (looking for community Service). However, whoever it is must act in a neutral fashion and can NOT coach or officiate in any way from the box.
2. Facilitate **roster checks**
3. Obtain referee signature **BEFORE** the game begins if a player or coach is suspended.
4. Obtain EMT and referee signatures **AFTER** the game to confirm the score, penalties, and suspensions.
5. **Make sure the box stays clear.** Nobody (not coaches, players or fans) is to be in the box during a game unless they are subbing or they are in the box for a penalty.
6. **Help control the sidelines:** Help with team sideline control to make sure all players on both teams are off the sideline.
7. **Keep coaches off the field:** Coaches are NOT to be on the field except for injuries or timeouts. The Box Supervisor can help coaches remember that by asking them to stay off the field.
8. **Make Sure The Field Is Properly Set Up:** Prior to the game he or she should make sure that there are cones on every corner of the field and one across the field on the midfield line. There will be no cone on the midfield line in the box. There should also be 2 cones on each 45-yard line to designate the box. The Box Supervisor should also make sure that there are balls on both end lines and make sure the crease is marked.
9. **Keep the Game and Penalty Time:** The box supervisor can keep the game and/or penalty time. To do so, the rules say there should be two timekeeping devices, one for game time and one for penalty time. If there is a timekeeper and box supervisor, at the end of each quarter the table scorer will notify the box supervisor that there is one minute left in the quarter and give the count down to the Box Supervisor. The Box Supervisor will blow the horn at zero. Neither the Box Supervisor nor any other timekeeper can go onto the field to count down the last minute. A horn should be used to signal the end of play.
10. **Release a Player When a Penalty ends.**
11. **Blow the horn for substitutions and the end of quarters (If game time is being tracked at the box)**
12. **What Should the Box Supervisor Do if There Is a Problem:** The Box Supervisor can always speak to the officials if there is a problem. The Box Supervisor should **NEVER** try to address **ANY** problem on their own.

How Can You Help Your Box Supervisor: We have great coaches, but there are exceptions. Please make sure every one of your coaches knows that they are to respect the

other team and its coaches, the officials, the Box Supervisor and The Game. Do NOT tolerate any of your coaches who will not show that respect at all times.

Example of Tasks for Box Representatives

Box Representative 1 (Home Team Representative)	Box Representative 2 (Away Team Representative)
Field Inspection: Check to ensure cones are at all 4 corners of the field, 1 cone at midline on opposite side of teams, and cones for the box area. Check to ensure end line balls are placed at each end line.	Prior to the start of the game: <ul style="list-style-type: none"> • Review home team coach & player rosters. • Initiate home team roster checks, if needed. (Required if any coach or player is suspended)
Prior to the start of the game: <ul style="list-style-type: none"> • Review away team coach & player rosters. • Initiate away team roster checks, if needed. (Required if any coach or player is suspended) • Obtain referee signature if any coach or player is suspended 	Ensure any suspended coach or player is indicated on the Scoresheet and sitting out of the game.
Track goals, timeouts, & penalties on the Scoresheet	Keeps track of penalty time using a stopwatch or phone. Count down when players are released from the box.
Ensure Box is clear of players and coaches.	Ensure Box is clear of players and coaches.
	If game time is being kept by a box representative should, it should be kept using a stopwatch or phone. Count down when quarters are coming to an end.